

COUNCIL MEETING AGENDA

**Casper City Council
City Hall, Council Chambers
Tuesday, September 4, 2018, 6:00 p.m.**



COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Written Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications From Persons Present.
- III. When Speaking to the City Council Please:
 - Clearly State Your Name and Address.
 - Direct all questions/comments to the Mayor and only the Mayor.
 - No personal attacks on staff or Council.
 - Speak to the City Council with Civility and Decorum.
- IV. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- V. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- VI. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE AUGUST 21, 2018 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON AUGUST 28, 2018



4. CONSIDERATION OF MINUTES OF THE AUGUST 21, 2018 EXECUTIVE SESSION – PERSONNEL AND LITIGATION
5. CONSIDERATION OF MINUTES OF THE AUGUST 28, 2018 EXECUTIVE SESSION – PERSONNEL AND PROPERTY ACQUISITION
6. CONSIDERATION OF BILLS AND CLAIMS
7. BRIGHT SPOTS IN OUR COMMUNITY – STAR SPANGLED BANNER DAY AND CONSTITUTION WEEK
8. BRIGHT SPOTS IN OUR COMMUNITY – BISHOP HOUSE/50TH ANNIVERSARY OF THE NATIONAL FAIR HOUSING ACT

9. COMMUNICATIONS

A. From Persons Present

10. ESTABLISH DATE OF PUBLIC HEARING

A. Consent

1. Establish September 18, 2018, as the Public Hearing Date for Consideration of:

- a. Fiscal Year 2017-2018 **Community Development Block Grant Consolidated Annual Performance and Evaluation Report.**
- b. New **Hotel Guest Registration** Ordinance.

11. PUBLIC HEARING

A. Ordinance

1. **Zone Change** of Lots 1-8 Inclusive, Block 1, North Burlington Addition, Located at **143, 145, 159, 169 West K Street**, from **R-3 (One to Four Unit Residential)** to **R-5 (Mixed Residential)**.

12. RESOLUTIONS

A. Consent

1. Amendment to Agreement with **First Interstate Bank Regarding Lockbox Services.**
2. Accepting **Drainage Easement** from 5725 Highland Drive, Inc., for Maintenance of a **Storm Sewer Main that Serves Highland Drive** and Surrounding Properties.



12. RESOLUTIONS (continued)

A. Consent

3. Accepting **Storm Sewer Pipe Easement** from **Stella Johnston** for Maintenance of a **Storm Sewer Main**.
4. Authorizing an **Underground Right-of-Way Easement** with **Rocky Mountain Power** to Install Electrical Service Underground to the Permitted Verizon Wireless Cell Tower at **795 College Drive**.
5. Authorizing Acceptance of a **Grant Award** from the Wyoming Office of the **Attorney General, Division of Victim Services**, in the Amount of \$132,764, to be Used for Existing Salaries, Training, Operating Expenses, Emergency Assistance, Advertising, and other Services Covered by the Grant.
6. Supporting the **Restorative Justice Program**.

13. MINUTE ACTION

A. Consent

1. Authorizing the **Discharge of \$34,573.19 of Uncollectible Accounts Receivable Balances**, Aged Between the Date of April 1, 2013 and June 30, 2013, Including More Recent Estate Liquidations and Bankruptcies.

14. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

15. ADJOURNMENT



Upcoming Council meetings

Council meetings

6:00 p.m. Tuesday, September 18, 2018– Council Chambers

6:00 p.m. Tuesday, October 2, 2018 – Council Chambers

Work sessions

4:00 p.m. Tuesday, September 11, 2018– LifeSteps Campus (1514 East 12th Street – Building K)

4:30 p.m. Tuesday, September 25, 2018– Council Meeting Room

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District



COUNCIL PROCEEDINGS
 Casper City Hall – Council Chambers
 August 21, 2018

Casper City Council met in regular session at 6:00 p.m., Tuesday, August 21, 2018. Present: Councilmembers Hopkins, Huber, Humphrey, Johnson, Laird, Morgan, Powell, Walsh and Mayor Pacheco.

Mayor Pacheco made statements of support for both Casper Police Officer Carlson, who was injured in the line of duty on May 6, 2018, as well as for Police Chief McPheeters.

Mayor Pacheco led the audience in the Pledge of Allegiance.

Moved by Councilmember Walsh, seconded by Councilmember Johnson, to, by minute action, approve the minutes of the August 7, 2018, regular Council meeting, as published in the Casper-Star Tribune on August 15, 2018. Motion passed.

Moved by Councilmember Huber, seconded by Councilmember Powell, to, by minute action, approve the minutes of the August 14, 2018, executive session. Councilmembers Johnson and Walsh abstained from voting. Motion passed.

Moved by Councilmember Hopkins, seconded by Councilmember Walsh, to, by minute action, approve payment of the August 21, 2018, bills and claims, as audited by City Manager Napier. Councilmember Morgan voted nay to the item listed as AKloke. Motion passed.

Bills & Claims
 08/21/18

AAALandscaping	Services	\$417.52
AKloke	Reimb	\$300.00
AMBI	Services	\$1,842.28
Ameritech	Services	\$4,253.71
AndrnHunt	Services	\$245,345.00
Arcadis	Services	\$1,690.37
ArrowheadHeating	Services	\$256.92
AtIntcElect	Services	\$1,984.85
Balefill	Services	\$77,761.20
BankOfAmerica	Goods	\$191,590.44
BHEnergy	Services	\$14,726.61
Boys&GirlsClubs	Funds	\$18,321.25
Brenntag	Goods	\$80,251.30
BrnInjAssocofWy	Funds	\$5,156.25
Caselle	Services	\$75.00
CasparBuildSystems	Services	\$579,454.06
CasperHousingAuth	Projects	\$55,826.38

CasperPubUtilities	Services	\$135.95
CDWGvmt	Goods	\$1,761.29
Centurylink	Services	\$18,279.27
Ch2mHill	Services	\$26,200.91
ChamberofCommerce	Goods	\$550.00
CIGNA	Services	\$12,099.75
CityofCasper	Services	\$27,114.07
CivilEngineeringProfessionals	Projects	\$18,562.95
CntrlWyRscMssn	Funds	\$59,611.15
CommTech	Goods	\$4,433.00
Comtronix	Services	\$204.00
CowdinCleaning	Services	\$816.00
CtyofTorrington	Supplies	\$600.00
Dell	Goods	\$6,313.84
DeltaDental	Services	\$35,098.20
DeptPubSafety	Refund	\$25.00
DHough	Refund	\$1,577.51
DoubleDWelding	Services	\$215.00
DPCIndustries	Goods	\$21,113.21
DTimm/MWinkler	Refund	\$289.31
EngDsgnAssoc	Services	\$3,620.00
EnvironmentalCivilSolutions	Services	\$4,685.95
EPorter	Manual	\$400.00
ETech	Services	\$7,740.79
FConaway	Services	\$100.00
FirstInterstateBank	Services	\$2,402.98
FmlyJrnyCtr	Services	\$215.19
Forterra	Supplies	\$272.20
GlobalSpect	Funding	\$83,279.51
GMarshInc	Services	\$25,349.40
GolderAssociates	Services	\$1,740.45
Granicus	Services	\$566.93
GSGArchitecture	Services	\$16,293.13
Hein-Bond	Services	\$25,027.50
HighlandParkChurch	Refund	\$280.00
HighPlainsConstruction	Goods	\$339,346.12
Homax	Goods	\$6,680.09
HunterIndustrialCorp	Services	\$2,655.87
Innovative Data	Services	\$27,370.00
Installation&Svc	Projects	\$126,096.49
ISC	Supplies	\$7,145.28
ITCElec	Services	\$9,313.70
JGaspar	Refund	\$29.82

JJones	Refund	\$50.47
JJones	Reimb	\$131.77
JTLGroup	Services	\$15,375.49
KBack	Refund	\$11.59
KCope	Refund	\$22.39
KellySvcs	Services	\$1,105.50
KHammond	Refund	\$10.11
KHolman	Interpreter	\$105.00
Kone	Services	\$2,845.08
KubwaterResources	Goods	\$5,398.90
KWMiller	Refund	\$8.61
Leonbro	Services	\$744.20
LnclnNtlLife	Services	\$266.76
LongBuildingTech	Services	\$4,237.25
LxisNxis	Svc	\$10,162.79
McMurryReadyMix	Goods	\$212.75
MMartinez	Refund	\$18.91
Motorola	Services	\$3,725.99
MTAssocofHealth	Services	\$2,183.35
Nania	Services	\$7,046.00
NationalBenefitServices	Services	\$369.05
NatHstrcTrlsFndtn	Supp	\$10,809.00
NCHHealthDept	Funding	\$895.00
NicolaysenMuseum	Funding	\$79,581.04
OfficeStateLands	Services	\$333,967.96
OhlsonLavoie	Services	\$1,086.00
PBynum	Refund	\$50.00
Pepsi	Goods	\$187.34
PieceACake	Goods	\$85.00
PorterMuirhead	Services	\$20,000.00
PostalPros	Services	\$2,805.91
PublicEng	Svcs	\$2,268.00
PvrtyRestncFoodPntry	Funding	\$2,294.93
RavenInd	Svcs	\$17,301.87
RDH	Supp	\$15,607.34
RegionalWater	Services	\$973,343.37
RockyMtnPower	Services	\$221,295.78
SeniorPatientAdvocates	Services	\$450.00
ShoshoneDistributing	Goods	\$473.00
SkylineRanches	Services	\$529.35
Smarsh	Services	\$1,705.50
SRHobbs	Refund	\$42.55
SRitter	Refund	\$9.13

StoneScrty	Services	\$12,218.00
TEscarsega	Refund	\$37.52
TransmissionDist	Supplies	\$5,600.00
TretoConstruction	Projects	\$188,131.15
TrihydroCorp	Projects	\$5,130.00
TSorensen	Services	\$201.00
UrgentCare	Services	\$5,235.00
USASftbl	Refund	\$500.00
UWExtension	Services	\$35.00
Veris	Services	\$64,315.00
VisionServicePlan	Services	\$1,597.50
Wamco	Tests	\$1,000.00
WardwellWater&Sewer	Services	\$116.40
WERCSCommunications	Services	\$1,507.28
WesternPlainsLandscaping	Services	\$6,700.00
WestlandPark	Services	\$2,104.74
WestPlainsEngineering	Services	\$200.00
WilliamsPorterDay	Services	\$230.95
WorthingtonLenhart&Carpenter	Services	\$27,526.60
WyDeptRevenue	Taxes	\$2,398.22
WYFdBnk	Funding	\$91,475.00
WyNotaryDivision	Goods	\$30.00
		\$4,359,974.34

Mayor Pacheco then welcomed Angela Emery, of the Platte River Trails Trust. Ms. Emery and Bruce English came forward to present a \$49,900 check to Council for the phase II Casper Mountain Road to Rotary Park Pathway project. The Trails Trust had received money for this project from a grant from the Natrona County School District Recreation Joint Powers Board. Ms. Emery spoke about the project and invited Councilmembers to the ribbon cutting to be held on September 19th.

Individuals addressing the Council were: John Wolm, 1013 E. "B", suggesting that a 401(c)3 be formed to expand bus services; Aimee Kidd, 455 Milton, requesting that Council treat Wyoming Warrior information confidentially; and Pat Sweeney, 951 N. Kimball, asking about the funding and priority for the purchase of a brush truck fire apparatus versus a ladder truck as well as the new Council agenda sequence. Councilmembers spoke on these topics and City Manager Napier addressed Mr. Sweeney's questions. Also addressing Council was Woody Giles, 290 E. Magnolia, asking if any injuries have occurred on the pathway and suggesting the addition of bicycle etiquette signs.

Moved by Councilmember Humphrey, seconded by Councilmember Hopkins, to, by minute action: establish September 4, 2018, as the public hearing date for the consideration of a zone change of lots 1 through 8 inclusive, Block 1, North Burlington Addition, located at 143, 145, 159, 169 West K Street, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential). Motion passed.

Mayor Pacheco opened the public hearing for the consideration of the issuance of Resort Liquor License No. 8, to Trigild, Inc., d/b/a Hilton Garden Inn, located at 1150 North Poplar Street.

City Attorney Henley entered five (5) exhibits: correspondence from Fleur Tremel, to J. Carter Napier, dated July 12, 2018; an affidavit of publication, as published in the Casper-Star Tribune, dated August 13, 2018; an affidavit of website publication, as published on the City of Casper website, dated July 12, 2018; an affidavit of notice of conspicuous posting, as posted at 1150 North Poplar Street, dated August 13, 2018; and the liquor license application filed July 10, 2018. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving Resort Liquor License No. 8, the public hearing was closed.

Moved by Councilmember Johnson, seconded by Councilmember Walsh, to, by minute action, authorize the issuance of Resort Liquor License No. 8. Motion passed.

Mayor Pacheco opened the public hearing for the consideration of the issuance of Restaurant Liquor License No. 39, to THW Inc., d/b/a JS Chinese Restaurant, located at 116 West 2nd Street.

City Attorney Henley entered five (5) exhibits: correspondence from Fleur Tremel, to J. Carter Napier, dated August 2, 2018; an affidavit of publication, as published in the Casper-Star Tribune, dated August 13, 2018; an affidavit of website publication, as published on the City of Casper website, dated August 13, 2018; an affidavit of notice of conspicuous posting, as posted at 116 West 2nd Street, dated August 13, 2018; and the liquor license application filed July 17, 2018. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving Restaurant Liquor License No. 39, the public hearing was closed.

Moved by Councilmember Walsh, seconded by Councilmember Hopkins, to, by minute action, authorize the issuance of Restaurant Liquor License No. 39. Motion passed.

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 18-180

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CASPER AND NATRONA COUNTY SCHOOL DISTRICT CONCERNING SCHOOL RESOURCE OFFICERS.

RESOLUTION NO. 18-181

A RESOLUTION AUTHORIZING A PUBLIC ART EASEMENT AGREEMENT AT THE SOUTHWEST CORNER OF BEECH AND COLLINS STREETS, LOTS 13-15, BLOCK 41, CITY OF CASPER ADDITION.

RESOLUTION NO. 18-182

A RESOLUTION APPROVING THE VACATION AND REPLAT OF LOTS 5-7 OF MESA ADDITION NO. 9 TO CREATE MESA ADDITION NO. 11, LOTS 4A AND 5A, AND THE ASSOCIATED SUBDIVISION AGREEMENT.

RESOLUTION NO. 18-183

A RESOLUTION AUTHORIZING A CONTRACT FOR OUTSIDE-CITY WATER SERVICE WITH GALLES STABLES.

RESOLUTION NO. 18-184

A RESOLUTION AUTHORIZING A CONTRACT FOR OUTSIDE -CITY WATER SERVICE WITH RONALD J. AND ELIZABETH F. GALLES.

RESOLUTION NO. 18-185

A RESOLUTION AUTHORIZING A PROCUREMENT AGREEMENT WITH MUNICIPAL TREATMENT EQUIPMENT, INC. FOR ONE PAX WATER STORAGE TANK MIXER.

RESOLUTION NO. 18-186

A RESOLUTION AUTHORIZING A COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR LIGHTING ENHANCEMENTS FOR THE POPLAR STREET BRIDGE OVER BNSF RAILROAD.

RESOLUTION NO. 18-187

A RESOLUTION AUTHORIZING AN AGREEMENT WITH JTL GROUP, INC., DBA KNIFE RIVER, INC., FOR THE 2018 ARTERIALS & COLLECTORS IMPROVEMENTS PROJECT NO. 17-093.

RESOLUTION NO. 18-188

A RESOLUTION AUTHORIZING A COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE INTERSTATE 25 & CASPER MARGINAL BEAUTIFICATION PROJECT.

RESOLUTION NO. 18-189

A RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO EXTEND THE CONTRACT WITH CIGNA HEALTH AND LIFE INSURANCE COMPANY FOR THE PROVISION OF HEALTH COVERAGE ADMINISTRATIVE SERVICES.

RESOLUTION NO. 18-190

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN NINETEEN WYOMING MUNICIPALITIES FOR THE GATEWAY WEST TRANSMISSION LINE PROJECT AND THE CORRESPONDING LETTER TO BE A PARTY TO THE PERMIT.

Councilmember Powell presented the foregoing eleven (11) resolutions for adoption. Seconded by Councilmember Walsh. Motion passed.

Moved by Councilmember Johnson, seconded by Councilmember Powell, to, by consent minute action, authorize sole source purchase of one (1) new International Baler Company TR10N-75 tow-ram baler, steel belt conveyor, and wire tier, in the amount of \$472,350, from Altitude Recycling Equipment; and authorize the purchase of one (1) new crew cab 4x4 brush truck fire apparatus, in the total amount of \$343,660.34, from Rosenbauer America. Motion passed.

Councilmember Walsh inquired about televising and streaming press conferences. City Manager Napier stated that the City would begin to do that.

Councilmember Morgan asked that request for proposal (RFP) training be offered to community members in order to have more qualified bids be submitted. City Manager Napier indicated that this could occur. Councilmember Morgan also requested updates on public safety issues.

Councilmember Humphrey inquired about increasing the speed limit through the Amoco Reuse area. City Manager Napier described the process staff would use to consider the change.

Councilmember Laird shared his concerns for Officer Carlson and his family and requested Council provide a financial gift as a good faith statement. Councilmembers discussed the matter at length. City Manager Napier stated that staff could research options and bring them before Council at a work session.

Councilmember Laird asked if Council could develop a historic building exemption or some way to allow the old Gladstone Hotel to be safely updated. City Manager Napier spoke about some options and stated that staff could be directed to draft an ordinance for existing structures to avoid the complications of specific exemptions while maintaining public safety. Councilmembers also shared their knowledge and opinions on the topic.

Mayor Pacheco noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, August 28, 2018, in the Council's meeting room; and, a special work session to be held at 4:30 p.m., Tuesday, September 4, 2018 in the Council's meeting room followed by the regular Council meeting to be held at 6:00 p.m., in the Council Chambers.

At 7:11 p.m., it was moved Councilmember Walsh, seconded by Councilmember Morgan, to adjourn into executive session to discuss a personnel and a litigation matter. Motion passed. Council moved into the Council meeting room.

At 8:11 p.m., it was moved by Councilmember Walsh, seconded by Councilmember Laird, to adjourn the executive session. Council returned to the Council Chambers. At 8:12 p.m., it was moved by Councilmember Walsh, seconded by Councilmember Johnson, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Ray Pacheco
Mayor

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

71 CONSTRUCTION, INC.	17555HP 1/2" HOT MIX ASPHALT	\$222.48
	17661HP 1/2" HOT MIX ASPHALT	\$237.06
	115867HP TACK OIL	\$5,398.05
	17936HP 1/2" HOT MIX ASPHALT	\$195.48
	Subtotal for Cost Center Streets:	\$6,053.07
Vendor Subtotal:	<hr/> \$6,053.07	
A.M.B.I. & SHIPPING, INC.	18-07-623 July Postage	\$5.09
	Subtotal for Cost Center Fire:	\$5.09
	18-07-625 FIRST CLASS POSTAGE	\$108.58
	Subtotal for Cost Center Metro Animal:	\$108.58
	18-06-624 POSTAGE AND SHIPPING	\$77.17
18-07-627 POSTAGE AND SHIPPING	\$115.42	
Subtotal for Cost Center Municipal Court:	\$192.59	
Vendor Subtotal:	<hr/> \$306.26	
AAA LANDSCAPING	15964 WEED CONTRACTOR	\$185.99
	15840 WEED CONTRACTOR	\$61.86
	Subtotal for Cost Center Code Enforcement:	\$247.85
Vendor Subtotal:	<hr/> \$247.85	
ADAMS, TIM	0031510408 UTILITY REFUND	\$58.92
	Subtotal for Cost Center Water:	\$58.92
Vendor Subtotal:	<hr/> \$58.92	
ALL TREES, LLC	2326 WEED MOWING	\$344.57
	2326 WEED CONTRACTOR	\$664.38
	Subtotal for Cost Center Code Enforcement:	\$1,008.95
Vendor Subtotal:	<hr/> \$1,008.95	
ALLIANT INSURANCE SVCS.	885800 PUBLIC OFFICIAL BOND-TREASURER	\$125.00
	Subtotal for Cost Center Property & Liability Insurance:	\$125.00

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

Vendor Subtotal: **\$125.00**

**ANDREEN HUNT
CONSTRUCTION, INC.**

3929 E CASPER ZONE III WATER SYSTEM \$162,891.62
3929 E CASPER ZONE III WATER SYSTEM \$80,230.20
Subtotal for Cost Center Water: **\$243,121.82**

Vendor Subtotal: **\$243,121.82**

ATLANTIC ELECTRIC, INC

7611 GOLF COURSE TANK MIXER ELECTR \$2,000.00
Subtotal for Cost Center Water: **\$2,000.00**

Vendor Subtotal: **\$2,000.00**

ATLAS OFFICE PRODUCTS

37096-0 WALL PANELS WITH CONNETORS \$1,216.55
37613-0 PANEL FILTERS/DIVIDERS REMODEL \$369.30
Subtotal for Cost Center Planning: **\$1,585.85**

Vendor Subtotal: **\$1,585.85**

BAR-D SIGNS, INC.

33989 222288 \$923.56
Subtotal for Cost Center Refuse Collection: **\$923.56**

Vendor Subtotal: **\$923.56**

BLACK HILLS ENERGY

RIN0028856 GAS SYSTEM GAS COST REMEDIATIO \$15.75
Subtotal for Cost Center Balefill: **\$15.75**

RIN0028847 ENERGY HEAT \$706.35
Subtotal for Cost Center Water Treatment Plant: **\$706.35**

Vendor Subtotal: **\$722.10**

BRENNTAG PACIFIC, INC.

BPI866234 CHEMICAL - FERRIC \$9,888.23
BPI863700 CHEMICAL - FERRIC \$9,183.11
BPI864524 CHEMICAL - FERRIC \$9,419.94
Subtotal for Cost Center Water Treatment Plant: **\$28,491.28**

Vendor Subtotal: **\$28,491.28**

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

CASPER AREA TRANSPORTATION COALITION	2018-701 JULY 18 FTA CATC EXPENSES	\$60,168.39
	2018-702 JULY 18 FTA THE BUS EXPENSES	\$33,736.24
	2018-703 JULY 18 CITY CATC EXPENSES	\$60,168.39
	2018-704 JULY 18 CITY BUS EXPENSES	\$33,736.23
	Subtotal for Cost Center C.A.T.C.:	\$187,809.25
Vendor Subtotal:	\$187,809.25	
CENTURYLINK	RIN0028869 PHONE USE	\$15.74
	RIN0028869 PHONE USE	\$30.24
	RIN0028869 PHONE USE	\$15.84
	RIN0028869 PHONE USE	\$19.15
	Subtotal for Cost Center Fire:	\$80.97
	RIN0028869 PHONE USE	\$55.24
	RIN0028858 PHONE USE	\$43.03
	Subtotal for Cost Center Sewer:	\$98.27
	Vendor Subtotal:	\$179.24
	CITY OF CASPER	5128/165752 AUGUST 18 MONTHLY MPO GIS FEE
5128/165752 AUGUST 18 MONTHYMPO GIS FEE		\$5,537.64
Subtotal for Cost Center Metropolitan Planning:		\$6,119.62
Vendor Subtotal:	\$6,119.62	
CITY OF CASPER - BALEFILL	2307/165830 SANITATION	\$33.60
	Subtotal for Cost Center Buildings & Structures:	\$33.60
	525/165725 SANITATION	\$15.00
	Subtotal for Cost Center Hogadon:	\$15.00
	247/165764-770 SANITATION	\$980.00
	Subtotal for Cost Center Parks:	\$980.00
	2772/165727 SANITATION	\$6,208.32
	2772/165837 SANITATION	\$5,977.20
	2772/165691 SANITATION	\$6,348.00
	2772/165695 SANITATION	\$45,375.00
	2772/165800 SANITATION	\$5,801.28

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

Subtotal for Cost Center Refuse Collection: **\$69,709.80**

1276/165835 SANITATION \$553.03

1276/165799 SANITATION \$114.84

Subtotal for Cost Center Waste Water: **\$667.87**

Vendor Subtotal: **\$71,406.27**

CIVIL ENGINEERING PROFESSIONALS, INC.

17-045-09 CY BOOSTER STATION PROFESSIONA \$1,467.30

17-045-09 CY BOOSTER STATION PROFESSIONA \$722.70

Subtotal for Cost Center Water: **\$2,190.00**

Vendor Subtotal: **\$2,190.00**

CRIME SCENE INFORMATION

157-12-078 CRIME STOPPERS LINE \$86.25

Subtotal for Cost Center Police: **\$86.25**

Vendor Subtotal: **\$86.25**

DAVID COURTADE

DAVID081318 ASE TESTING REIMBURSEMENT \$77.00

Subtotal for Cost Center Fleet Maintenance: **\$77.00**

Vendor Subtotal: **\$77.00**

DAVIDSON MECHANICAL, INC.

70796 OIL TANK \$976.97

70797 INSTALL WATER LINE \$1,723.00

Subtotal for Cost Center Balefill: **\$2,699.97**

Vendor Subtotal: **\$2,699.97**

DELL MARKETING LP

10255151447 TECHNOLOGIES REPLACEMENT \$98.78

10258419308 TECHNOLOGIES REPLACEMENT \$690.94

Subtotal for Cost Center Municipal Court: **\$789.72**

Vendor Subtotal: **\$789.72**

GARRETT CROTTY

RIN0028861 Mile High Fire Conf Registrati \$299.00

Subtotal for Cost Center Fire: **\$299.00**

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

Vendor Subtotal:	\$299.00
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GEOSYNTEC CONSULTANTS INC

33352090 CRL ANNUAL MONITORING/REPORTIN	\$10,692.18
Subtotal for Cost Center Balefill:	\$10,692.18

Vendor Subtotal:	\$10,692.18
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GOLDER ASSOCIATES

519599 BALEFILL EMP 18-043	\$315.00
520174 5-YEAR AIR EMISSIONS MON/REPOR	\$1,017.50
Subtotal for Cost Center Balefill:	\$1,332.50

Vendor Subtotal:	\$1,332.50
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GROSS, HANNAH

0031510406 UTILITY REFUND	\$8.25
Subtotal for Cost Center Water:	\$8.25

Vendor Subtotal:	\$8.25
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HACH CO., CORP.

11093413 LAB SUPPLIES	\$847.96
11086506 ANNUAL MAINTANENCE	\$4,062.00
Subtotal for Cost Center Water Treatment Plant:	\$4,909.96

Vendor Subtotal:	\$4,909.96
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HEWLETT PACKARD CO.

2502743426 ADDITIONAL HARD DRIVES	\$2,332.88
Subtotal for Cost Center Balefill:	\$2,332.88

Vendor Subtotal:	\$2,332.88
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HOMAX OIL SALES, INC.

0420649-IN STOCK, 02/F2 DIESEL 7001 GAL	\$19,169.44
0420568-IN STOCK, 01/F1 UNL 8000 GAL	\$20,011.20
0420612-IN STOCK, DEF 630 GAL	\$1,039.50
Subtotal for Cost Center Fleet Maintenance:	\$40,220.14

Vendor Subtotal:	\$40,220.14
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HONNEN EQUIPMENT CO.

974305 070931 REPAIR - CLAIM #1449CA	\$11,670.93
958805 660204 REPAIR - CLAIM #1300CA	\$2,304.85

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

Subtotal for Cost Center Fleet Maintenance: **\$13,975.78**

Vendor Subtotal: **\$13,975.78**

HOOVER, JAMES/AMBER

0031510407 UTILITY REFUND \$10.68

Subtotal for Cost Center Water: **\$10.68**

Vendor Subtotal: **\$10.68**

ISC, INC/VENTURE TECHNOLOGIES

SIN025689 NETWORK INFRASTRUCTURE UPGRADE \$8,821.00

Subtotal for Cost Center Balefill: **\$8,821.00**

SIN026024 SOLARWINDS MAINTENANCE \$6,815.90

Subtotal for Cost Center Information Services: **\$6,815.90**

SIN025689 NETWORK INFRASTRUCTURE UPGRADE \$48,146.62

Subtotal for Cost Center Information Technology: **\$48,146.62**

SIN025689 NETWORK INFRASTRUCTURE UPGRADE \$4,508.00

Subtotal for Cost Center Metro Animal: **\$4,508.00**

SIN025689 NETWORK INFRASTRUCTURE UPGRADE \$5,845.00

Subtotal for Cost Center Waste Water: **\$5,845.00**

SIN025689 NETWORK INFRASTRUCTURE UPGRADE \$4,855.00

Subtotal for Cost Center Water Treatment Plant: **\$4,855.00**

Vendor Subtotal: **\$78,991.52**

ITC ELECTRICAL TECHNOLOGIES

26023 TROUBLESHOOT DAFT PLC ERROR \$140.40

Subtotal for Cost Center Waste Water: **\$140.40**

25946 MORAD #6 FLOOD REPAIR \$103.44

Subtotal for Cost Center Water Treatment Plant: **\$103.44**

Vendor Subtotal: **\$243.84**

JADE MCLEAN

JADE081318 TOOL ALLOTMENT-REIMBURSEMENT \$238.88

Subtotal for Cost Center Fleet Maintenance: **\$238.88**

Vendor Subtotal: **\$238.88**

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

JOHN SCHALL	RIN0028871 WORK BOOT REIMBURSEMENT	\$75.00
	Subtotal for Cost Center Streets:	\$75.00
	Vendor Subtotal:	\$75.00
JOSE CARBAJAL	28814 COURT FINES	\$260.00
	Subtotal for Cost Center General Fund Revenue:	\$260.00
	Vendor Subtotal:	\$260.00
KELLY SVCS., INC.	32088519 CONTRACTUAL WORK	\$589.60
	Subtotal for Cost Center Balefill:	\$589.60
	Vendor Subtotal:	\$589.60
KIM JOHNSON	28815 COURT FINES	\$410.00
	Subtotal for Cost Center General Fund Revenue:	\$410.00
	Vendor Subtotal:	\$410.00
KNIFE RIVER/JTL	176389 BASE FOR LANDFILL	\$1,722.46
	176591 BASE FOR LANDFILL	\$1,114.03
	Subtotal for Cost Center Balefill:	\$2,836.49
	177268 3/8" PLANT MIX	\$335.40
	177659 1/2" PLANT MIX	\$249.48
	177433 1/2" PLANT MIX	\$304.56
	177378 1/2" PLANT MIX	\$298.08
	177032 3/8" PLANT MIX	\$244.80
	Subtotal for Cost Center Streets:	\$1,432.32
	Vendor Subtotal:	\$4,268.81
KOBIE HOWELL	RIN0028859 STEEL TOED WORK BOOTS	\$75.00
	Subtotal for Cost Center Refuse Collection:	\$75.00
	Vendor Subtotal:	\$75.00

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

KRIS KOFAKIS	347139 STEEL TOE BOOT REIMBURSEMENT	\$21.51
	Subtotal for Cost Center Water:	\$21.51
	Vendor Subtotal:	\$21.51
KRISTINE SUBA	RIN0028860 WORK JEANS/CLOTHING ALLOWANCE	\$39.84
	Subtotal for Cost Center Refuse Collection:	\$39.84
	Vendor Subtotal:	\$39.84
LAKE, KIMBERLLY	0031510404 UTILITY REFUND	\$13.58
	Subtotal for Cost Center Water:	\$13.58
	Vendor Subtotal:	\$13.58
LEXISNEXIS A DIVISION OF RELX INC	5699457001 STATUTE BOOKS	\$405.87
	Subtotal for Cost Center Municipal Court:	\$405.87
	Vendor Subtotal:	\$405.87
LISA'S SPIC N SPAN	365116 WINDOW WASHING	\$1,100.00
	Subtotal for Cost Center Balefill:	\$1,100.00
	Vendor Subtotal:	\$1,100.00
MITCH BAKER	5609102650 CLOTHING REIMBURSE	\$105.00
	Subtotal for Cost Center Police:	\$105.00
	Vendor Subtotal:	\$105.00
MITCHELL MIKESELL	12198 TOOL ALLOTMENT-REIMBURSEMENT	\$140.00
	Subtotal for Cost Center Fleet Maintenance:	\$140.00
	Vendor Subtotal:	\$140.00
NALCO CHEMICAL CO.	67018973 FERROUS CHLORIDE NPSSI-CCF	\$15,312.24
	Subtotal for Cost Center Waste Water:	\$15,312.24

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

Vendor Subtotal: **\$15,312.24**

NATRONA COUNTY - SHERIFFS' OFFICE

3198 JUVENILE PRISONER CARE JULY \$7,500.00
Subtotal for Cost Center Police: **\$7,500.00**

Vendor Subtotal: **\$7,500.00**

NATRONA COUNTY HEALTH DEPT.

0025287-IN MONTHLY FUNDING JUL/AUG 2018 \$90,000.00
Subtotal for Cost Center Social Community Services: **\$90,000.00**

Vendor Subtotal: **\$90,000.00**

OLSON AUTOBODY & COLLISION CENTER

8547 101217 FRONT RPR-CLAIM #1242CA \$5,065.60
8661 101217 REAR RPR -CLAIM #1261CA \$1,861.27
Subtotal for Cost Center Fleet Maintenance: **\$6,926.87**

Vendor Subtotal: **\$6,926.87**

ONE CALL OF WY.

49200 JULY18 LOCATE TICKETS \$272.70
Subtotal for Cost Center Sewer: **\$272.70**

49200 JULY18 LOCATE TICKETS \$333.30
Subtotal for Cost Center Water: **\$333.30**

Vendor Subtotal: **\$606.00**

P-CARD VENDORS

00077324 SAMSCLUB #6425 - Purchase \$242.69
00077334 SAMS CLUB #6425 - Purchase \$90.35
00077461 VISTAR ROCKY MOUNTAIN - Purcha \$250.85
00077826 LIFEGUARD STORE - ONLI - Purch \$57.26
00077914 SQUARE SQ PAPA JOHNS - Purch \$991.75
00077662 URGENT CARE OF CASPER - Purcha \$900.00
00077664 AMZN Mktp US - Purchase \$79.97
00077681 BAILEYS ACE HDWE - Purchase \$27.46
00077757 WM SUPERCENTER #3778 - Purchas \$107.76
00077793 SAMSCLUB #6425 - Purchase \$90.09
00077807 SAMSCLUB #6425 - Purchase \$113.88
Subtotal for Cost Center Aquatics: **\$2,952.06**

Bills & Claims

08/22/2018 to 09/04/2018

00077477 ACT WSWRA - Purchase	\$530.00
00077562 INT IN RECYKLING INDU - Purch	\$1,630.00
00077563 THE HOME DEPOT #6001 - Purchas	\$108.81
00077567 LETZ'S RADIO SUPPLY - Purchase	\$76.50
00077578 BEARING BELTCHAIN00244 - Purch	\$199.00
00077581 BAILEYS ACE HDWE - Purchase	\$7.99
00077606 THE HOME DEPOT #6001 - Purchas	\$36.90
00077616 WYOMING MACHINERY CO - Purchas	\$799.38
00077640 NORCO INC - Purchase	\$91.25
00077673 COCA COLA BOTTLING CO - Purcha	\$7.35
00077702 SOURCE OFFICE - VITAL - Credit	-\$166.21
00077717 INDUSTRIAL SCREEN & MA - Purch	\$255.00
00077750 ENERGY LABORATORIES - Purchase	\$247.00
00077758 THE HOME DEPOT #6001 - Purchas	\$76.18
00077762 BRIDGER STEEL CASPER - Purchas	\$38.34
00077773 AIRGAS CENTRAL - Purchase	\$209.13
00077777 NORCO INC - Credit	-\$1,091.01
00077788 MENARDS CASPER WY - Purchase	\$66.94
00077800 ACT WSWRA - Purchase	\$570.00
00077813 ACT WSWRA - Purchase	\$460.00
00077855 SOLID WASTE ASSOCIA - Purchase	\$212.00
00077326 BAILEYS ACE HDWE - Purchase	\$0.27
00077402 SOURCE OFFICE - VITAL - Purcha	\$166.21
00077426 SOLID WASTE ASSOCIA - Purchase	\$392.00
Subtotal for Cost Center Balefill:	\$4,923.03
00077385 ROCKYMOUNTAINFIRESYSIN - Purch	\$159.57
00077496 CASPER WINNELSON CO - Purchase	\$417.72
00077517 SAMS CLUB #6425 - Purchase	\$58.38
00077533 SUMMIT ELECTRIC, INC. - Purcha	\$581.28
00077552 CRUM ELECTRIC SUPPLY C - Purch	\$114.02
00077574 BLOEDORN LUMBER CASPER - Purch	\$54.79
00077597 KNIFE RIVER 5701 - Purchase	\$305.50
00077631 BLOEDORN LUMBER CASPER - Purch	\$15.69
00077651 INTUIT IN PEDENS INC - Purch	\$48.00
00077682 THE HOME DEPOT 6001 - Purchase	\$95.85
00077732 WEAR PARTS INC - Purchase	\$24.81
00077754 CASPER WINNELSON CO - Purchase	\$639.32
00077771 DENNIS SUPPLY COMPANY - Purcha	\$3.51
00077785 BLOEDORN LUMBER CASPER - Purch	\$17.98
00077806 HOTSY EQUIPMENT OF WYO - Purch	\$175.90
00077809 CASPER WINNELSON CO - Purchase	\$61.11
00077830 BRIDGER STEEL CASPER - Purchas	\$1,264.20
00077835 DENNIS SUPPLY COMPANY - Purcha	\$17.54
00077836 SHERWIN WILLIAMS 70343 - Purch	\$46.77

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

00077862 CASPER WINNELSON CO - Purchase	\$41.61
00077866 DAVIDSON MECHANICAL, I - Purch	\$114.64
00077868 BRIDGER STEEL CASPER - Purchas	\$515.25
00077869 CASPER WINNELSON CO - Purchase	\$65.75
00077882 DENNIS SUPPLY COMPANY - Purcha	\$6.87
00077887 CASPER WINNELSON CO - Purchase	\$3.63
00077889 ARCHITECTURALGLAZINGCO - Purch	\$229.90
00077896 BLOEDORN LUMBER CASPER - Purch	\$11.68
Subtotal for Cost Center Buildings & Structures:	\$5,091.27
00077789 VZWRLSS IVR VB - Purchase	\$40.01
00077848 STAPLES 00114181 - Purch	\$82.42
00077500 DANA KEPNER CO. - Purchase	\$662.28
Subtotal for Cost Center Cemetery:	\$784.71
00077833 THOMSON WEST TCD - Purchase	\$1,294.85
00077834 THOMSON WEST TCD - Purchase	\$104.19
00077853 THOMSON WEST TCD - Purchase	\$140.43
00077854 BLUE 360 MEDIA - Purchase	\$74.25
00077905 ATLAS OFFICE PRODUCTS - Purcha	\$29.89
Subtotal for Cost Center City Attorney:	\$1,643.61
00077335 CPU IIT - Purchase	\$89.89
Subtotal for Cost Center City Manager:	\$89.89
00077780 ATLAS OFFICE PRODUCTS - Purcha	\$29.26
00076283 NETWORK FLEET. INC. - Purchase	\$227.40
00077361 NETWORK FLEET. INC. - Purchase	\$227.40
Subtotal for Cost Center Code Enforcement:	\$484.06
00077661 ATLAS REPRODUCTION INC - Purch	\$662.66
00078026 VZWRLSS IVR VB - Purchase	\$38.16
00076908 APCO INTERNATIONAL INC - Purch	\$386.40
00077401 DELTA 0068272338140 - Purc	\$25.00
00077443 DELTA 0068272338142 - Purc	\$25.00
00077627 AT&T 0512212711001 - Purcha	\$78.44
00077452 Yardbird- Las Vegas - Purchase	\$59.00
00077457 TI FRONT DESK - Purchase	\$167.80
00077470 TI COFFEE SHOP - Purchase	\$49.89
00077471 TAXI SVC LAS VEGAS - Purchase	\$26.71
00077474 MIRAGE - CRAVINGS - Purchase	\$64.93
00077525 GRAND LUX CAFE VENETIA - Purch	\$48.00
00077531 TI COFFEE SHOP - Purchase	\$56.06
00077551 CHEESECAKE LAS VEGAS - Purchas	\$60.89
00077617 SENOR FROGS LAS VEGAS - Purcha	\$50.66

Bills & Claims

City of Casper

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00077636 TI STARBUCKS - Purchase	\$20.03
00077652 MCDONALD'S F13573 - Purchase	\$16.37
00077736 TAXI SVC LAS VEGAS - Purchase	\$37.99
00077770 UNITED 01626062651802 - Pur	\$50.00
00077786 SOURCE OFFICE - VITAL - Purcha	\$17.03
Subtotal for Cost Center Communications Center:	\$1,941.02
00076830 QDOBA 2791 - Purchase	\$56.58
Subtotal for Cost Center Council:	\$56.58
00077670 XEROX CORPORATION/RBO - Purcha	\$168.79
00077726 ATLAS - Stir straws	\$1.94
00077453 QUALITY OFFICE SOLUTIO - INK C	\$801.36
00077610 XEROX CORPORATION/RBO - Purcha	\$35.42
Subtotal for Cost Center Engineering:	\$1,007.51
00077512 VZWRLSS APOCC VISB - Purchase	\$280.07
00077932 HOSE & RUBBER SUPPLY C - Purch	\$15.00
00077539 CASPER STAR TRIBUNE - Purchase	\$1,133.04
Subtotal for Cost Center Finance:	\$1,428.11
00075278 FAA STATE BOARD EXAM - Purchas	\$150.00
00076084 THE HOME DEPOT #6001 - Purchas	\$29.88
00076645 EXXONMOBIL 47626544 - Purch	\$8.98
00076646 ALBERTSONS #0060 - Purchase	\$20.00
00076686 BRAVO CORPORATION - Purchase	\$219.96
00076721 THE HOUSE - Purchase	\$219.96
00076769 THE CHOP SHOP 76177449 - Purch	\$134.97
00076811 THE HOME DEPOT #6001 - Purchas	\$15.84
00076942 EVENTMANAGESOLUTION - Purchase	\$250.00
00076957 EVENTMANAGESOLUTION - Purchase	\$250.00
00076966 SQU SQ GOLDEN RULE CR - Purch	\$880.55
00077044 ECMS - Purchase	\$878.39
00077138 FEDEX 781999810602 - Purchase	\$30.27
00077214 GRAINGER - Purchase	\$118.70
00077268 MURDOCH'S RANCH & HOME - Purch	\$47.95
00077332 WPSG, INC - Purchase	\$5,720.78
00077339 INT IN CASPER SAFETY - Purcha	\$850.00
00077410 CASPER AREA CHAMBER - Purchase	\$1,000.00
00077427 FIRST LINE TECHNOLOGY - Purcha	\$225.00
00077455 BEARING BELTCHAIN00244 - Purch	\$4.29
00077475 ARROW INTERNATIONAL - Purchase	\$219.58
00077554 INT IN AAKER SIGNS & - Purcha	\$2,607.00
00077555 BUSH-WELLS SPORTING GO - Purch	\$1,879.92
00077576 LN CURTIS - Purchase	\$395.00

Bills & Claims

08/22/2018 to 09/04/2018

00077594 LN CURTIS - Purchase	\$729.00
00077645 THE HOME DEPOT #6001 - Purchas	\$22.79
00077675 PIT STOP #5 - Purchase	\$53.99
00077686 GANNETT GRILLLANDER BA - Purch	\$15.12
00077699 FAMILY DOLLAR #6081 - Purchase	\$27.00
00077712 SVILARS DINING ROOM - Purchase	\$119.79
00077735 HAMPTON INNS - Purchase	\$93.00
00077745 GANNETT GRILLLANDER BA - Purch	\$16.27
00077748 GANNETT GRILLLANDER BA - Purch	\$13.39
00077761 HAMPTON INNS - Purchase	\$93.00
00077774 HAMPTON INNS - Purchase	\$93.00
00077778 WPSG, INC - Purchase	\$68.48
00077794 STAPLES 00114181 - Purch	\$83.99
00077851 EXXONMOBIL 47626544 - Purch	\$53.89
00077926 SQUARE SQ PEAK RESCU - Purch	\$740.00
00077927 SQ SQ VENTURE TECHNO - Purch	\$1,587.10
00077936 THE HOME DEPOT #6001 - Purchas	\$26.31
00077957 ATLAS OFFICE PRODUCTS - Purcha	\$235.41
00078004 ATLAS OFFICE PRODUCTS - Purcha	\$303.31
00077286 EXXONMOBIL 47626544 - Purch	\$20.81
00077297 MES/WARREN FIRE/LAWMAN - Purch	\$1,063.85
00077308 BEST BUY 00015271 - Purch	\$39.98
00077327 BARGREEN WYOMING 25 - Purchase	\$15.70
00077369 WM SUPERCENTER #1617 - Purchas	\$11.90
00077372 PROMOTIONS NOW - Purchase	\$1,936.56
00077387 BEST BUY 00015271 - Purch	\$69.99
00077423 EXXONMOBIL 47626544 - Purch	\$64.97
00077429 TARGET 00001644 - Purch	\$47.83
00076027 KISTLER TENT AND AWNIN - Purch	\$18.00
00076896 BAILEYS ACE HDWE - Purchase	\$59.98
00076941 HARBOR FREIGHT TOOLS 3 - Purch	\$20.11
00077080 NORCO INC - Purchase	\$112.52
00077108 HARBOR FREIGHT TOOLS 3 - Purch	\$74.49
00077117 WAL-MART #3778 - Purchase	\$18.50
00077139 SUTHERLANDS 2219 - Purchase	\$132.56
00077145 SPORTSMANS WAREHOUSE 1 - Purch	\$17.09
00077179 DICK'S SPORTING GOODS - Purcha	\$119.99
00077193 ALBERTSONS #0062 - Purchase	\$20.00
00077228 MAGID GLOVE SAFETY - Purchase	\$203.70
00077239 EXXONMOBIL 47626544 - Purch	\$62.96
00077253 BARGREEN ELLINGSON #23 - Purch	\$781.34
00077529 5.11 TACTICAL.COM ECOM - Purch	\$52.49
00077534 LN CURTIS - Purchase	\$1,089.00
00077564 STAPLES 00114181 - Purch	\$709.98
00077626 VZWRLSS MY VZ VB P - Purchase	\$120.03

Bills & Claims

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00077639 SP 1890 INC - Purchase	\$99.75
00077643 VZWRLSS MY VZ VB P - Purchase	\$1,902.67
00077679 PIT STOP #3 TRAVEL C - Purchas	\$57.00
00077684 EXXONMOBIL 47626544 - Purch	\$80.63
00077700 GANNETT GRILLANDER BA - Purch	\$13.63
00077710 CKE COWBOY CAFE 1 - Purch	\$22.84
00077725 MCDONALD'S F35345 - Purchase	\$3.05
00077751 SHELL OIL 57444279202 - Purcha	\$51.64
00077764 HAMPTON INNS - Purchase	\$93.00
00077765 HAMPTON INNS - Purchase	\$186.00
00077803 INT IN FIRED UP RESCU - Purch	\$1,585.00
Subtotal for Cost Center Fire:	\$31,511.40
00076283 NETWORK FLEET. INC. - Purchase	\$18.95
00076654 BEARING BELTCHAIN00244 - Credi	-\$19.99
00076897 STOTZ EQUIP-CASPER- - Purchase	\$69.95
00077114 INT IN NUTECH SPECIAL - Purch	\$437.50
00077265 JACKS TRUCK AND EQUIPM - Purch	\$289.12
00077338 ALSCO INC. - Purchase	\$898.36
00077361 NETWORK FLEET. INC. - Purchase	\$18.95
00077495 URGENT CARE OF CASPER - Purcha	\$80.00
Subtotal for Cost Center Fleet Maintenance:	\$1,792.84
00077569 USPS PO 5762700491 - Purchase	\$10.00
00077819 WAL-MART #3778 - Purchase	\$44.64
Subtotal for Cost Center Fort Caspar:	\$54.64
00077604 GCSAA EIFG - Purchase	\$380.00
Subtotal for Cost Center Golf Course:	\$380.00
00077718 GOLF COURSE - Purchase	\$1,155.00
00077919 INTERNATIONAL PUBLIC M - Purch	\$15.00
00077676 SP 1890 INC - Purchase	\$50.00
00077693 GARY MARSH - Purchase	\$50.00
00077742 DICK'S SPORTING GOODS - Purcha	\$144.96
00077744 19TH HOLE CASPER - Purchase	\$954.50
00077752 DURBIN ST GOLF - Purchase	\$100.00
00077763 WYOMING ALE WORKS - Purchase	\$50.00
00077772 WAL-MART #1617 - Purchase	\$260.63
Subtotal for Cost Center Human Resources:	\$2,780.09
00077386 INTERNATIONAL TRANSACTION - Pu	\$2.58
00077723 AMZN MKTP US AMZN.COM/ - Purch	\$149.99
00077768 SAMSCLUB.COM - Purchase	\$368.84
00077781 SAMSCLUB.COM - Purchase	\$62.64

Bills & Claims

City of Casper

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00077893 BAILEYS ACE HDWE - Purchase	\$27.86
00077931 SQUARE SQ PAPA JOHNS - Purch	\$77.89
00077954 AMAZON.COM AMZN.COM/BI - Purch	\$11.98
00078011 SHERWIN-WILLIAMS 70896 - Purch	\$285.17
00077570 BAILEYS ACE HDWE - Purchase	\$18.57
00077619 SHERWIN WILLIAMS 70343 - Purch	\$44.32
Subtotal for Cost Center Ice Arena:	\$1,049.84
00077642 VSN DOTGOVREGISTRATION - Purch	\$400.00
Subtotal for Cost Center Information Services:	\$400.00
00077202 VISTAPR VistaPrint.com - Purch	\$196.00
00077483 WM SUPERCENTER #1617 - Purchas	\$15.94
00077487 PETEDGE - Purchase	\$63.65
00077518 THE HOME DEPOT #6001 - Purchas	\$40.85
00077876 PETLINK - Purchase	\$4,352.83
00077897 COCA COLA BOTTLING CO - Purcha	\$51.45
00077916 MURDOCH'S RANCH & HOME - Purch	\$79.60
00077963 GIH GLOBALINDUSTRIALEQ - Purch	\$185.88
00077976 THE LOCK PEOPLE - Purchase	\$345.80
00076283 NETWORK FLEET. INC. - Purchase	\$151.60
00077361 NETWORK FLEET. INC. - Purchase	\$151.60
00077076 PETCO 1456 63514566 - Purch	\$22.98
00077113 NORCO INC - Purchase	\$277.70
00077497 NORCO INC - Purchase	\$149.32
00076989 NOLAND FEED - Purchase	\$347.50
00077459 COCA COLA BOTTLING CO - Purcha	\$103.50
00077464 STAPLES 00114181 - Purch	\$60.65
00077808 NOLAND FEED - Purchase	\$809.92
Subtotal for Cost Center Metro Animal:	\$7,406.77
00077593 INT IN POWDER RIVER S - Purch	\$21.00
00077697 ATLAS OFFICE PRODUCTS - Purcha	\$89.67
00076222 WWW.IVYROBES.COM - Purchase	\$182.12
00076367 INT IN POWDER RIVER S - Purch	\$21.00
00077168 ATLAS OFFICE PRODUCTS - Purcha	\$35.24
Subtotal for Cost Center Municipal Court:	\$349.03
00076611 BAILEYS ACE HDWE - Purchase	\$14.00
00076622 AIRGAS CENTRAL - Purchase	\$40.07
00077263 BAILEYS ACE HDWE - Purchase	\$30.98
00077395 WEAR PARTS INC - Purchase	\$13.15
00077416 HOSE & RUBBER SUPPLY C - Purch	\$5.94
00077804 VZWRLSS IVR VB - Purchase	\$40.03
00076283 NETWORK FLEET. INC. - Purchase	\$145.75

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

00077361 NETWORK FLEET. INC. - Purchase	\$145.75
Subtotal for Cost Center Parks:	\$435.67
00077714 ATLAS OFFICE PRODUCTS - Purcha	\$29.26
00077316 CASPER STAR TRIBUNE - Purchase	\$62.88
00077432 RICOH USA, INC - Purchase	\$187.49
Subtotal for Cost Center Planning:	\$279.63
00077641 SPORTSMANS WAREHOUSE 1 - Purch	\$86.90
00077646 TLO TRANSUNION - Purchase	\$110.00
00077649 ATLAS REPRODUCTION INC - Purch	\$57.70
00077650 E&F HOLDING CO. - Purchase	\$270.00
00077663 VOIANCE LLC - Purchase	\$0.93
00077666 PUBLIC AGENCY TRAINING - Purch	\$350.00
00077737 EXPERIAN EXP PAY CC - Purchase	\$12.84
00077766 CRASHDATAGR - Purchase	\$1,050.00
00077069 NOLAND FEED - Purchase	\$112.80
00077159 CASPER ANIMAL MEDICAL - Purcha	\$81.90
00077277 FBI LEEDA INC - Purchase	\$650.00
00077577 TARGET 00001644 - Purch	\$15.74
00077733 SAMS CLUB #6425 - Purchase	\$23.77
00077787 VINNYS BAR & GRILL - Purchase	\$21.20
00077817 BAR LOUIE DENVER - Purchase	\$21.88
00077821 BAR LOUIE DENVER - Purchase	\$15.95
00077839 PHILLIPS 66 - SEI 3701 - Purch	\$31.45
00077842 HUHOT MONGOLIAN GRILL - Purcha	\$21.19
00077845 HUHOT MONGOLIAN GRILL - Purcha	\$19.19
00077857 FIVE GUYS CO 1771 QSR - Purcha	\$9.49
00077864 IT'S BROTHERS BAR GRIL - Purch	\$12.71
00077874 IT'S BROTHERS BAR GRIL - Purch	\$12.25
00077883 CHICK-FIL-A #03424 - Purchase	\$6.21
00077900 CHICK-FIL-A #03424 - Purchase	\$9.06
00077908 GRUBHUBANTHONYSPIZZAP - Purcha	\$27.85
00077918 PAPPADEAUX #71 - Purchase	\$31.83
00077933 PAPPADEAUX #71 - Purchase	\$25.32
00077956 AMZN MKTP US AMZN.COM/ - Purch	\$249.18
00077968 CHICK-FIL-A #03424 - Purchase	\$10.21
00077970 GRECO'S PASTARIA - Purchase	\$32.09
00077977 PHILLIPS 66 - SEI 3701 - Purch	\$28.90
00077990 ORDER 26 - Purchase	\$16.12
00078022 CHICK-FIL-A #03424 - Purchase	\$9.50
00078026 VZWRLSS IVR VB - Purchase	\$972.43
00078029 LEADSONLINE LLC - Purchase	\$4,908.00
00078034 E&F HOLDING CO. - Purchase	\$135.00
00078044 VZWRLSS IVR VB - Purchase	\$885.42

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

00078045 SAFARILAND - Purchase	\$207.66
00077648 RICOH USA, INC - Purchase	\$445.60
00077779 SPORTSMANS WAREHOUSE 1 - Purch	\$625.88
00077962 UNITED 01624131900101 - Pur	\$708.10
00077973 UNITED 01624131900112 - Pur	\$708.10
00077986 UNITED 01624131900086 - Pur	\$708.10
00077996 UNITED 01624131900123 - Pur	\$708.10
00078016 UNITED 01624131900090 - Pur	\$708.10
00078017 IACP - Purchase	\$150.00
00078092 IACP - Purchase	\$425.00
00077859 WHEATLAND TRAVEL CEN - Purchas	\$31.53
00077930 FBI LEEDA INC - Purchase	\$650.00
00077961 IACP - Purchase	\$150.00
00077983 NOLAND FEED - Purchase	\$14.85
00077993 COPS PLUS, INC - Purchase	\$117.88
00078052 VCN NATRONAREALESTATEC - Purch	\$20.50
00078065 FEDEX 99379180 - Purchase	\$60.72
00078071 SOURCE OFFICE - VITAL - Purcha	\$735.19
00078074 UNIFORMS 2 GEAR - Purchase	\$2,086.76
00078088 FEDEX 99379181 - Purchase	\$21.47
00078089 BOZEMANTRAILSTEAKHOUSE - Purch	\$12.96
00078097 SOURCE OFFICE - VITAL - Purcha	\$26.00
00078097 SOURCE OFFICE - VITAL - Purcha	\$379.25
00076212 CARIBOU COFFEE MAIN TE - Purch	\$6.16
00076241 NATIVE GRILL AND WINGS - Purch	\$56.10
00076256 HOTELS.COM149600927987 - Purch	\$1,777.02
00076269 HOTELS.COM149600228764 - Purch	\$289.28
00076270 MAVERIK #547 - Purchase	\$30.61
00076290 NASRO - Purchase	\$40.00
00076291 CREATIVE FOOD GROUP TU - Purch	\$13.67
00077182 2 DOORS DOWN - Purchase	\$28.78
00077251 WYOMING STATE BOARD OF - Purch	\$82.00
00077476 ELITE K9 INC 2 - Purchase	\$508.83
00077599 AT&T BILL PAYMENT - Purchase	\$6,241.43
00077607 MOUNTAIN STATES LITHOG - Purch	\$374.78
00077611 INT IN POWDER RIVER S - Purch	\$138.00
00077633 SQU SQ MAD TRANSPORTA - Purch	\$250.00
00077635 INT IN JERRY POST, PS - Purch	\$400.00
00077625 HUHOT MONGOLIAN GRILL - Purcha	\$19.28
00077653 MAVERIK #557 - Purchase	\$45.01
00077655 AMBI MAIL AND MARKETIN - Purch	\$45.68
00077667 MAVERIK #557 - Purchase	\$3.78
00077668 WAL-MART #3778 - Purchase	\$21.17
00077701 CHICK-FIL-A #03335 - Purchase	\$5.46
00077720 LOAF N JUG #0130 Q81 - Purch	\$7.98

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

00077741 Parkway Pizza - Purchase	\$9.68
00077769 SAMSClub #6425 - Purchase	\$169.26
00077782 A&W WHEATLAND TRAVEL P - Purch	\$8.79
00077784 CSI Forensic Supply - Purchase	\$112.70
00077791 KJ MAGNETICS INC - Purchase	\$287.13
00077815 SAMSClub #6425 - Purchase	\$11.40
00077825 FBI LEEDA INC - Purchase	\$350.00
00077840 CONOCO - LOVELAND CNTR - Purch	\$48.91
00077843 SOURCE OFFICE - VITAL - Purcha	\$1,033.69
00077844 UNIFORMS 2 GEAR - Purchase	\$2,351.04
00077849 BEST BUY 00015271 - Purch	\$35.95
Subtotal for Cost Center Police:	\$34,840.33
00077890 DONELLS CANDIES INC - Purchase	\$88.20
00078026 VZWRLSS IVR VB - Purchase	\$80.02
00077591 WM SUPERCENTER #3778 - Purchas	\$104.00
Subtotal for Cost Center Police Grants:	\$272.22
00077654 DENNIS SUPPLY COMPANY - Purcha	\$1,158.78
Subtotal for Cost Center Property & Liability Insurance:	\$1,158.78
00077838 MICHIGAN COMPANY - Purchase	\$71.45
00077920 SAMSClub #6425 - Purchase	\$37.74
00077600 POWERMUSIC.COM - Purchase	\$40.75
00077664 AMZN Mktp US - Purchase	\$79.98
00077719 ALBERTSONS #0062 - Purchase	\$14.93
00077734 GRAINGER - Credit	-\$25.50
00077528 BAILEYS ACE HDWE - Purchase	\$26.07
Subtotal for Cost Center Recreation:	\$245.42
00077726 ATLAS OFFICE PRODUCTS - Assgnm	\$53.12
00076283 NETWORK FLEET. INC. - Purchase	\$547.60
00077361 NETWORK FLEET. INC. - Purchase	\$547.60
00077546 CASPER TIRE 0000705 - Purchase	\$90.00
00077547 CASPER TIRE 0000705 - Purchase	\$78.00
00077582 E&F HOLDING CO. - Purchase	\$350.00
00077595 CENTRAL TRUCK AND DIES - Purch	\$318.96
00077596 CASPER TIRE 0000705 - Purchase	\$45.00
00077620 CASPER TIRE 0000705 - Purchase	\$35.00
00077630 BAILEYS ACE HDWE - Purchase	\$24.59
00077637 GREINER FORD LINCOLN O - Purch	\$87.87
00077672 CASPER TIRE 0000705 - Purchase	\$35.00
00077674 CASPER TIRE 0000705 - Purchase	\$45.00
00077749 JACKS TRUCK AND EQUIPM - Purch	\$1,625.36
00077776 MENARDS CASPER WY - Purchase	\$84.96

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

00077783 CPU IIT - Purchase	\$140.00
00077800 ACT WSWRA - Purchase	\$335.00
00077813 ACT WSWRA - Purchase	\$90.00
00077820 CASPER TIRE 0000705 - Purchase	\$35.00
00077837 CMI-TECO - Purchase	\$11.22
00077846 CASPER TIRE 0000705 - Purchase	\$35.00
00077453 QUALITY OFFICE SOLUTIO - INK C	\$106.85
Subtotal for Cost Center Refuse Collection:	\$4,721.13

00077507 LAMAR MEDIA CORP - Purchase	\$1,500.00
00077870 THE UPS STORE 2200 - Purchase	\$28.60
00077902 KNIFE RIVER 5701 - Purchase	\$319.50
00077942 WATERWORKS IND 2697 - Purchase	\$139.55
00077960 GEOTEC INDUSTRIAL SUPP - Purch	\$405.80
00077981 71 SOIL AND STONE - Purchase	\$342.75
00077995 71 SOIL AND STONE - Purchase	\$528.30
00078007 NOLAND FEED - Purchase	\$150.00
00078030 WATERWORKS IND 2697 - Purchase	\$175.84
00078032 INT IN NEVEREST EQUIP - Purch	\$1,128.85
00078072 BAILEYS ACE HDWE - Purchase	\$25.66
00078099 SUTHERLANDS 2219 - Purchase	\$19.98
00076283 NETWORK FLEET. INC. - Purchase	\$18.95
00077361 NETWORK FLEET. INC. - Purchase	\$18.95
00077560 BAILEYS ACE HDWE - Purchase	\$21.50
00077621 GEOTEC INDUSTRIAL SUPP - Purch	\$134.90
00077647 GEOTEC INDUSTRIAL SUPP - Purch	\$453.80
00077658 NOLAND FEED - Purchase	\$150.00
00077678 71 SOIL AND STONE - Purchase	\$107.55
00077680 71 SOIL AND STONE - Purchase	\$362.85
00077747 71 SOIL AND STONE - Purchase	\$110.25
00077775 INT IN NEVEREST EQUIP - Purch	\$2,062.20
00077816 NORCO INC - Purchase	\$48.75
00077453 QUALITY OFFICE SOLUTIO - INK C	\$80.14
00077797 URGENT CARE OF CASPER - Purcha	\$40.00
Subtotal for Cost Center Sewer:	\$8,374.67

00077104 CASPER STAR TRIBUNE - Purchase	\$204.16
00077136 CASPER STAR TRIBUNE - Purchase	\$175.72
00077997 VZWRLSS IVR VB - Purchase	\$40.07
00077964 CASPER CONTRACTORS SUP - Purch	\$122.88
00076283 NETWORK FLEET. INC. - Purchase	\$473.75
00077361 NETWORK FLEET. INC. - Purchase	\$473.75
Subtotal for Cost Center Streets:	\$1,490.33

00077532 ENERGY LABORATORIES, I - Purch	\$104.00
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Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

00077536 NORTHROP BOILER WORKS - Purcha	\$80.00
00077541 GRAINGER - Purchase	\$284.40
00077548 RMI WYOMING INC - Purchase	\$38.56
00077583 CONOCO - HOMAX OIL SAL - Purch	\$483.45
00077587 ENERGY LABORATORIES, I - Purch	\$104.00
00077602 USA BLUE BOOK - Purchase	\$1,528.94
00077622 BAILEYS ACE HDWE - Purchase	\$6.13
00077623 COMMUNICATION TECHNOLO - Purch	\$478.00
00077656 CASPER FIRE EXTINGUISH - Purch	\$971.00
00077677 HAJOCA KEENAN SUPP 25 - Credit	-\$1,192.86
00077692 TRACTOR SUPPLY CO #199 - Purch	\$82.47
00077753 BAILEYS ACE HDWE - Purchase	\$14.34
00077801 BEARING BELTCHAIN00244 - Purch	\$21.67
00077801 BEARING BELTCHAIN00244 - Purch	\$21.17
00077879 DANA KEPNER CO. - Purchase	\$60.34
00077903 GRAINGER - Purchase	\$100.85
00077910 CRUM ELECTRIC SUPPLY C - Purch	\$75.60
00077921 BLOEDORN LUMBER CASPER - Purch	\$75.36
00077935 HOSE & RUBBER SUPPLY C - Purch	\$13.64
00077937 GRAINGER - Purchase	\$132.60
00077969 HOODS EQUIPMENT & SPRI - Purch	\$79.12
00077994 WEAR PARTS INC - Purchase	\$45.49
00078014 PACE ANALYTICAL SERVIC - Purch	\$1,034.00
00078033 BLOEDORN LUMBER CASPER - Purch	\$24.39
00078054 SAMS CLUB #6425 - Purchase	\$90.14
Subtotal for Cost Center Waste Water:	\$4,756.80
00077685 MSPS - Purchase	\$8,220.37
00077687 SQ SQ FINISH LINE SY - Purch	\$1,457.50
00077731 GUNNERS METERS - Purchase	\$1,077.00
00077760 SQ SQ FINISH LINE SY - Purch	\$5,800.44
00077873 WAL-MART #3778 - Purchase	\$9.97
00077878 MSPS - Credit	-\$8,220.37
00077881 SQU SQ PULLEN SERVICE - Purch	\$332.80
00077943 ENERGY LABORATORIES, I - Purch	\$22.00
00077992 NORCO INC - Purchase	\$104.80
00078027 ENERGY LABORATORIES, I - Purch	\$374.00
00078043 GEORGE T SANDERS 20 - Purchase	\$94.08
00076283 NETWORK FLEET. INC. - Purchase	\$208.45
00077361 NETWORK FLEET. INC. - Purchase	\$208.45
00077540 WATERWORKS IND 2697 - Purchase	\$139.95
00077545 CASPER CONTRACTORS SUP - Purch	\$259.97
00077550 PROKOTEENGINEERINGSUPP - Purch	\$120.00
00077579 KNIFE RIVER 5701 - Purchase	\$142.01
00077589 DANA KEPNER CO. - Purchase	\$227.70

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

00077609 ENERGY LABORATORIES, I - Purch	\$374.00
00077612 EUROFINS EATON ANALYTI - Purch	\$850.00
00077618 PROKOTEENGINEERINGSUPP - Purch	\$155.00
00077629 EUROFINS EATON ANALYTI - Purch	\$2,020.00
00077660 HARBOR FREIGHT TOOLS 3 - Purch	\$119.99
00077669 THE HOME DEPOT #6001 - Credit	-\$59.47
00077538 THE HOME DEPOT #6001 - Purchas	\$118.94
00077453 QUALITY OFFICE SOLUTIO - INK C	\$80.13
Subtotal for Cost Center Water:	\$14,237.71

00077945 NORCO INC - Purchase	\$10.57
00077972 SMITHS FOOD #4185 - Purchase	\$33.96
00077989 ATLAS OFFICE PRODUCTS - Purcha	\$173.51
00077999 ENERGY LABORATORIES - Purchase	\$231.00
00078013 ATLAS OFFICE PRODUCTS - Purcha	\$56.10
00078051 ENERGY LABORATORIES - Purchase	\$357.00
00078066 PIZZA HUT #240 - Purchase	\$54.71
00078086 COASTAL CHEMICAL CO LL - Purch	\$148.79
00077435 0970 CED - Purchase	\$329.90
00077566 0970 CED - Purchase	\$89.00
00077638 SUPERIOR SIGNS & SUPPL - Purch	\$2,236.00
00077756 ENERGY LABORATORIES - Purchase	\$312.00
00077797 URGENT CARE OF CASPER - Purcha	\$120.00
00077810 UPS 0000008F045W328 - Purchase	\$130.09
Subtotal for Cost Center Water Treatment Plant:	\$4,282.63

Vendor Subtotal: **\$141,221.78**

PEAK RESCUE

7272018 Shoes for line personnel	\$5,325.00
Subtotal for Cost Center Fire:	\$5,325.00

Vendor Subtotal: **\$5,325.00**

POSTAL PROS SOUTHWEST INC

5279 UTILITY BILLING FEES	\$4,169.95
5255 UTILITY BILLING FEES	\$4,064.54
Subtotal for Cost Center Finance:	\$8,234.49

Vendor Subtotal: **\$8,234.49**

PUBLIC SAFETY COMMUNICATIONS CENTER

734/165745 PSCC MONTHLY USER FEE	\$5,090.90
Subtotal for Cost Center Metro Animal:	\$5,090.90

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

1276/165746 PSCC MONTHLY USER FEE	\$533.60
Subtotal for Cost Center Water:	\$533.60

Vendor Subtotal:	\$5,624.50
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RAILROAD MGMT CO III, LLC

375088 SEWER PIPELINE CROSSING	\$214.01
Subtotal for Cost Center Sewer:	\$214.01

Vendor Subtotal:	\$214.01
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RICHARD MOORE

RIN0028872 DIST.LEVEL 2 EXAM REIMBURSEMEN	\$100.00
Subtotal for Cost Center Water:	\$100.00

Vendor Subtotal:	\$100.00
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ROCKY MOUNTAIN POWER

AP000168081018 ELECTRICITY	\$156.35
Subtotal for Cost Center Buildings & Structures:	\$156.35

AP000158080618 ELECTRICITY	\$489.33
Subtotal for Cost Center Hogadon:	\$489.33

AP000180080118 ELECTRICITY	\$2,638.26
Subtotal for Cost Center Parks:	\$2,638.26

AP000170080618 ELECTRICITY	\$67.02
6305507 MIDWEST-DAVID-ELM UNDRGRND PWR	\$143,987.00
Subtotal for Cost Center Streets:	\$144,054.02

RIN0028864 ENERGY - ELECTRICITY	\$86,098.01
RIN0028864 ENERGY - ELECTRICITY	\$10,656.72
Subtotal for Cost Center Water Treatment Plant:	\$96,754.73

Vendor Subtotal:	\$244,092.69
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ROD BARSTAD'S PAINT & AUTO BODY

6403 101216 REPAIR CLAIM #1240CA	\$2,391.73
6393 660256 REPAIR CLAIM #1446CA	\$1,699.48
Subtotal for Cost Center Fleet Maintenance:	\$4,091.21

Vendor Subtotal:	\$4,091.21
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Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

SKYLINE RANCHES	RIN0028868 201 SEWER	\$977.16
	RIN0028868 201 SEWER	-\$97.71
	Subtotal for Cost Center Sewer:	\$879.45
	RIN0028868 201 SEWER	-\$563.85
	Subtotal for Cost Center Waste Water:	-\$563.85
	Vendor Subtotal:	\$315.60
SOLID WASTE PROFESSIONALS OF WY LLC	540 CASPER BALEFILL CLOSURE -	\$29,975.15
	Subtotal for Cost Center Balefill:	\$29,975.15
	Vendor Subtotal:	\$29,975.15
STATE OF WY - DEPARTMENT OF WORKFORCE SVCS	RIN0028885 CLAIM #201803882 J CARLSON	\$3,171.85
	Subtotal for Cost Center General Fund Revenue:	\$3,171.85
	Vendor Subtotal:	\$3,171.85
STATE OF WY. - NOTARY DIV.	RIN0028884 RENEW NOTARY AB	\$30.00
	Subtotal for Cost Center Police:	\$30.00
	Vendor Subtotal:	\$30.00
STEALTH PARTNER GROUP	RIN0028878 MEDICAL STOP LOSS	\$53,656.73
	Subtotal for Cost Center Health Insurance:	\$53,656.73
	Vendor Subtotal:	\$53,656.73
TCE MANUFACTURING, LLC	106342 IOTB STORAGE	\$11,900.00
	Subtotal for Cost Center Balefill:	\$11,900.00
	Vendor Subtotal:	\$11,900.00
TERRY BARNES	RIN0028866 WORK BOOT REIMBURSEMENT	\$33.07
	Subtotal for Cost Center Streets:	\$33.07
	Vendor Subtotal:	\$33.07

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

TOP OFFICE PRODUCTS	168942 COPY CHARGE MX3050V JULY2018	\$182.80
	Subtotal for Cost Center Waste Water:	\$182.80
	Vendor Subtotal:	\$182.80
TRANSMISSION DISTRIBUTION SERVICE	2479 PTHWY PRJ 2215 BELLAIRE	\$5,800.00
	Subtotal for Cost Center Water:	\$5,800.00
	Vendor Subtotal:	\$5,800.00
TRETO CONST.	RIN0028881 RETAINAGE 18-042	-\$5,571.15
	17-025-02 RETAINAGE 17-025	-\$2,781.22
	Subtotal for Cost Center Capital Projects - Streets:	-\$8,352.37
	RIN0028881 2ND STREET CONCRETE REPAIRS 18	\$73,304.88
	17-025-02 S SPRUCE ST RECONSTRUCTION	\$55,529.00
	Subtotal for Cost Center Streets:	\$128,833.88
	Vendor Subtotal:	\$120,481.51
TWEED'S WHOLESALE	365738 SUPPLIES	\$262.68
	Subtotal for Cost Center Recreation:	\$262.68
	Vendor Subtotal:	\$262.68
WAYNE COLEMAN CONSTRUCTION, INC.	18071 RETAINAGE 18-032	-\$3,055.28
	Subtotal for Cost Center Capital Projects - Streets:	-\$3,055.28
	18071 FAIRDALE AVENUE IMPROVEMENTS	\$30,552.83
	Subtotal for Cost Center Streets:	\$30,552.83
	Vendor Subtotal:	\$27,497.55
WELLS, AUTUMN	0031510405 UTILITY REFUND	\$52.00
	Subtotal for Cost Center Water:	\$52.00
	Vendor Subtotal:	\$52.00

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

WESTERN PLAINS LANDSCAPING	20535-R RETAINAGE TO JT ACCT 14-70	\$2,518.79
	Subtotal for Cost Center Capital Projects - Engineering:	\$2,518.79
	Vendor Subtotal:	\$2,518.79
WESTERN PLAINS LANDSCAPING LLC.	20535 MARION KREINER SPLASH PAD 14-0	\$25,187.90
	Subtotal for Cost Center Aquatics:	\$25,187.90
	20535 RETAINAGE 14-70	-\$2,518.79
	Subtotal for Cost Center Capital Projects - Engineering:	-\$2,518.79
	Vendor Subtotal:	\$22,669.11
WESTERN WATER CONSULTANTS, INC.	181410002 PD SHOOTING RANGE ADDN 17-065	\$9,120.20
	Subtotal for Cost Center Police:	\$9,120.20
	181090004 MIDWEST AVE RECONST - DAVID TO	\$109.42
	Subtotal for Cost Center Sewer:	\$109.42
	181090004 MIDWEST AVE RECONST - DAVID TO	\$4,705.02
	Subtotal for Cost Center Streets:	\$4,705.02
	181090004 MIDWEST AVE RECONST - DAVID TO	\$656.51
	Subtotal for Cost Center Water:	\$656.51
	Vendor Subtotal:	\$14,591.15
WESTLAND PARK-RED BUTTES IMPROVEMENT & SVC.	RIN0028867 201 SEWER	\$3,393.00
	RIN0028867 201 SEWER	-\$339.30
	Subtotal for Cost Center Sewer:	\$3,053.70
	RIN0028867 201 SEWER	-\$1,600.38
	Subtotal for Cost Center Waste Water:	-\$1,600.38
	Vendor Subtotal:	\$1,453.32
WH LLC	5137 CRL SANITARY SEWER IMP 18-011	\$13,261.38
	Subtotal for Cost Center Balefill:	\$13,261.38
	Vendor Subtotal:	\$13,261.38

Bills & Claims

City of Casper

08/22/2018 to 09/04/2018

WLC ENGINEERING - SURVEYING - PLANNING	2018-10764 ROTARY PARK PATHWAY - PHASE II	\$11,405.60
	Subtotal for Cost Center City Manager:	\$11,405.60
	2018-10764 ROTARY PARK PATHWAY - PHASE II	\$2,851.40
	Subtotal for Cost Center One Cent #15:	\$2,851.40
	2018-10776 WEST CASPER ZONE II WATER SYST	\$1,881.00
	2018-10776 WEST CASPER ZONE II WATER SYST	\$926.46
	Subtotal for Cost Center Water:	\$2,807.46
	Vendor Subtotal:	\$17,064.46
WY. CONFERENCE OF BLDG. OFFICIALS	RIN0028873 MEMBERSHIP DUES JUSTIN SCOTT	\$50.00
	RIN0028874 MEMBERSHIP DUES DAN ELSTON	\$50.00
	Subtotal for Cost Center Code Enforcement:	\$100.00
	Vendor Subtotal:	\$100.00
WY. DEPT. OF TRANSPORTATION	RIN0028870 YELLOWSTONE-DAVID TO SPRUCE	\$9,168.41
	Subtotal for Cost Center Streets:	\$9,168.41
	Vendor Subtotal:	\$9,168.41
WY. MACHINERY CO.	WO5415157 REPAIR TRANS,ART,IND,PARK BRAK	\$25,084.00
	Subtotal for Cost Center Fleet Maintenance:	\$25,084.00
	Vendor Subtotal:	\$25,084.00
	Grand Total	\$1,605,280.15

Approved By

On

CITY of CASPER, WYOMING
 BILLS and CLAIMS ADDENDUM
 Council Meeting
 09/04/18

Payroll Disbursements

8/20/18	FIRE PAYROLL	\$ 167,502.81
8/20/18	BENEFITS AND DEDUCTIONS	\$ 28,919.09
8/23/18	CITY PAYROLL	\$ 1,126,356.51
8/23/18	BENEFITS AND DEDUCTIONS	\$ 188,635.24
8/30/18	FIRE PAYROLL	\$ 182,441.73
8/30/18	BENEFITS AND DEDUCTIONS	\$ 30,741.37

	Total Payroll	<u><u>\$ 1,724,596.75</u></u>
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Additional Fees

	Total Fees	<u><u>\$ -</u></u>
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Additional Accounts Payable

8/16/18	Prewrits - utility refunds/garnishment refunds	
	Alpine Remediation Tree	\$ 41.30
	Audrey Benson	\$ 57.49
	COP Wyoming	\$ 60.00
	Linda Dalton	\$ 56.79
	Rebecca Huff	\$ 1,703.72
	Chris Workman	\$ 31.39
8/20/18	KSG Capital LLC - court appointed attorney fee	\$ 3,927.26
8/20/18	Wire to Global Spectrum - Jim Gaffigan Tickets	\$ 105,679.04

	Total Additional AP	<u><u>\$ 111,556.99</u></u>
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August 14, 2018

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Liz Becher, Community Development Director *LB*
Joy Clark, Community Development Technician, CDBG Program *JC*

SUBJECT: Establishing September 18, 2018 as the Public Hearing Date for Consideration of Fiscal Year 2017-2018 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

Meeting Type & Date: Regular Council Meeting, September 4, 2018

Action Type: Establish Public Hearing for September 18, 2018

Recommendation: That Council, by minute action, establish September 18, 2018 as the date of the public hearing to review the Fiscal Year 2017-2018 Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER) for the period covering July 1, 2017 through June 30, 2018.

Summary: As a requirement of an entitlement community for Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD), the City of Casper must submit a Consolidated Annual Performance and Evaluation Report (CAPER) detailing to HUD how the City used its CDBG funds. Meeting HUD requirements, and utilizing the required formatting in HUD's Integrated Disbursement Information System (IDIS), the Housing and Community Development Division has prepared a draft of the CAPER for the period covering July 1, 2017 through June 30, 2018.

Law requires a public hearing on the CAPER be held in the presence of the Mayor and City Council members. The public hearing is a concurrent action with the minimum fifteen (15) day public comment period. All comments received from the public comment period and the public hearing will be incorporated into the final CAPER that will be submitted to HUD no later than September 28, 2018.

Financial Considerations

There is no financial impact. The CAPER report is an annual review and submission of the annual CDBG program operations.



Oversight/Project Responsibility

Joy Clark, Community Development Technician, CDBG Program Coordinator, Housing and Community Development

Attachments

None

August 21, 2018

MEMO TO: J. Carter Napier, City Manager 
FROM: John Henley, City Attorney 
SUBJECT: Establish the Public Hearing Date for a Hotel Guest Registration Ordinance

Meeting Type & Date:
Regular Council Meeting
September 4, 2018

Action Type
Establish Public Hearing
Minute Action

Recommendation
That Council, by minute action, establish September 28, 2018 as the Public Hearing date for a new Hotel Guest Registration Ordinance of the Casper Municipal Code.

Summary
Section 5.24.070 (Guest Registration) of the Casper Municipal Code currently governs the City's regulation of hotel guest registers. The City needs to update its Guest Registration Ordinance following a Supreme Court ruling which addressed law enforcement access to hotel guest registers.

In the United States Supreme Court case titled City of L.A. v. Patel the Court ruled that municipal ordinances must allow lodging operators the opportunity to complete a pre-compliance review of all law enforcement requests for access to the hotels guest registers. The operator may choose to deny their request for access if the officers do not have a judicial warrant authorizing the search of the register.

The proposed changes to Section 5.24.070 would bring the Casper Municipal Code into compliance with the Supreme Court's ruling in City of L.A. v. Patel, by requiring law enforcement officers to request lodging operators' consent prior to inspecting their guest registries.

Financial Considerations
None

Oversight/Project Responsibility
John Henley, City Attorney

Attachments
Ordinance

ORDINANCE NO. ____

AN ORDINANCE REPEALING AND REPLACING SECTION
5.24.070 OF THE CASPER MUNICIPAL CODE PERTAINING
TO THE GUEST REGISTRATION OF HOTELS, MOTELS
AND ROOMINGHOUSES

WHEREAS, the City Council of Casper, Wyoming, has determined that hotels' and other lodging operations' guest registration information is helpful and necessary to address the City's public safety responsibilities; and,

WHEREAS, in a United States Supreme Court case titled City of L.A. v. Patel, 192 L.Ed.2d 435 (U.S. 2015), the Court ruled that municipal ordinances may permit law enforcement officers to request guest registration information, but cannot force a lodging operator to divulge guest registration information without such a request and an opportunity for pre-compliance review, which may require a warrant at the option of the lodging operator; and,

WHEREAS, the City's ordinance regulating lodging operations should be amended to comply with the Supreme Court's Ruling in City of L.A. v. Patel; and,

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF
THE CITY OF CASPER, WYOMING:

That Section 5.24.070 of Chapter 5.24 of the Casper Municipal Code is hereby repealed and replaced with the following:

5.24.070 Every person to whom a license is issued to conduct a hotel, motel, rooming house, lodging house (hereafter lodging operation) shall, at all times, keep a hotel register, which shall contain the names of all guests or persons renting or occupying rooms in such lodging operation and their vehicle information, which register shall be signed by the person renting a room or by someone under the person's direction. After the registration, the manager of the lodging operation, or the manager's agent, shall write the number of the room which such guest or person is to occupy, together with the time when such room is rented, all of which shall be done before such person and the party of such person are permitted to occupy such rooms. Any peace officer of the City or State may request the consent of the manager of the lodging operation, or the manager's agent to inspect the record or a part of it pertaining to specific names or vehicles as part of the Police and Sheriff's Departments' public safety responsibilities."

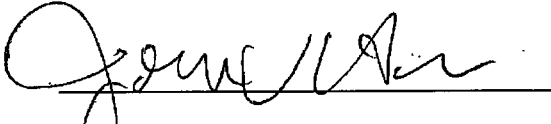
This Ordinance shall become in full force and effect twenty-one (21) days after passage on third reading and publication.

PASSED on 1st reading the ____ day of ____, 2018

PASSED on 2nd reading the ____ day of ____, 2018

PASSED, APPROVED, AND ADOPTED on third and final reading the ____
day of ____, 2018

APPROVED AS TO FORM:




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Ray Pacheco
Mayor

August 24, 2018

MEMO TO: J. Carter Napier, City Manager 

FROM: Liz Becher, Community Development Director 

SUBJECT: Public Hearing for Consideration of a Zone Change of Lots 1-8 inclusive, Block 1, North Burlington Addition, located at 143, 145, 159, 169 West K Street, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential).

Meeting Type & Date:

Regular Council Meeting, September 4, 2018.

Action Type:

Public hearing and first reading of an ordinance.

Recommendation:

That Council, by ordinance, approve a zone change of Lots 1-8 inclusive, Block 1, North Burlington Addition, located at 143, 145, 159, 169 West K Street, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential), per the recommendation from the Casper Planning and Zoning Commission.

Summary:

The applicants in this case have requested a zone change of their properties, Lots 1-8, Block 1, North Burlington Addition, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential). The area surrounding the subject properties is a mix of zoning districts, including R-3 (One to Four Unit Residential), C-2 (General Business), R-5 (Manufactured (Mobile) Home Park), and R-5 (Mixed Residential). Land uses in the area are a mix of both residential and commercial. The applicants have stated that the reason that they have requested a rezoning of the properties is to increase the variety of land use options. The primary difference between the existing R-3 zoning and the proposed R-5 zoning is that single-wide manufactured homes are permitted in the R-5 zoning district, provided they are on a permanent foundation. The R-5 zoning district also allows several types of small, neighborhood-serving commercial businesses by right, whereas, those same uses require the approval of a Conditional Use Permit under R-3 zoning.

Section 17.12.170 of the Casper Municipal Code requires that staff review zoning applications in the context of the approved Comprehensive Land Use Plan, and provide a recommendation to the Planning and Zoning Commission and City Council as to how the zone change is either supported, or not supported. The Comprehensive Land Use Plan is the City's land use and development policy document that describes the values and ideals expressed by the community for its future during an exhaustive public input process. Chapter Three (3) of the Comprehensive Land Use Plan provides principles and goals. Principles and goals that may be applicable to the requested zone change are as follows:

Principle VUC1-2 – Neighborhood Services: Enhance the cohesiveness and identity of residential neighborhoods by encouraging a healthy mixture of commercial, employment, neighborhood services (coffee shops, grocery stores, and restaurants), and cultural uses that support the everyday needs of the residents. (Pg. 3-9)

Goal UQL2-4 – Community Housing: Implement land use changes that encourage diverse housing options and affordability by integrating the latest tools, incentives, and code options. (Pg. 3-23)

As was the case with the 2000 Comprehensive Land Use Plan, the Generation Casper Comprehensive Plan provides a Future Land Use Plan (FLU), which is found in Chapter Four (4), on Page 4-26. The FLU is an illustrative map that identifies the physical distribution of land uses, and forms the basis for future zoning and land use regulations. The properties in question are in an area designated by the FLU as “Neighborhood Center.”

The Plan indicates that Neighborhood Centers are areas designated for low-scale commercial uses supporting general neighborhood needs with supporting multifamily residential. Furthermore, Neighborhood Centers typically consist of offices, small grocery, and/ or restaurants. Size, scale, and intensity of uses fit into the context of the neighborhood, and Centers are highly connected and pedestrian and bicycle-friendly. Although primarily residential in character, other uses are focused at intersections and major corridors, to buffer single-family residential neighborhoods.

The existing R-3 (One to Four Unit Residential) zoning district allows, as permitted uses, by right, any and all of the following:

- A. Conventional site-build single-family dwellings and manufactured homes with siding material consisting of wood or wood products, stucco, brick, rock, or horizontal lap wood, steel or vinyl siding;
- B. Conventional site-built and modular two-family dwellings;
- C. Conventional site-built and modular multifamily dwellings consisting of not over four individual dwelling units;
- D. Conventional site-built and modular condominiums for residential use consisting of not over four individual dwelling units;
- E. Conventional site-built and modular townhomes for residential use consisting of not over four individual dwelling units;
- F. Day-care, adult;
- G. Family child care home;
- H. Reserved;
- I. Parks, playgrounds, historical sites, golf courses, and other similar recreational facilities used during daylight hours;
- J. Schools, public, parochial, and private elementary, junior and senior high;

- K. Neighborhood assembly uses;
- L. Branch community facilities;
- M. Neighborhood grocery;
- N. Group home;
- O. Church.

The proposed R-5 (Mixed Residential) zoning district allows, as permitted uses, by right, any and all of the following:

- A. Single-family dwellings;
- B. Two-family dwellings;
- C. Multifamily dwellings;
- D. Condominiums for residential use;
- E. Manufactured homes (mobile) on a permanent type foundation;
- F. Boarding/rooming houses;
- G. Bed and breakfast;
- H. Bed and breakfast homestay;
- I. Churches;
- J. Day care, adult
- K. Family child care home;
- L. Group homes;
- M. Neighborhood grocery stores;
- N. Nursing Homes;
- O. Parks, playgrounds, historical sites, golf courses, and other similar recreational facilities operated and used during daylight hours;
- P. Townhouses;
- Q. Schools, public, parochial, and private elementary, junior and senior high;
- R. Neighborhood assembly uses;
- S. Branch community facilities;
- T. Neighborhood grocery;
- U. Personal service shops;
- V. Professional offices with fewer than twenty employees;
- W. Coffee shops, cafes and restaurants without drive-up windows;
- X. Sundry shops and specialty shops.

Property owners within three hundred (300) feet were notified of the Planning and Zoning Commission public hearing, legal notice was published in the Casper Star-Tribune, and a public notice sign was erected on the subject property. Furthermore, prior to the City Council's public hearing, property owners within three hundred (300) feet will be notified, and legal notice will again be published in the Casper Star Tribune. In addition, both the Planning and Zoning Commission public hearing and the City Council public hearing will be advertised on the City's website (casperwy.gov). No public comments have been received.

Financial Considerations:

Not applicable.

Oversight/Project Responsibility:

Craig Collins, AICP, City Planner, is tasked with processing zone changes.

Attachments:

Ordinance;

Zoning Map;

Aerial Map;

Planning and Zoning Commission Memo;

Zone Change Application;

Copy of Public Notices Sent to Property Owners within 300’;

Legal Notice for Planning Commission public hearing;

Photo of the Public Notice sign erected on the property.

143, 145, 159, 169 West K Street Zone Change



Legend

- | | |
|---|---|
| Urban Agriculture (AU) | Urban Agriculture (AU) |
| Old Yellowstone District & South Paper Corridor (OYD/SPC) | Old Yellowstone District & South Paper Corridor (OYD/SPC) |
| Neighborhood Convenience (C1) | Neighborhood Convenience (C1) |
| General Business (C2) | General Business (C2) |
| Central Business (C3) | Central Business (C3) |
| Highway Business (C4) | Highway Business (C4) |
| Office Business (O B) | Office Business (O B) |
| Educational District (ED) | Educational District (ED) |
| Hospital/Medical (HM) | Hospital/Medical (HM) |
| Limited Industrial (M1) | Limited Industrial (M1) |
| General Industrial (M2) | General Industrial (M2) |
| Park Historic (PH) | Park Historic (PH) |
| Planned Unit Development (PUD) | Planned Unit Development (PUD) |
| Residential Estate (R1) | Residential Estate (R1) |
| One Unit Residential (R2) | One Unit Residential (R2) |
| One to Four Unit Residential (R3) | One to Four Unit Residential (R3) |
| High-Density Residential (R4) | High-Density Residential (R4) |
| Mixed Residential (R5) | Mixed Residential (R5) |
| Manufactured Home Park (R6) | Manufactured Home Park (R6) |



July 13, 2018

MEMO TO: Don Redder, Chairman
Members of the Planning and Zoning Commission

FROM: Liz Becher, Community Development Director
Craig Collins, AICP, City Planner

SUBJECT: **PLN-18-012-Z** – Petition for a Zone Change of Lots 1 through 8 inclusive, Block 1, North Burlington Addition, located at 143, 145, 159, 169 West K Street, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential). Applicants: Rozanna Jean Weber, Penny Lynn Davenport.

Recommendation:

If, after the required public hearing, the Planning and Zoning Commission finds that the proposed zone change meets the minimum requirements of the Casper Municipal Code, and is in conformance with the Comprehensive Land Use Plan, staff recommends approval of the zone change with a “do pass” recommendation to the City Council.

Code Compliance:

Staff has complied with all public notice requirements of Section 17.12.170 of the Casper Municipal Code pertaining to zone changes including notification of property owners within 300 feet by first class mail, posting of the property, and publishing legal notice in the Casper Star-Tribune. Staff has not received any comments regarding this case.

Summary:

The applicants in this case have requested a zone change of their properties, Lots 1-8, Block 1, North Burlington Addition, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential). The area surrounding the subject properties is a mix of zoning districts, including R-3 (One to Four Unit Residential), C-2 (General Business), R-5 (Manufactured (Mobile) Home Park), and R-5 (Mixed Residential). Land uses in the area are a mix of both residential and commercial. The applicants have stated that the reason that they have requested a rezoning of the properties is to increase the variety of land use options. The primary difference between the existing R-3 zoning and the proposed R-5 zoning is that single-wide manufactured homes are permitted in the R-5 zoning district, provided they are on a permanent foundation. The R-5 zoning district also allows several types of small, neighborhood-serving commercial businesses by right, whereas, those same uses require the approval of a Conditional Use Permit under R-3 zoning.

Section 17.12.170 of the Casper Municipal Code requires that staff review zoning applications in the context of the approved Comprehensive Land Use Plan, and provide a recommendation to the Planning and Zoning Commission and City Council as to how the zone change is either supported, or not supported. The Comprehensive Land Use Plan is the City's land use and development policy document that describes the values and ideals expressed by the community for its future during an exhaustive public input process. Chapter Three (3) of the Comprehensive Land Use Plan provides principles and goal. Principles and goals that may be applicable to the requested zone change are as follows:

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Goal UQL2-4 – Community Housing: Implement land use changes that encourage diverse housing options and affordability by integrating the latest tools, incentives, and code options. (Pg. 3-23)

As was the case with the 2000 Comprehensive Land Use Plan, the Generation Casper Comprehensive Plan provides a Future Land Use Plan (FLU), which is found in Chapter Four (4), on Page 4-26. The FLU is an illustrative map that identifies the physical distribution of land uses, and forms the basis for future zoning and land use regulations. The properties in question are in an area designated by the FLU as "Neighborhood Center."

The Plan indicates that Neighborhood Centers are areas designated for low-scale commercial uses supporting general neighborhood needs with supporting multifamily residential. Furthermore, Neighborhood Centers typically consist of offices, small grocery, and/ or restaurants. Size, scale, and intensity of uses fit into the context of the neighborhood, and Centers are highly connected and pedestrian and bicycle-friendly. Although primarily residential in character, other uses are focused at intersections and major corridors, to buffer single-family residential neighborhoods.

The existing R-3 (One to Four Unit Residential) zoning district allows, as permitted uses, by right, any and all of the following:

- A. Conventional site-built single-family dwellings and manufactured homes with siding material consisting of wood or wood products, stucco, brick, rock, or horizontal lap wood, steel or vinyl siding;
- B. Conventional site-built and modular two-family dwellings;
- C. Conventional site-built and modular multifamily dwellings consisting of not over four individual dwelling units;
- D. Conventional site-built and modular condominiums for residential use consisting of not over four individual dwelling units;

- E. Conventional site-built and modular townhomes for residential use consisting of not over four individual dwelling units;
- F. Day-care, adult;
- G. Family child care home;
- H. Reserved;
- I. Parks, playgrounds, historical sites, golf courses, and other similar recreational facilities used during daylight hours;
- J. Schools, public, parochial, and private elementary, junior and senior high;
- K. Neighborhood assembly uses;
- L. Branch community facilities;
- M. Neighborhood grocery;
- N. Group home;
- O. Church.

The proposed R-5 (Mixed Residential) zoning district allows, as permitted uses, by right, any and all of the following:

- A. Single-family dwellings;
- B. Two-family dwellings;
- C. Multifamily dwellings;
- D. Condominiums for residential use;
- E. Manufactured homes (mobile) on a permanent type foundation;
- F. Boarding/rooming houses;
- G. Bed and breakfast;
- H. Bed and breakfast homestay;
- I. Churches;
- J. Day care, adult
- K. Family child care home;
- L. Group homes;
- M. Neighborhood grocery stores;
- N. Nursing Homes;
- O. Parks, playgrounds, historical sites, golf courses, and other similar recreational facilities operated and used during daylight hours;
- P. Townhouses;
- Q. Schools, public, parochial, and private elementary, junior and senior high;
- R. Neighborhood assembly uses;
- S. Branch community facilities;
- T. Neighborhood grocery;
- U. Personal service shops;
- V. Professional offices with fewer than twenty employees;
- W. Coffee shops, cafes and restaurants without drive-up windows;
- X. Sundry shops and specialty shops.



City of Casper Planning Division

Zone Change Application

OWNER/PETITIONER'S INFORMATION:

NAME: Weber, Rozanna Jean ET AL
ADDRESS: 159 W K ST Casper WY 82601
TELEPHONE: (307) 235-6535 EMAIL: N/A

PETITION THE CITY TO REZONE THE FOLLOWING DESCRIBED REAL PROPERTY:
LEGAL DESCRIPTION: KARSTEN 2003 28 X 60 TITLE 1801801 / KHNM120154
STREET ADDRESS: 159 W K ST Casper WY 82601
FROM EXISTING ZONING DISTRICT: R3
TO PROPOSED ZONING DISTRICT: R5

*NOT a lot per Denise
Real Propert / mobile home
Not a lot per Denise
Blk 1, lots 3-5*

UPON THE REZONING OF THE ABOVE DESCRIBED REAL PROPERTY, I (WE) PROPOSE TO USE THE PROPERTY FOR THE FOLLOWING PURPOSES (BRIEF STATEMENT OF FACTS AND JUSTIFICATION FOR REZONING):

This request for rezoning is to allow for more options for the use of the above mentioned property for current owners as well as future generations. This request is being submitted for this property in an effort to rezone several properties on this street. No changes to this property are currently needed or in the works.

The following owner's signature, or agent, signifies that all information on the application is accurate and correct to the best of the owner's knowledge, and that the owner has thoroughly read and understands all application information and requirements.

SIGNATURE OF PROPERTY OWNER: Rozanna Jean Weber
SIGNATURE OF PROPERTY OWNER: _____

DATE: 6/14/18

SUBMIT TO:
Community Development Department
Planning Division
200 N David, RM 203
Casper, WY 82601
Phone: 307-235-8241
Fax: 307-235-8362
www.casperwy.gov
E-mail: dhardy@cityofcasperwy.com

- COMPLETE SUBMITTAL NEEDS TO INCLUDE:
- COMPLETED APPLICATION INCLUDING ORIGINAL SIGNATURES
 - PROOF OF OWNERSHIP
 - \$750 APPLICATION FEE (NON-REFUNDABLE)

FOR OFFICE USE ONLY:
DATE SUBMITTED:
JUN 15 2018
REC'D BY: ch

EXHIBIT
54 A



City of Casper Planning Division

Zone Change Application

OWNER/PETITIONER'S INFORMATION:

NAME: Weber, Rozanna Jean ET AL
ADDRESS: 159 W K ST Casper WY 82601
TELEPHONE: (307) 235-6535 EMAIL: N/A

PETITION THE CITY TO REZONE THE FOLLOWING DESCRIBED REAL PROPERTY:

LEGAL DESCRIPTION: NORTH BURLINGTON BLK 1 LOT 3-5 INCL
STREET ADDRESS: 159 W K ST Casper WY 82601
FROM EXISTING ZONING DISTRICT: R3
TO PROPOSED ZONING DISTRICT: R5

UPON THE REZONING OF THE ABOVE DESCRIBED REAL PROPERTY, I (WE) PROPOSE TO USE THE PROPERTY FOR THE FOLLOWING PURPOSES (BRIEF STATEMENT OF FACTS AND JUSTIFICATION FOR REZONING):

This request is to allow for future options to update this property. It is also a request to rezone several homes on this street. Currently, there aren't any plans to update this property.

The following owner's signature, or agent, signifies that all information on the application is accurate and correct to the best of the owner's knowledge, and that the owner has thoroughly read and understands all application information and requirements.

SIGNATURE OF PROPERTY OWNER: Rozanna Jean Weber
SIGNATURE OF PROPERTY OWNER: _____
DATE: 6/14/18

SUBMIT TO:
Community Development Department
Planning Division
200 N David, RM 203
Casper, WY 82601
Phone: 307-235-8241
Fax: 307-235-8362
www.casperwy.gov
E-mail: dhardy@cityofcasperwy.com

- COMPLETE SUBMITTAL NEEDS TO INCLUDE:
- COMPLETED APPLICATION INCLUDING ORIGINAL SIGNATURES
 - PROOF OF OWNERSHIP
 - \$750 APPLICATION FEE (NON-REFUNDABLE)

FOR OFFICE USE ONLY:
DATE SUBMITTED:
JUN 15 2018
REC'D BY: dh



City of Casper Planning Division

Zone Change Application

OWNER/PETITIONER'S INFORMATION:

NAME: Davenport, Penny Lynn
ADDRESS: 2055 S Beverly ST #B304 Casper WY 82609
TELEPHONE: 3074621919 EMAIL: mamabear72587@aol.com

PETITION THE CITY TO REZONE THE FOLLOWING DESCRIBED REAL PROPERTY:

LEGAL DESCRIPTION: NORTH BURLINGTON BLK 1 LOT 1-2
STREET ADDRESS: 169 W K ST Casper WY 82601
FROM EXISTING ZONING DISTRICT: R3
TO PROPOSED ZONING DISTRICT: R5

UPON THE REZONING OF THE ABOVE DESCRIBED REAL PROPERTY, I (WE) PROPOSE TO USE THE PROPERTY FOR THE FOLLOWING PURPOSES (BRIEF STATEMENT OF FACTS AND JUSTIFICATION FOR REZONING):

There are no current plans for making changes to any of the structures on this property. This request is to make changes to zoning on several properties on this street.

The following owner's signature, or agent, signifies that all information on the application is accurate and correct to the best of the owner's knowledge, and that the owner has thoroughly read and understands all application information and requirements.

SIGNATURE OF PROPERTY OWNER: *Penny Davenport*

SIGNATURE OF PROPERTY OWNER: _____

DATE: 6/9/18

SUBMIT TO:
Community Development Department
Planning Division
200 N David, RM 203
Casper, WY 82601
Phone: 307-235-8241
Fax: 307-235-8362
www.casperwy.gov
E-mail: dhardy@cityofcasperwy.com

- COMPLETE SUBMITTAL NEEDS TO INCLUDE:
- COMPLETED APPLICATION INCLUDING ORIGINAL SIGNATURES
 - PROOF OF OWNERSHIP
 - \$750 APPLICATION FEE (NON-REFUNDABLE)

FOR OFFICE USE ONLY:
DATE SUBMITTED:
JUN 15 2018
REC'D BY: dh



City of Casper Planning Division

Zone Change Application

OWNER/PETITIONER'S INFORMATION:

NAME: Weber, Rozanna Jean ET AL
ADDRESS: 159 W K ST Casper WY 82601
TELEPHONE: (307) 235-6535 EMAIL: N/A

PETITION THE CITY TO REZONE THE FOLLOWING DESCRIBED REAL PROPERTY:

LEGAL DESCRIPTION: NORTH BURLINGTON BLK 1 LOT 6 & 7 EX E 3 OF S 70
STREET ADDRESS: 145 W K ST Casper WY 82601
FROM EXISTING ZONING DISTRICT: R3
TO PROPOSED ZONING DISTRICT: R5

UPON THE REZONING OF THE ABOVE DESCRIBED REAL PROPERTY, I (WE) PROPOSE TO USE THE PROPERTY FOR THE FOLLOWING PURPOSES (BRIEF STATEMENT OF FACTS AND JUSTIFICATION FOR REZONING):

This request for rezoning is to allow for more options for the use of the above mentioned property. The structure on the property was built in 1917 and has several additions done over the years. Rezoning would give the owner more options as well as future owners. In the future we may want to add a garage.

This request is being submitted for this property in an effort to rezone several properties on this street. No changes to this property are currently needed or in the works.

The following owner's signature, or agent, signifies that all information on the application is accurate and correct to the best of the owner's knowledge, and that the owner has thoroughly read and understands all application information and requirements.

SIGNATURE OF PROPERTY OWNER: Rozanna Jean Weber
SIGNATURE OF PROPERTY OWNER: _____
DATE: 6/14/18

SUBMIT TO:
Community Development Department
Planning Division
200 N David, RM 203
Casper, WY 82601
Phone: 307-235-8241
Fax: 307-235-8362
www.casperwy.gov
E-mail: dhardy@cityofcasperwy.com

- COMPLETE SUBMITTAL NEEDS TO INCLUDE:
- COMPLETED APPLICATION INCLUDING ORIGINAL SIGNATURES
 - PROOF OF OWNERSHIP
 - \$750 APPLICATION FEE (NON-REFUNDABLE)

FOR OFFICE USE ONLY:
DATE SUBMITTED:
JUN 15 2018
REC'D BY: dh

Contact Laurie Anderson
315-4537



City of Casper Planning Division

Zone Change Application

OWNER/PETITIONER'S INFORMATION:

NAME: Weber, Rozanna Jean ET AL
ADDRESS: 159 W K ST Casper WY 82601
TELEPHONE: (307) 235-6535 EMAIL: N/A laurie.59107@mynpsd.org

PETITION THE CITY TO REZONE THE FOLLOWING DESCRIBED REAL PROPERTY:

LEGAL DESCRIPTION: NORTH BURLINGTON BLK 1 LOT E 3 OF S 70 & 8 ALL
STREET ADDRESS: 143 W K ST Casper WY 82601
FROM EXISTING ZONING DISTRICT: R3
TO PROPOSED ZONING DISTRICT: R5

UPON THE REZONING OF THE ABOVE DESCRIBED REAL PROPERTY, I (WE) PROPOSE TO USE THE PROPERTY FOR THE FOLLOWING PURPOSES (BRIEF STATEMENT OF FACTS AND JUSTIFICATION FOR REZONING):

This request for rezoning is to allow for more options to add a structure to this property. Due to the dimensions of this property 25' wide and 175' feet deep, we are limited on the size of a home to place on this property. Our hope is to place a newer model single wide mobile home on permanent foundation. The home currently on this property was built in 1919 and would be more costly to update due to foundation issues and other structural issues. Thank you for your consideration.

The following owner's signature, or agent, signifies that all information on the application is accurate and correct to the best of the owner's knowledge, and that the owner has thoroughly read and understands all application information and requirements.

SIGNATURE OF PROPERTY OWNER: Rozanna Jean Weber
SIGNATURE OF PROPERTY OWNER: _____

DATE: 6/14/18

SUBMIT TO:
Community Development Department
Planning Division
200 N David, RM 203
Casper, WY 82601
Phone: 307-235-8241
Fax: 307-235-8362
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E-mail: dhardy@cityofcasperwy.com

- COMPLETE SUBMITTAL NEEDS TO INCLUDE:
- COMPLETED APPLICATION INCLUDING ORIGINAL SIGNATURES
 - PROOF OF OWNERSHIP
 - \$750 APPLICATION FEE (NON-REFUNDABLE)

FOR OFFICE USE ONLY:
DATE SUBMITTED:
JUN 15 2018
REC'D BY: dh

CITY OF CASPER PUBLIC HEARING INFORMATION:

You, as a property owner/resident within a 300-foot radius of the perimeter of the subject property, are hereby notified of this public hearing. Those desiring to speak either for or against this item are encouraged to submit comments, in writing, to the Community Development Office by **August 27, 2018**. You may also attend the public hearing (listed on front of card) and present written and/or comments at that time. Depending on the number of people wanting to speak for or against this action, the Mayor may limit the time you have in which to make your presentation.

A Zone Change of Lots 1 through 8 inclusive, Block 1, North Burlington Addition, located at 143, 145, 159, 169 West K Street, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential).

143, 145, 159, 169 West K Street Zone Change

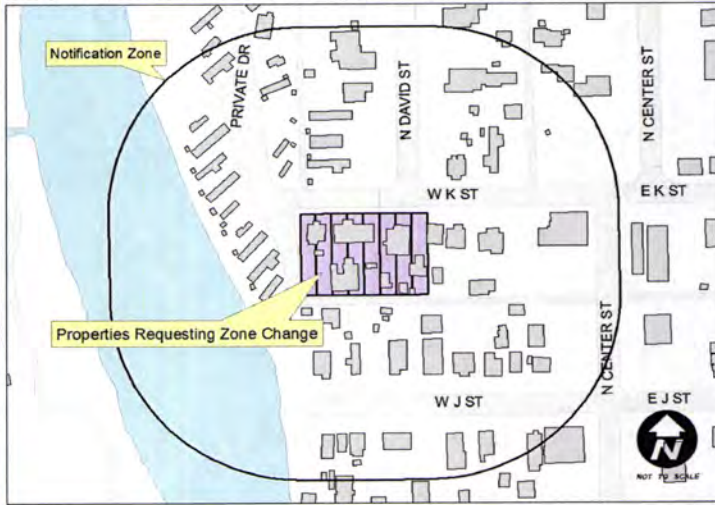


CITY OF CASPER PUBLIC HEARING INFORMATION:

You, as a property owner/resident within a 300-foot radius of the perimeter of the subject property, are hereby notified of this public hearing. Those desiring to speak either for or against this item are encouraged to submit comments, in writing, to the Community Development Office by **August 27, 2018**. You may also attend the public hearing (listed on front of card) and present written and/or comments at that time. Depending on the number of people wanting to speak for or against this action, the Mayor may limit the time you have in which to make your presentation.

A Zone Change of Lots 1 through 8 inclusive, Block 1, North Burlington Addition, located at 143, 145, 159, 169 West K Street, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential).

143, 145, 159, 169 West K Street Zone Change



Sent via U.S. Mail 8/17/18.



City of Casper

COMMUNITY DEVELOPMENT DEPARTMENT
200 NORTH DAVID STREET, ROOM 205
CASPER, WYOMING 82601

Meeting: Council Meeting
Date: September 4, 2018
Time: 6:00 P.M.
Location: City Council Chambers
200 North David
Casper, WY 82601

If you have questions regarding
this public notice or would like
more information, please contact
Planning at:
307-235-8241
www.casperwy.gov/planning



City of Casper

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200 NORTH DAVID STREET, ROOM 205
CASPER, WYOMING 82601

Meeting: Council Meeting
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CITY OF CASPER PUBLIC HEARING INFORMATION:

You, as a property owner/resident within a 300-foot radius of the perimeter of the subject property, are hereby notified of this public hearing. You may submit written comments to the Community Development Department, 200 N David, Rm 205, Casper, WY, 82601 or via email at dhardy@casperwy.gov prior to the Planning and Zoning Commission meeting. All comments should be received by **July 12, 2018** to be included in the Planning and Zoning Commission's packet of information that they receive prior to the public hearing. You may also attend the public hearing (listed on front of card) and present written and/or oral comments at that time. Depending on the number of people wishing to speak, the Chairman may limit the time you have in which to make your presentation.

143, 145, 159, 169 West K Street Zone Change

PLN-18-012-Z – Petition for a Zone Change of Lots 1 through 8 inclusive, Block 1, North Burlington Addition, located at 143, 145, 159, 169 West K Street, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential). Applicants: Rozanna Jean Weber, Penny Lynn Davenport.



CITY OF CASPER PUBLIC HEARING INFORMATION:

You, as a property owner/resident within a 300-foot radius of the perimeter of the subject property, are hereby notified of this public hearing. You may submit written comments to the Community Development Department, 200 N David, Rm 205, Casper, WY, 82601 or via email at dhardy@casperwy.gov prior to the Planning and Zoning Commission meeting. All comments should be received by **July 12, 2018** to be included in the Planning and Zoning Commission's packet of information that they receive prior to the public hearing. You may also attend the public hearing (listed on front of card) and present written and/or oral comments at that time. Depending on the number of people wishing to speak, the Chairman may limit the time you have in which to make your presentation.

143, 145, 159, 169 West K Street Zone Change

PLN-18-012-Z – Petition for a Zone Change of Lots 1 through 8 inclusive, Block 1, North Burlington Addition, located at 143, 145, 159, 169 West K Street, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential). Applicants: Rozanna Jean Weber, Penny Lynn Davenport.



Sent via U.S. Mail 6/26/18





City of Casper

COMMUNITY DEVELOPMENT DEPARTMENT
200 NORTH DAVID STREET, ROOM 205
CASPER, WYOMING 82601

Meeting: **Planning Commission**
Date: **July 19, 2018**
Time: **6:00 P.M.**
Location: **City Council Chambers**
200 North David
Casper, WY 82601

If you have questions regarding
this public notice or would like
more information, please contact
Planning at:
307-235-8241
www.casperwy.gov/planning



City of Casper

COMMUNITY DEVELOPMENT DEPARTMENT
200 NORTH DAVID STREET, ROOM 205
CASPER, WYOMING 82601

Meeting: **Planning Commission**
Date: **July 19, 2018**
Time: **6:00 P.M.**
Location: **City Council Chambers**
200 North David
Casper, WY 82601

If you have questions regarding
this public notice or would like
more information, please contact
Planning at:
307-235-8241
www.casperwy.gov/planning

OWN1	OWN2	ADDR1	ADDR3
3C HOLDINGS LLC		6250 S WALNUT ST	CASPER WY 82601
AMPE, JANE E ET AL		1133 N DAVID ST	CASPER WY 82601
BEAL, JOHN F TRUSTEE		1121 HAZELWOOD DR	CASPER WY 82609
BEAL, JOHN F TRUSTEE		1121 HAZELWOOD DR	CASPER WY 82609
BECHTOL, BRENDA INEZ ET AL		112 W J ST	CASPER WY 82601
BRADLEY, ALICE C ET AL		BOX 1894	COLESTRIP MT 59323
BRAWLEY, RITA J		BOX 1382	CASPER WY 82602
BURROUS, CHARLES ARTHUR JR		1511 E SUNLIGHT DR	CASPER WY 82601
BURROUS, CHARLES ARTHUR JR		1511 E SUNLIGHT DR	CASPER WY 82601
BURROUS, CHARLES ARTHUR JR		1511 E SUNLIGHT DR	CASPER WY 82601
CASPER, CITY OF ATTN: V H MC DONALD		200 N DAVID ST	CASPER WY 82601
CASPER, CITY OF ATTN: V H MC DONALD		200 N DAVID ST	CASPER WY 82601
D'ARCY, DEBRA ANN		5150 CHUCKWAGON TRL	CASPER WY 82604
DAVENPORT, PENNY LYNN ATTN: JAMES DAVENPORT		2055 S BEVERLY ST #B304	CASPER WY 82609
DAVENPORT, PENNY LYNN ATTN: JAMES DAVENPORT		2055 S BEVERLY ST #B304	CASPER WY 82609
DIKE, JOHN EDWARD ET AL		1133 N DAVID ST	CASPER WY 82601
ELWORTH, PATRICIA N		583 TROTTER DR	TWIN FALLS ID 83301
ELWORTH, PATRICIA N		583 TROTTER DR	TWIN FALLS ID 83301
HANEY, DON A		1130 N DAVID ST	CASPER WY 82601
HANEY, DON A		1130 N DAVID ST	CASPER WY 82601
HANEY, DON A		1130 N DAVID ST	CASPER WY 82601
HAWKEY, CAROL D		1748 S JACKSON ST STE #1	CASPER WY 82601
HAYDEN, JANET A ATTN: TY HOFFMAN		5511 S OAK ST	CASPER WY 82601
HOOTON, STACY M		1041 N WASHINGTON ST	CASPER WY 82601
HOOTON, STACY M		1041 N WASHINGTON ST	CASPER WY 82601
KING, DAVID J		147 W J ST	CASPER WY 82601
KING, DAVID J		147 W J ST	CASPER WY 82601
KOSLOWSKY, TIMOTHY P ET UX		1927 RUSTIC DR	CASPER WY 82609
KOSLOWSKY, TIMOTHY P ET UX		1927 RUSTIC DR	CASPER WY 82609
LANG, DOROTHY M ATTN: JOHN LANG		1605 S WALNUT ST	CASPER WY 82601

OWN1	OWN2	ADDR1	ADDR3
LANG, DOROTHY M	ATTN: JOHN LANG	1605 S WALNUT ST	CASPER WY 82601
MC INTOSH, DARLYN G	TRUSTEE	BOX 1900	MILLS WY 82644
ONEILL, WYATT		133 W J ST	CASPER WY 82601
PRAIRIE PROPERTIES LLC		BOX 1606	CASPER WY 82602
PRAIRIE PROPERTIES LLC		BOX 1606	CASPER WY 82602
PRAIRIE PROPERTIES LLC		BOX 1606	CASPER WY 82602
PRAIRIE PROPERTIES LLC		BOX 1606	CASPER WY 82602
PRAIRIE PROPERTIES LLC		BOX 1606	CASPER WY 82602
RIVERSIDE MOBILE HOME COURT LLC		1250 N CENTER ST	CASPER WY 82601
RIVERSIDE MOBILE HOME COURT LLC		1250 N CENTER ST	CASPER WY 82601
RIVERSIDE MOBILE HOME COURT LLC		1250 N CENTER ST	CASPER WY 82601
RIVERSIDE MOBILE HOME COURT LLC		1250 N CENTER ST	CASPER WY 82601
RIVERSIDE MOBILE HOME COURT LLC		1250 N CENTER ST	CASPER WY 82601
SULZLE, STEVEN D	ET UX	146 W J ST	CASPER WY 82601
TAYLOR, MARIE A	ET VIR	1127 N DAVID ST	CASPER WY 82601
THERIAULT, EUGENE E	ET UX	7230 ROCKING R RD	CASPER WY 82604
THERIAULT, EUGENE E	ET UX	7230 ROCKING R RD	CASPER WY 82604
WASSON, BRADFORD GUY		804 APRICOT ST	GILLETTE WY 82716
WASSON, BRADFORD GUY		804 APRICOT ST	GILLETTE WY 82716
WASSON, BRADFORD GUY		804 APRICOT ST	GILLETTE WY 82716
WEBER, ROZANNA JEAN	ET AL	159 W K ST	CASPER WY 82601
WEBER, ROZANNA JEAN	ET AL	159 W K ST	CASPER WY 82601
WEBER, ROZANNA JEAN	ET AL	159 W K ST	CASPER WY 82601
WEBER, ROZANNA JEAN	ET AL	159 W K ST	CASPER WY 82601
WEBER, ROZANNA JEAN	ET AL	159 W K ST	CASPER WY 82601
WEBER, ROZANNA JEAN	ET AL	159 W K ST	CASPER WY 82601
WEBER, ROZANNA JEAN	ET AL	159 W K ST	CASPER WY 82601
WILSON, KELLY L		122 W K ST	CASPER WY 82601

*** Proof of Publication ***

JUL - 9 2018

Casper Star-Tribune
P.O. Box 80, Casper, WY 82602-0080, ph 307-266-0500

NOTICE

The Planning and Zoning Commission of the City of Casper will hold their regularly scheduled meeting at 6:00 p.m., Thursday, July 19, 2018 in the City Council Chambers, Casper City Hall, 200 North David Street, Casper, Wyoming. At that time, they will consider the following cases:
PLN-18-001-R -A vacation and replat of Lots 5-7 of Mesa Addition No. 9, to create a new two-lot Subdivision, preliminarily referred to as Lots 4A and 5A Mesa Addition No. 9, comprising 0.55-acres, more or less, located in the 2900 block, on the west side of Central Drive. Applicant: Wolf Creek Properties, Inc.
PLN-18-012-Z - Petition for a Zone Change of Lots 1 through 8 inclusive, Block 1, North Burlington Addition, located at 143, 145, 159, 169 West K Street, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential). Applicants: Rozanna Jean Weber, Penny Lynn Davenport.
PLN-18-013-C - Petition for a Conditional Use Permit for construction of a parking lot in a C-2 (General Business) zoning district, located at 1425 South Poplar Street, more particularly described as Lot 4, Block 166, Casper Addition, Excepting the South-western Corner to the City Street. Applicant: M&T Enterprises, LLC.
CITY OF CASPER, WYOMING
Liz Becher, Secretary
Published: June 30, 2018
Legal No: 43244

AFFIDAVIT OF PUBLICATION

STATE OF WYOMING)
COUNTY OF NATRONA)

I, the undersigned, being a person in the employ of the Casper Star-Tribune, a newspaper published in CASPER, NATRONA COUNTY, WYOMING, and, knowing the facts herein set forth do so solemnly swear that a copy of the notice as per clipping attached was printed and published

Daily Weekly

In the regular and entire issue of said newspaper, and not in any supplement thereof, for 1 Consecutive Days Weeks

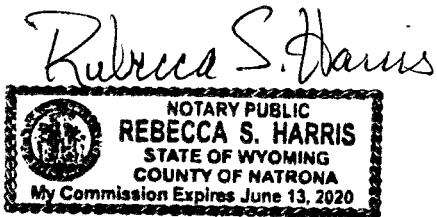
commencing with issue dated June 30 2018
ending with issue dated June 30, 2018

City of Casper
Dawn Thomspson
200 N. DAVID ST.
CASPER WY 82601

ORDER NUMBER 43244

Sara Beaman
Signed

Subscribed in my presence and sworn to before me this
2nd day of July 2018



PUBLISHED ON: 06/30/2018

TOTAL AD COST: 87.36
FILED ON: 7/2/2018

PUBLIC NOTICE

TO WHOM IT MAY CONCERN:

APPLICATION CONCERNING THIS PROPERTY HAS BEEN MADE TO THE CITY OF CASPER FOR THE FOLLOWING:

PLN-18-012-Z – Petition for a Zone Change of Lots 1 through 8 inclusive, Block 1, North Burlington Addition, located at 143, 145, 159, 169 West K Street, from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential). Applicants: Rozanna Jean Weber, Penny Lynn Davenport.

All comments must be made at or before a public hearing on **July 19, 2018 at 6:00 p.m., City Council Chambers**, City Hall, 200 North David St.

For comments or questions, please contact the City of Casper Community Development Department at 307-235-8241 or written comments may be submitted to: City Planning, 200 North David St, Casper, WY 82601 or e-mail dhardy@casperwy.gov

ORDINANCE NO.16-18

AN ORDINANCE APPROVING A ZONE CHANGE OF LOTS 1 THROUGH 8 INCLUSIVE, BLOCK 1 NORTH BURLINGTON ADDITION IN THE CITY OF CASPER, WYOMING.

WHEREAS, an application has been made to rezone the above described lots, commonly referred to as 143, 145, 159 and 169 West K Street, from zoning classification R-3 (One to Four Unit Residential) to R-5 (Mixed Residential); and,

WHEREAS, after a public hearing on July 19, 2018, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the zone change request; and,

WHEREAS, the governing body of the City of Casper finds that the above described zone change should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

Lots 1 through 8 inclusive, Block 1, North Burlington Addition, are hereby rezoned from R-3 (One to Four Unit Residential) to R-5 (Mixed Residential).

SECTION 2:

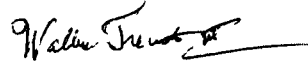
This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the ____ day of _____, 2018.

PASSED on 2nd reading the ____ day of _____, 2018.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the day of _____, 2018.

APPROVED AS TO FORM:



ATTEST:

Fleur D. Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Ray Pacheco
Mayor

August 10, 2018

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tom Pitlick, Financial Services Director *TP*
Pete Meyers, Assistant Financial Services Director *PM*
Connie Arnold, Finance Supervisor

SUBJECT: Amendment to Agreement with First Interstate Bank regarding Lockbox Services

Meeting Type and Date:
Regular Council Meeting
September 4, 2018

Action Type:
Resolution

Recommendation:
That Council, by resolution, approve the attached amendment to the existing Lockbox Agreement that was originally adopted by the City and First Interstate Bank on September 16, 2008.

Summary:
The City of Casper has approximately 22,000 customers for its water, sewer, and solid waste services. These customers are billed on a monthly basis. The number of customers who pay by check has declined over the years, but it remains the most common way to pay.

Since 2008, the utility checks received by the City have been processed by First Interstate Bank through what is known as its "lockbox service." The mailed checks are received at a PO Box in Casper, then delivered to First Interstate Bank, which scans the checks and the payment stubs. First Interstate deposits the checks into the City's bank account, and First Interstate provides the City with a report of customer payments received. The City pays roughly \$2,000 per month for this service.

First Interstate Bank has recently informed the City that its lockbox service will henceforth be handled by a subcontractor, Retail Lockbox Incorporated (RLI). This outsourcing will necessitate certain changes to the City's existing contract with First Interstate Bank. The City currently pays First Interstate per an established schedule of fees, including a standard fee of \$0.17 per processed check. The amendment would change this so that the first 7,000 monthly payments would be charged at a flat monthly fee of \$1,670, with each additional payment charged at \$0.22 each. The amendment would also impact fees associated with cash handling, check imaging, nonstandard payments, and similar issues.

Financial Considerations:
The current monthly lockbox charge comes to about \$2,000 per month. Total charges under the new system will likely increase to roughly \$2,350, for an annual budget impact of roughly \$4,200.

Oversight / Project Responsibility:
Connie Arnold, Finance Supervisor

Attachments:
Amendment to Lockbox Agreement Between City of Casper and First Interstate Bank
Original Lockbox Agreement with First Interstate Bank, dated 9/16/08
Resolution to Amend Lockbox Agreement

AMENDMENT NO. 1 TO THE LOCKBOX AGREEMENT (“AMENDMENT”)

This Amendment to the Lockbox Agreement (“Amendment”) is entered into on this 10th day of August, 2018, by and between the following parties:

1. The City of Casper, Wyoming (“Company”), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.
2. First Interstate Bank (“Bank”), 401 N. 31st Street, Billings, Montana, 59101.

Throughout this document, the Company and the Bank may be collectively referred to as the “parties.”

RECITALS

- A. On September 16, 2008, the City and Contractor entered into a *Lockbox Agreement* (“Agreement”) for assistance with utility payments and related services; and
- B. Bank and Company acknowledge that Bank will contract with Retail Lockbox, Inc, as a subcontractor, to assist with the provision of the services described in the Agreement; and
- C. Parties acknowledge that the subcontracting arrangement will necessitate certain changes to the existing Lockbox Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Agreement as follows:

1. INCORPORATION OF RECITALS

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

2. AMENDMENT TO PART 7, “Processing Procedures”

Part 7 of the Agreement will receive a new paragraph, known as Paragraph 7.d, which will be inserted to follow existing Paragraph 7.c. Paragraph 7.d shall read as follows:

7.d. Daily reports. Bank shall provide Company with detail and summary reports of each day’s transactions on the following business day. Sample daily reports are attached as Attachment “B.” Bank shall also provide Company with a Daily AR Posting File. The Daily AR Posting File will be a data file produced by Bank for

the Company that details the deposits received for each customer's account. The Daily AR Posting File will be a daily record of transactions and it will be sent electronically to the Company on the following business day. The Bank will customize the Daily AR Posting File so that it is formatted and produced in a data file format that is compatible for upload into the Company's accounting software.

3. AMENDMENT TO PART 11, "Fees"

Part 11 of the Agreement is hereby amended as follows, with strikethrough text to denote text removed and capitalized text to denote text added:

11. Fees. Unless otherwise agreed to by Bank, Company will pay the Bank fees for these Lockbox Services as set forth in ~~Bank's most current Schedule of Charges, as may be amended from time to time~~ ATTACHMENT "A." THE PRICE OF THE SERVICE IS SUBJECT TO AN ANNUAL INCREASE NOT TO EXCEED THE SEATTLE - TACOMA - BREMERTON CONSUMER PRICE INDEX (CPI) FOR ALL ITEMS. Bank will give Company thirty (30) days' advance written notice of changes in the Schedule of Charges. In addition, Company is responsible for paying any miscellaneous expenses, such as deposit tickets, and post office box rental ("Expenses") associated with the Lockbox Services. Bank will collect Lockbox Service Fees and Expenses by debiting the Account for the amount of such Fees and Expenses, without prior written notice to the Company, the day the Fees are due or Expenses must be paid or Company may elect to pay such Fees and Expenses directly based upon the monthly analysis received from the Bank.

4. AMENDMENT TO "ATTACHMENT A"

The section currently identified as "Attachment A" is hereby revoked in its entirety and replaced with the following:

ATTACHMENT A

Remittance Address:

City of Casper
PO Box 11000
Casper, WY 82602

Acceptable Payees:

- City of Casper
- Casper
- Casper Public Utilities
- CPU

- Casper Water Department
- Utilities Board

Company's Designated Deposit Account:

Concentration Account – XXXXX2125

Definitions:

a) Transaction

A Transaction is defined as the posting of an amount to an account and/or the processing of a check.

b) Regular Transactions

Regular Transactions will be defined as a coupon transaction that includes an OCR scanline and standardized envelope for remittance. These will include those transactions, mutually agreed upon between Retail Lockbox, Inc. and Client, including 1) the dollar amount on the check and coupon match, 2) the check and stub do not match.

c) Exceptions and/or Unprocessable Transactions

This category includes remittance materials considered to be unprocessable based on Client business rules or defective condition of the materials received. Examples include, but are not limited to: damaged check; incomplete or inaccurate MICR; or no check enclosed.

d) ICL File

An Image Cash Letter (ICL) file is an electronic image file that is transferred daily from the check processing subcontractor (Retail Lockbox) to the Bank. The ICL file allows for deposits that are consistent with the federal *Check Clearing for the 21st Century Act* ("Check 21 Act").

e) EPay

A service offered by Retail Lockbox, Inc. that allows customers to initiate payments online through Bank's website.

f) EPay Transaction

A transaction executed through the EPay service, resulting in an ACH payment to the Company. EPay Transactions do not count as "transactions" for the purposes of calculating the Monthly Minimum number of transactions.

Schedule of Charges

Monthly Minimum Transaction Fee

\$ 1,670.00 per month

Includes:

- 7,000 Transactions per Month
- Daily Detail & Summary Reports
- ICL File Transfer
- Daily AR Posting File
- Secure Storage and Shredding
- Four (4) RetailWEB Users

Transactions Over 7,000 (above monthly minimum. Does not apply to EPay transactions)	\$ 0.22 per transaction
Exception, & Unprocessable Transactions (not included in monthly minimum)	\$ 0.37 per transaction
RetailWEB Image Hosting Includes:	Included
<ul style="list-style-type: none"> • Four (4) Users • Upload and viewing checks and stubs • Notes field • Correspondence on stub lookup • Edit field capability 	
Image Storage for RetailWEB <ul style="list-style-type: none"> • Includes image storage for the previous twelve (12) months of activity 	\$ 125.00 per month
Additional RetailWEB Users (if needed)	\$ 27.00 per user, per month
Other Fees	
Overnight/Certified Mailed Items	\$ 4.22 per transaction
Cash Handling	\$ 5.27 per transaction
Annual PO Box Renewals	\$ As Billed
Courier	\$ As Billed
Change Request or Maintenance Charges	Waived during changeover to RLI systems; \$ 195.00 per hour thereafter
Optional Services	
<u>RetailWEB Suspend- Optional service</u> (billed in addition to the exception transaction rate)	
Suspend (Standard)	\$ 1.00 per transaction
Suspend with Delayed Deposit	\$ 1.75 per transaction
Suspend Pull Transaction	\$ 8.50 per transaction
Suspend Implementation & Programming	\$ 1,560.00 - one-time, when requested by Company
<u>Epay – Optional service</u>	
Epay Implementation & Programming	\$ 925.00 - one-time, when requested by Company
EPay Transaction Fee (not included in monthly minimum)	\$ 0.20 per transaction
EPay Indexing	\$ 0.11 per image
EPay Document Scanning	\$ 0.11 per image

5. ADDITION OF NEW ATTACHMENT SECTION, "ATTACHMENT B"

A new attachment, titled "Attachment B," is hereby added to the Agreement. "Attachment B" shall consist of the following two sample documents, individually labeled "Batch Summary Report" and "Batch Detail Report" :

(see following two pages)

Batch Summary Report
Sales Demo - ALL
05/01/2017

SALES DEMO RETAIL PROJECT
5/1/2017 10:13:31 AM

Batch Type	Group Value	Batch	Batch Date	Docs	Checks	Total Item	Amount
CSIG		1	06/13/2017	9	9	18	1179.43
CSIG		2	06/13/2017	1	1	2	0.00
			Total	10	10	20	1179.43

Batch Detail Report
Sales Demo - ALL
05/01/2017

SALES DEMO RETAIL PROJECT
5/1/2017 10:13:31 AM
0001

Batch Detail items: 18

Seq No	Type	Account No	Amount
3	Document	0001353903	135.76
4	Check	84927946	135.76
5	Document	0001353402	143.40
6	Check	84927946	143.40
7	Document	0001353704	98.00
8	Check	84927946	98.00
9	Document	0001345102	89.16
10	Check	84927946	89.16
11	Document	0001353603	199.00
12	Check	84927946	199.00
13	Document	0001354002	100.00
14	Check	84927946	100.00
17	Document	0001351601	100.00
18	Check	84927946	100.00
19	Document	0001351001	188.27
20	Check	84927946	188.27
21	Document	0001354302	125.84
22	Check	84927946	125.84
		Total	1179.43

SALES DEMO RETAIL PROJECT
5/1/2017 10:13:31 AM
0002

Batch Detail items: 2

Seq No	Type	Account No	Amount
1	Document	0001354302	0.00
2	Check	84927946	0.00
		Total	0.00

6. RATIFICATION

The terms and conditions of the Agreement, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM

[Handwritten signature]

ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel, City Clerk

Ray Pacheco, Mayor

WITNESS

FIRST INTERSTATE BANK
A Montana Corporation

By: _____

By: *[Handwritten signature]*

Printed Name: _____

Printed Name: *Denise Matson*

Title: _____

Title: *VP, Treasury*

LOCKBOX AGREEMENT

Agreement made and entered into this 16th day of September, 2008, between **FIRST INTERSTATE BANK**, a Montana banking corporation ("Bank"), 401 North 31st Street, Billings, Montana 59101, and **CITY OF CASPER** ("Company"), 200 North David Street, Casper, Wyoming 82601.

RECITALS:

A. Company desires Bank to provide Company with lockbox services ("Lockbox Services"), as herein described.

B. Bank is willing to provide Lockbox Services to Company upon the terms and conditions stated in this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. **Effect of Recitals.** The foregoing recitals are true and correct and by this reference are incorporated into the terms and conditions of this Agreement.

2. **Lockbox Services.** Bank has opened a post office box in the Company's name with the United States Postal Service (the "P.O. Box"). Bank shall have exclusive and unrestricted access to the P. O. Box and will give appropriate instructions concerning the P. O. Box and its contents to the Post Office. Company will direct its customers to mail their payments to Company ("Remittances") to the P. O. Box and Bank will process the payments and deposit them into Company's designated deposit account ("Account") with the Bank in accordance with the terms and conditions of this Agreement.

3. **Remittance Address.** Company shall direct its customers to mail their payments to the Remittance Address indicated on Exhibit "A" attached hereto. All envelopes containing items to be processed under this Lockbox Agreement will bear only the Remittance Address or reasonable variations thereof.

4. **Mail Collection.** Company grants unrestricted access to the P. O. Box to the Bank. Bank will contract with a bonded courier to pick up the P. O. Box contents daily, Monday through Friday, and deliver it to First Interstate Bank Remittance Processing Center, Casper, Wyoming. The Bank will not pick up or process P. O. Box contents on Bank holidays.

5. **Inspection of Checks.** The Bank will open the envelopes and inspect any remittances, remittance statements, invoices, correspondence, checks, cash, papers, documents and other items in the envelopes. Except as otherwise specifically provided herein, Bank will not reconcile the checks, cash or other items in the envelopes to invoices, remittance statements or any other documents or papers in the envelope. The checks contained in the envelopes will be inspected and handled in accordance with the following guidelines:

- a. **Checks Not To Be Deposited.** Those checks falling into any of the following categories will not be deposited and will be returned to Company:
 - i. **Unacceptable Payees.** Checks on which the payee or endorsee is not one of the Acceptable Payees indicated on Exhibit "A" or a reasonable variation thereof and the payee cannot be verified from the remittance document.
 - ii. **Indeterminable Amount.** Checks on which the correct amount of the check cannot be determined or the written and numerical amounts differ, if the correct amount cannot be determined from the remittance document or accompanying papers.
- b. **Altered Checks.** Checks that Bank perceives to be altered will not be deposited. However, Bank will only use reasonable efforts to detect alterations and prevent deposits and will have no liability whatsoever for its deposit of any check containing an alteration, unless the deposit results directly from the willful misconduct of Bank's officers or employees.
- c. **Signature(s) Missing.** The Bank will not process unsigned checks.
- d. **Undated or Postdated Checks.** Undated and postdated checks will be processed. Bank will attempt to date all undated checks with the current date.
- e. **Restrictive Notations.** Bank will have no obligation to detect restrictive notations on checks, such as "Paid in Full," "Full Payment of Claim," or words of similar meaning, and will have no liability whatsoever for its deposit and negotiation of any check containing a restrictive notation. Company shall comply with the provisions of Mont. Code Ann. § 30-3-311(3) to avoid the risk of accord and satisfaction by use of an instrument as set forth in Mont. Code Ann. § 30-3-311(2).

6. **Cash Received.** Cash received with a remittance will be processed for deposit.

7. **Processing Procedures.** Each check and cash found to be acceptable after inspection in accordance with the procedures outlined above, as applicable, will be deposited in the Account designated on Exhibit "A." The following procedures will be followed by the Bank:

- a. **Check Endorsement.** The following information will be applied to each check; the date, the trace number from the sorter, First Interstate Bank's routing number, Bank Name, Customer Name and endorsement guaranty.
- b. **Daily Documentation.** The Bank will return (i) all remittance materials (either originals or imaged) enclosed in each envelope sent to the P. O. Box (other than cash and checks which are deposited into the Account); (ii) all checks or cash not deposited; (iii) all correspondence, papers, documents and other items in the envelopes; and (iv) deposit slips to the Company at the

Company Address designated on Exhibit "A" on a daily basis via U.S. Mail. Company agrees to notify Bank no later than thirty (30) calendar days after Company receives a bank statement on the Account if such statement contains an error or fails to show a deposit that should have been made during the time period covered by such statement.

c. **Envelopes.** The Bank will destroy remittance envelopes the same day as processing as is consistent with Bank policy.

8. **Permanent Record.** The Bank will maintain an image record of all deposited checks for 7 years.

9. **Company's Designated Deposit Account.** Company understands that this Agreement covers Lockbox Services to be provided by Bank and does not cover the handling of the Account and the processing of checks drawn on the Account. The Account is subject to, and the Bank's operation of the Account will be in accordance with, the terms and conditions of the Bank's deposit account agreement governing the Account.

10. **Liability Limitation.** Bank will not be liable for any loss or liability arising from the furnishing of Lockbox Services under this Agreement due to any cause other than its own negligence or breach of this Agreement, in which case Bank's liability shall be limited to direct money damages in an amount not to exceed (i) in the case of Bank's failure to deposit to the Account any Remittances that should have been deposited pursuant to this Agreement, interest on the amounts that should have been credited to the Account pursuant to this Agreement at a rate equal to the cost of funds (also known as the "Feds Fund Rate" or the "Overnight Rate") for the time period such amounts are not in the Account, but in no event beyond the thirty (30) calendar day notice period referred to in Paragraph 7.b of this Agreement, together with the amount of the Remittance if the Remittance was misapplied to an account other than the Account; and (ii) in the case of any other action or failure to act by Bank, an aggregate amount equal to two (2) times the fees charged or incurred for the Lockbox Services during the calendar month immediately preceding the calendar month in which such loss and liability occurred. Under no circumstances will Bank be liable for any incidental or consequential damages, or damages caused in whole or in part by the action or inaction of Company, or an agent, director, officer, owner or employee of Company. Bank shall not be liable for any failure to perform its obligations under this Agreement or any damage, loss, liability or delay caused by circumstances beyond its control such as accidents; strikes; fire; flood; earthquake; disasters; war; riot; equipment or system breakdown; electrical, mechanical or communication line failure; acts of God; government regulation; labor disputes or work stoppages; legal constraints; acts or omissions of the United States Postal Service or any other cause which is reasonably unavoidable or beyond its control. Company agrees that the fees charged by Bank for Lockbox Services shall be deemed to have been established in contemplation of these limitations on Bank's liability. **BANK MAKES NO EXPRESS OR IMPLIED REPRESENTATIONS OR WARRANTIES WITH RESPECT TO THE LOCKBOX SERVICES IT IS TO PERFORM UNDER THIS AGREEMENT EXCEPT THOSE EXPRESSLY SPECIFIED IN THIS AGREEMENT.**

11. **Fees.** Unless otherwise agreed to by Bank, Company will pay the Bank fees for these Lockbox Services as set forth in Bank's most current Schedule of Charges, as may be

amended from time to time. Bank will give Company thirty (30) days' advance written notice of changes in the Schedule of Charges. In addition, Company is responsible for paying any miscellaneous expenses, such as deposit tickets, and post office box rental ("Expenses") associated with the Lockbox Services. Bank will collect Lockbox Service fees and Expenses by debiting the Account for the amount of such fees and Expenses, without prior written notice to the Company, on the day the fees are due or Expenses must be paid or Company may elect to pay such fees and Expenses directly based upon the monthly analysis statement received from the Bank.

12. Termination. This Agreement shall be effective until terminated by either party upon ninety (90) days prior written notice to the other party.

13. Miscellaneous.

- a. This Agreement shall be governed by and construed in accordance with the laws of the State of Montana.
- b. Each party hereby agrees that any legal proceeding arising out of or related to this Agreement shall be instituted in any federal or state court in the City of Billings, Montana, and each party waives any objection which it may now or hereafter have based on jurisdiction, venue and/or forum non conveniens of any such proceeding.
- c. No waiver by either party of any breach or default of any of the covenants or conditions herein contained and performed by the other party shall be construed as a waiver of any succeeding breach of the same or of any other covenant or condition.
- d. Any notice required under this Agreement shall be given in writing. Except as provided below, notice shall be deemed effective when mailed to the address for such party as set forth above, or at such changed address as may be subsequently submitted by written notice. Any notice to the Bank shall be provided to the attention of the Lockbox Customer Service Department.
- e. This Agreement may be amended from time to time by mutual written consent of all parties.
- f. Headings used in this Agreement are for reference purposes only and are not deemed a part of this Agreement.
- g. If any portion of this Agreement shall be held void or unenforceable, the balance thereof shall nonetheless be effective.
- h. The parties have read this Agreement and agree that they and their successors and assigns shall be bound by all its terms and further agree that it constitutes the complete and exclusive statement of the agreement between them which supersedes all proposals, oral or written, and all other communications between them relating to Lockbox Services.

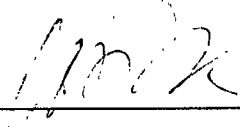
- i. Time shall be of the essence of this Agreement.
- j. This Agreement may be executed in counterparts which together shall constitute one instrument.
- k. Company does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, W.S. §§ 1-39-101, *et seq.* (the "Act") The Company specifically reserves the right to assert any and all immunities, right and defenses it may have pursuant to the Act.

14. Additional Terms and Conditions. Additional terms and conditions relating to this Agreement, if any, are contained on Exhibit "A."

IN WITNESS WHEREOF, the parties have entered into this Agreement the day and year first above written.

DATED THIS 16th day of September, 2008.

APPROVED AS TO FORM:



**FIRST INTERSTATE BANK, a Montana
banking corporation**

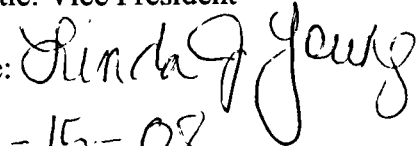
**CITY OF CASPER, WYOMING
A Municipal Corporation**

By: Linda J. Young

By: Paul C. Bertoglio

Office Title: Vice President

Title: Mayor

Signature: 

Signature: 


Date: 9-15-08

Date: 9-16-08

"Bank"

By: V.H. McDonald

Title: City Clerk

Signature: 

Date: 9-16-08

"Company"

EXHIBIT "A"

1. **Remittance Address:**
City of Casper
PO Box 11000
Casper, WY 82602

2. **Acceptable Payees:**
City of Casper
Casper
Casper Public Utilities
CPU
Casper Water Department
Utilities Board

3. **Company's Designated Deposit Account ("Account"):**
807682125

4. **Company Address and facsimile:**
City of Casper
200 North David
Casper, WY 82601
307-235-7575

5. **Schedule of Charges:**

Activity	Cost Per Unit or Per Item Fee
One Paper remit w/ One Check	\$.17
Additional Paper Remit	\$.22
Check w/o Remit (Internet Check)	\$.37
Check & Remit Differ, Check and No Remit or Account Number (Continue to process, run as separate file)	\$.37
Per File Transmission/One Per Day (Monthly Fee)	\$ 50.00
Internet Access to Images (Monthly Fee)	\$ 75.00
CD of Images (Per CD)	\$ 15.00
Maintenance Fee (Monthly Fee)	\$ 100.00
Deposit Items – Customers w/ FIB Account	\$.05
Deposit Items – Customers w/o FIB Account	\$.08

6. **Additional Provisions:** Payments received by 9:30 AM will be processed on the day received.

RESOLUTION NO.18-191

A RESOLUTION TO AMEND THE EXISTING LOCKBOX AGREEMENT BETWEEN THE CITY OF CASPER AND FIRST INTERSTATE BANK REGARDING THE PROVISION OF LOCKBOX AND UTILITY BILL PAYMENT PROCESSING SERVICES.

WHEREAS, on the 16th day of September, 2008, the City of Casper entered into an agreement with First Interstate Bank for the purpose of providing the City with services in regards to the acceptance and processing of utility bill payments; and,


WHEREAS, First Interstate Bank has opted to engage the services of a subcontractor, Retail Lockbox, Incorporated, to help it with the services provided to the City by First Interstate Bank; and,

WHEREAS, the City is amenable to the contractual changes as proposed by First Interstate Bank.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment Number 1 to the Retail Lockbox Agreement that was originally signed by the Parties on September 16, 2008.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2018.

APPROVED AS TO FORM:




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Ray Pacheco
Mayor

August 14, 2018

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director 

SUBJECT: Accepting a Drainage Easement from 5725 Highland Drive, Inc., for Maintenance of a Storm Sewer Main that serves Highland Drive and Surrounding Properties

Meeting Type & Date

Regular Council Meeting
September 4th, 2018

Action type

Resolution

Recommendation:

That Council, by resolution, accept a drainage easement from 5725 Highland Drive, Inc., aka Highland Park Community Church, for maintenance of a storm sewer main that serves Highland Drive and surrounding properties.

Summary:

Highland Park Community Church has granted the City of Casper a drainage easement to maintain a storm sewer main that crosses their property and drains Highland Drive and surrounding properties. Due to the sequence of annexation and platting of the church site, this storm sewer outfall was not in a dedicated easement. Acceptance of this easement will correct this oversight. The easement allows the City of Casper to construct, maintain, repair, and/or replace the storm sewer main as may be required.

Financial Considerations

N/A

Oversight/Project Responsibility

Andrew Beamer, P.E., Public Services Director

Attachments

Resolution
Drainage Easement

RIGHT OF WAY EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS:

That for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and confessed, the parties hereby agree as follows:

1. 5725 HIGHLAND DRIVE, INC., whose principal offices are located at 5725 Highland Drive, Casper, Wyoming 82609 (herein referred to as "Grantor"), HEREBY GRANTS to the City of Casper, Wyoming, a Municipal Corporation, whose principal offices are located at 200 N. David Street, Casper Wyoming 82601 (herein referred to as "Grantee"), a perpetual easement for the construction, maintenance, repair, replacement, and removal of pipes, structures, and storm water drainage appurtenances (herein referred to as "the Facilities") over, across and under the real property located within the City of Casper and County of Natrona, Wyoming and legally described on EXHIBIT "A" and as depicted on EXHIBIT "B", attached hereto and hereinafter referred to as the Easement Property. Grantor also grants the right of access on and along the Easement Property for any and all purposes necessary for laying out, constructing, inspecting, maintaining, and replacing the Facilities located on the Easement Property.

2. After installation or repair of the Facilities, Grantee shall restore all areas disturbed for the purpose of laying out, construction, inspecting, operating, maintaining, and replacing the drainage appurtenances located on the Easement Property to pre-existing conditions, or better.

3. Grantor reserves unto itself such rights in the Easement Property for any purpose that does not interfere with the rights granted to Grantee herein, and to create and grant such other easements, rights of way, rights and privileges in, on, under, or across the Easement Property to such persons and for such purposes as Grantor may elect.

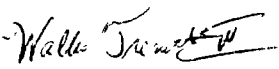
4. Grantee does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and Grantee hereby specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

5. This Instrument, and any subsequent amendments, shall be recorded in the real property records of the Clerk and Recorder of Natrona County, Wyoming.

6. All provisions of this Instrument, including the benefits and burdens, are appurtenant to and run with the real property and are binding upon and inure to the benefit of the successors and assigns of the parties hereto.

Dated this _____ day of _____, 2018.

APPROVED AS TO FORM:



GRANTOR:

GRANTEE:

5725 HIGHLAND DRIVE, INC.:

CITY OF CASPER:

Signed By: [Signature]
Name: Thad Jones
Title: Chairman

By: _____
Name: Ray Pacheco
Title: Mayor, City of Casper

Attest:

By: _____
Name: Fleur D. Tremel
Title: Clerk, City of Casper

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 2018 by _____ as the Mayor of the City of Casper.

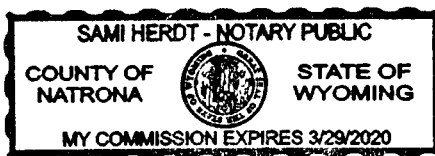
(Signature of notarial officer)

My Commission Expires: _____

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this 3 day of July, 2018 by Thad Jones, as the Chairman of 5725 Highland Drive, Inc.

[Signature]
(Signature of notarial officer)



My Commission Expires: 3-29-20



EXHIBIT "A"
LEGAL DESCRIPTION – DRAINAGE EASEMENT

A 30.00 foot wide strip of land in the SE¼NE¼ of Section 7, T.33N., R.78W., 6th P.M. Natrona County, Wyoming, being located in Lot 1 of Betty Luker Parkway Campus as shown on the attached Exhibit "B", being 15.00 feet each side of the centerline which is more particularly described by metes and bounds as follows:

Commencing at a found brass cap marking a northerly boundary corner of Lot 1 of said Betty Luker Parkway Campus, said corner being located on the westerly right-of-way line of Betty Way;

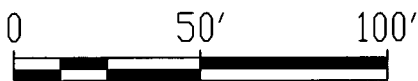
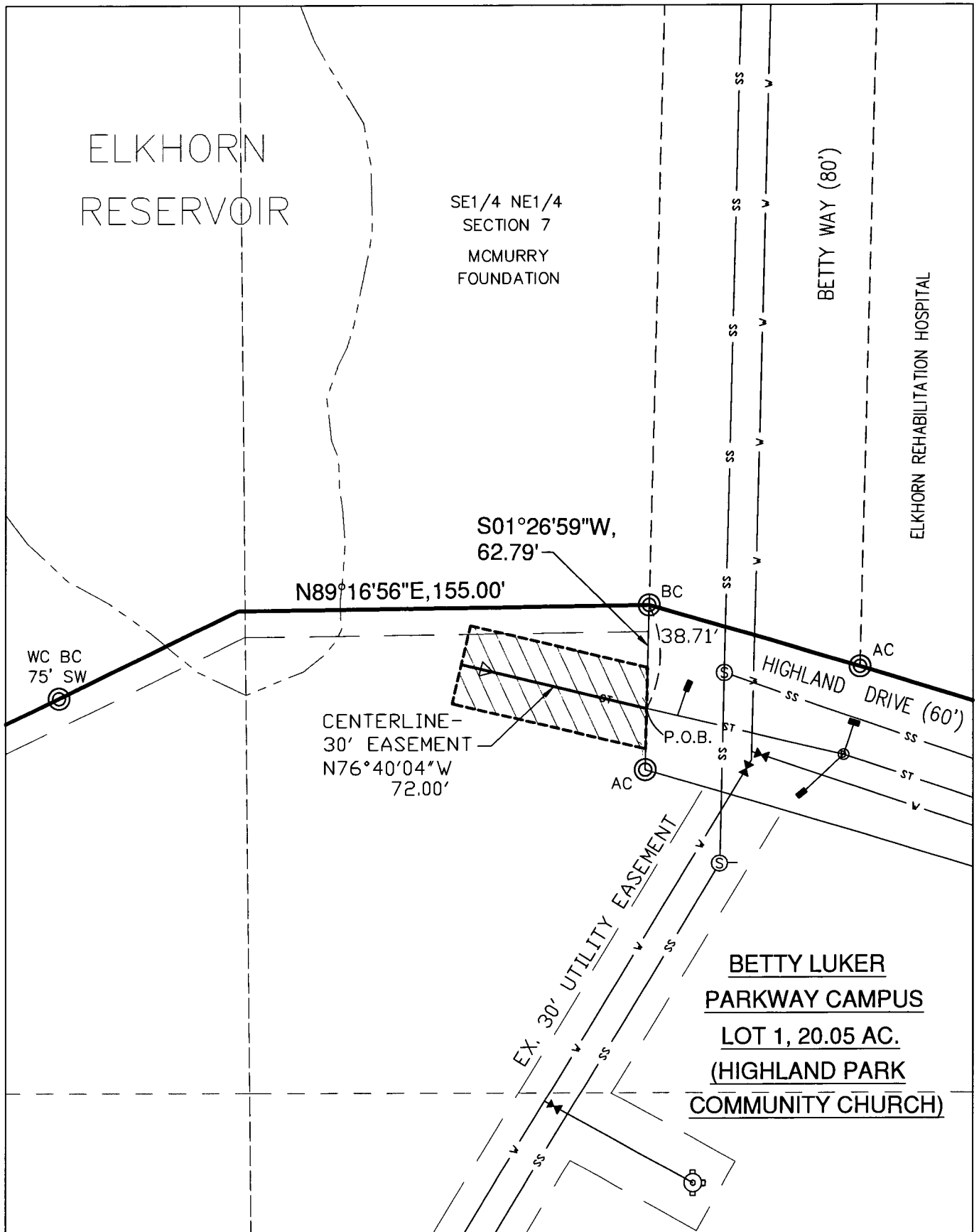
Thence S.01°26'59"W, along the westerly line of Highland Drive, 38.71 feet to the Point of Beginning of this legal description;

Thence N.76°40'04"W, along the centerline of this 30.00 foot wide strip of land, 72.00 feet to the Point of Termination.

The above described strip of land contains 0.05 acres, and is subject to any other rights-of-way and/or easements, reservations and encumbrances which have been legally acquired.

I hereby certify that this description was prepared by me following an actual survey of said parcel of land, and that on the basis of my information, knowledge and belief as a Professional Land Surveyor this description is true and correct.





Civil Engineering Professionals, Inc.
 6080 Enterprise Drive, Casper, WY 82609
 Phone 307.266.4346 Fax 307.266.0103
 www.cepi-casper.com

I, JAMES F. JONES, A REGISTERED PROFESSIONAL LAND SURVEYOR, LICENSE NO. 5529, DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY MADE UNDER MY DIRECT SUPERVISION IN JULY, 2018, AND THAT THIS PLAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, CORRECTLY AND ACCURATELY REPRESENTS SAID SURVEY.

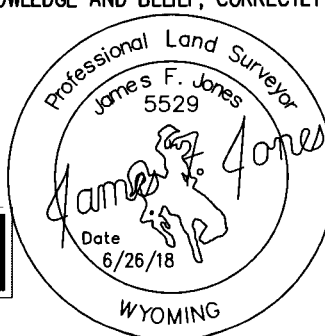


Exhibit "B"
PROPOSED DRAINAGE EASEMENT

5725 HIGHLAND DRIVE INC.
 (Highland Park Community Church)
 SE1/4NE1/4 Sec. 7, T.33N., R.78W.
 Casper, Wyoming
 May 1, 2018
 W.D. 08-107/PLATS

RESOLUTION NO. 18-192

A RESOLUTION APPROVING AND ACCEPTING A DRAINAGE EASEMENT FROM 5725 HIGHLAND DRIVE, INC., FOR MAINTENANCE OF A STORM SEWER MAIN ACROSS PRIVATE PROPERTY.

WHEREAS, the City of Casper requires an easement for installation and maintenance of public utilities across private property; and,

WHEREAS, 5725 Highland Drive, Inc., aka Highland Park Community Church, has granted the City of Casper the necessary easement across their property located at 5725 Highland Drive that needs to be approved by the City of Casper.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the drainage easement from 5725 Highland Drive, Inc., for installation and maintenance of a storm sewer main across their property, more particularly described in said easement, and specifically subject to the conditions set forth therein.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2018.

APPROVED AS TO FORM:




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Ray Pacheco
Mayor

August 14, 2018

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director 

SUBJECT: Accepting a Storm Sewer Pipe Easement from Stella Johnston for Maintenance of a Storm Sewer Main that Crosses her Property

Meeting Type & Date
Regular Council Meeting
September 4th, 2018

Action type
Resolution

Recommendation:

That Council, by resolution, accept a storm sewer pipe easement from Stella Johnston for maintenance of a storm sewer main that crosses her property.

Summary:

Stella Johnston has granted the City of Casper a storm sewer pipe easement to maintain a storm sewer main that crosses her property. Records indicate that back in the 1950's the City of Casper attempted to acquire this property for drainage considerations, but formal action never took place. Acceptance of this easement allows the City of Casper to construct, maintain, repair, and/or replace the storm sewer main as may be required.

Financial Considerations
N/A

Oversight/Project Responsibility
Andrew Beamer, P.E., Public Services Director

Attachments
Resolution
Storm Sewer Pipe Easement



**EXHIBIT "A"
STELLA I. JOHNSTON
STORM SEWER EASEMENT
LOTS 6, 7, 8, BLOCK 2, EAST TERRACES ADDITION**

A strip of land to be designated as a storm sewer easement located within Lots 6, 7 & 8, Block 2, East Terraces Addition, City of Casper, Natrona County, Wyoming as shown on Exhibit B attached hereto and by this reference made a part hereof and being more particularly described as follows:

Commencing at the southwest corner of said Lot 8, Block 2, East Terraces Addition to the City of Casper, Wyoming, monumented by an aluminum cap;

Thence N00°27'51"W, along the west line of said Lot 8, a distance of 25.60 feet to the Point of Beginning;

Thence N00°27'51"W, along the west line of said Lot 8, a distance of 28.00 feet to a point;

Thence N45°06'52"E, a distance of 20.10 feet to a point;

Thence N89°38'50"E, a distance of 10.54 feet to a point;

Thence N00°21'10"W, a distance of 22.44 feet to a point;

Thence S89°38'50"W, a distance of 3.16 feet to a point;

Thence N08°17'56"E, a distance of 9.52 feet to a point;

Thence N48°49'34"E, a distance of 42.90 feet to a point;

Thence N59°37'16"E, a distance of 48.94 feet to a point;

Thence N64°01'23"E, a distance of 29.12 feet to a point located on the east line of said Lot 6;

Thence S01°23'51"E, along the east line of said Lot 6, a distance of 21.99 feet to a point;

Thence S64°01'23"W, a distance of 19.20 feet to a point;

Thence S59°37'16"W, a distance of 46.29 feet to a point;

Thence S48°49'34"W, a distance of 33.63 feet to a point;

Thence S08°17'56"W, a distance of 24.62 feet to a point;

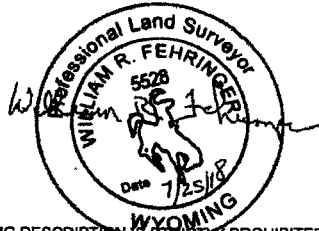
Thence S88°24'53"W, a distance of 4.23 feet to a point;

Thence S01°35'07"E, a distance of 5.82 feet to a point;

Thence S45°06'52"W, a distance of 47.61 feet to the Point of Beginning.

The above described easement contains approximately 0.08 acres (3406.48 s.f.) more or less, and is subject to all rights-of-way and/or easements, reservations and encroachments which have been legally acquired.

I hereby certify that this description was prepared by me from notes taken during an actual survey made under my direct supervision in June, 2018, and that on the basis of my information, knowledge and belief as a Professional Land Surveyor this description is true and correct.

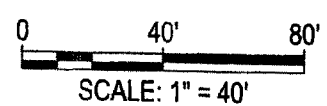
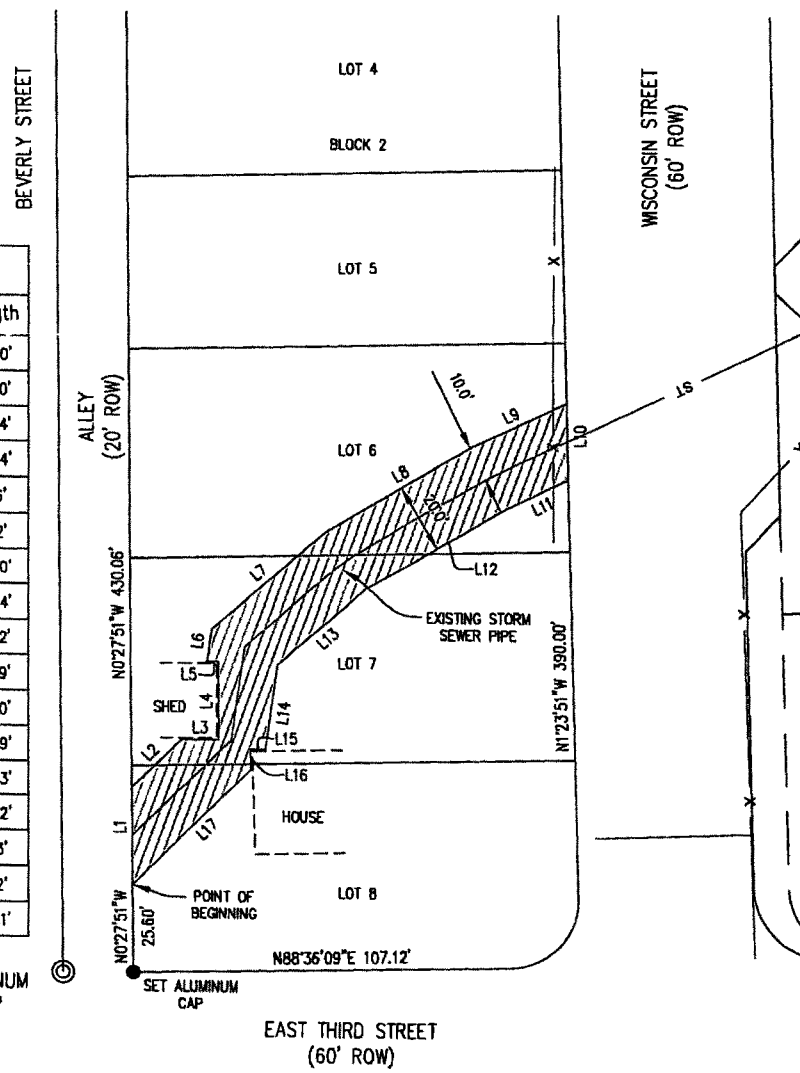


MODIFICATION IN ANY WAY OF THE FOREGOING DESCRIPTIONS IS STRICTLY PROHIBITED. I HAVE CAREFULLY REVIEWED THIS INFORMATION AND CERTIFY IT TO BE ACCURATE ON THE BASIS OF MY KNOWLEDGE AND BELIEF. ANY CHANGE, ADDITION OR DELETION OF ANY PART OF THIS DESCRIPTION WILL ACT TO VOID ANY WARRANTY OR RESPONSIBILITY, EXPRESSED OR IMPLIED, THAT I HAVE TOWARD THE SUBJECT PROPERTY.

W.O. #18-73
Johnston Storm Sewer Easement

Civil Engineering Professionals, Inc.
6080 Enterprise Dr. • Casper, WY 82609
Phone 307.266.4346 • Fax 307.266.0103
www.cepi-casper.com

LINE TABLE		
Line #	Bearing	Length
L1	N0° 27' 51"W	28.00'
L2	N45° 06' 52"E	20.10'
L3	N89° 38' 50"E	10.54'
L4	N0° 21' 10"W	22.44'
L5	S89° 38' 50"W	3.16'
L6	N8° 17' 56"E	9.52'
L7	N48° 49' 34"E	42.90'
L8	N59° 37' 16"E	48.94'
L9	N64° 01' 23"E	29.12'
L10	S1° 23' 51"E	21.99'
L11	S64° 01' 23"W	19.20'
L12	S59° 37' 16"W	46.29'
L13	S48° 49' 34"W	33.63'
L14	S8° 17' 56"W	24.62'
L15	S88° 24' 53"W	4.23'
L16	S1° 35' 07"E	5.82'
L17	S45° 06' 52"W	47.61'



Civil Engineering Professionals, Inc.
6080 Enterprise Drive, Casper, WY 82609
Phone 307.266.4346 Fax 307.266.0103
www.cepi-casper.com

EXHIBIT B
STELLA I. JOHNSTON
Storm Sewer Easement
Lots 6, 7 & 8, Block 2
East Terraces Addition
Casper, Wyoming
July, 2018
W.O. 18-173

M:\Land 2018\Surveying\18-173 East Terraces Replat\Survey Plots\East Terraces Replat.dwg, 7/25/2018, Bill

RESOLUTION NO. 18-193

A RESOLUTION APPROVING AND ACCEPTING A STORM SEWER PIPE EASEMENT FROM STELLA JOHNSTON FOR MAINTENANCE OF A STORM SEWER MAIN ACROSS PRIVATE PROPERTY.


WHEREAS, the City of Casper requires an easement for installation and maintenance of public utilities across private property; and,

WHEREAS, Stella Johnston has granted the City of Casper the necessary easement across Lots 5, 6, 7 and 8, Block 2, East Terraces Addition, that needs to be approved by the City of Casper.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the storm sewer pipe easement from Stella Johnston for installation and maintenance of a storm sewer main across her property, more particularly described in said easement, and specifically subject to the conditions set forth therein.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2018.

APPROVED AS TO FORM:



ATTEST:

Fleur D. Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Ray Pacheco
Mayor

August 20, 2018

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Andrew Beamer, P.E., Public Services Director *AB*

SUBJECT: Authorizing an Underground Right-of-Way Easement with Rocky Mountain Power to Install Electrical Service Underground to the Permitted Verizon Wireless Cell Tower at 795 College Drive.

Meeting Type & Date

Regular Council Meeting

September 4th, 2018

Action type

Resolution

Recommendation:

That Council, by resolution, authorize an underground right-of-way easement with Rocky Mountain Power (RMP) to install electrical service underground to the permitted Verizon cell tower at 795 College Drive.

Summary:

The City of Casper has entered into a lease agreement with Verizon Wireless to install a cell tower at 795 College Drive, adjacent the BMX Tract in Mike Sedar Park. RMP is prepared to provide power to the site, but requires an easement to do so. The underground right-of-way easement will allow RMP access to the location to service their equipment. The easement will terminate at the time the lease agreement with Verizon Wireless is no longer in effect.

Financial Considerations

N/A

Oversight/Project Responsibility

Andrew Beamer, P.E., Public Services Director

Attachments

Resolution

Underground Right-of-Way Easement

Return to:
Rocky Mountain Power
2840 E. Yellowstone Hwy
Casper, WY 82609

Project Name: VERIZON
WO # 6503384
RW #

UNDERGROUND RIGHT OF WAY EASEMENT

For value received, **City of Casper, Wyoming**, (“Grantor”), hereby grants to PacifiCorp, an Oregon Corporation, d/b/a Rocky Mountain Power its successors and assigns, (“Grantee”), an easement for a right of way **15** feet in width and **65** feet in length, more or less, near **795 College Drive**, Casper, Wyoming for the construction, reconstruction, operation, maintenance, repair, replacement, enlargement, and removal of underground electric power transmission, distribution and communication lines and all necessary or desirable accessories and appurtenances thereto, including without limitation: wires, fibers, cables and other conductors and conduits therefor; and pads, transformers, switches, cabinets, and vaults on, across, or under the surface of the real property of Grantor in **Natrona** County, State of **Wyoming** more particularly described as follows and as more particularly described and/or shown on Exhibits **A** and **B** attached hereto and by this reference made a part hereof:

Legal Description: A strip of land located in a portion of the SW1/4SW1/4 of Section 16, Township 33 North, Range 79 West, of the 6th Principal Meridian, City of Casper, Natrona County, Wyoming, all as further described on Exhibits A and B.

Together with the right of reasonable access to the right of way from adjacent lands of Grantor for all activities in connection with the purposes for which this easement has been granted; and together with the present and (without payment therefor) the future right to keep the right of way clear of all brush, trees, timber, structures, buildings and other hazards which might endanger Grantee’s facilities or impede Grantee’s activities.

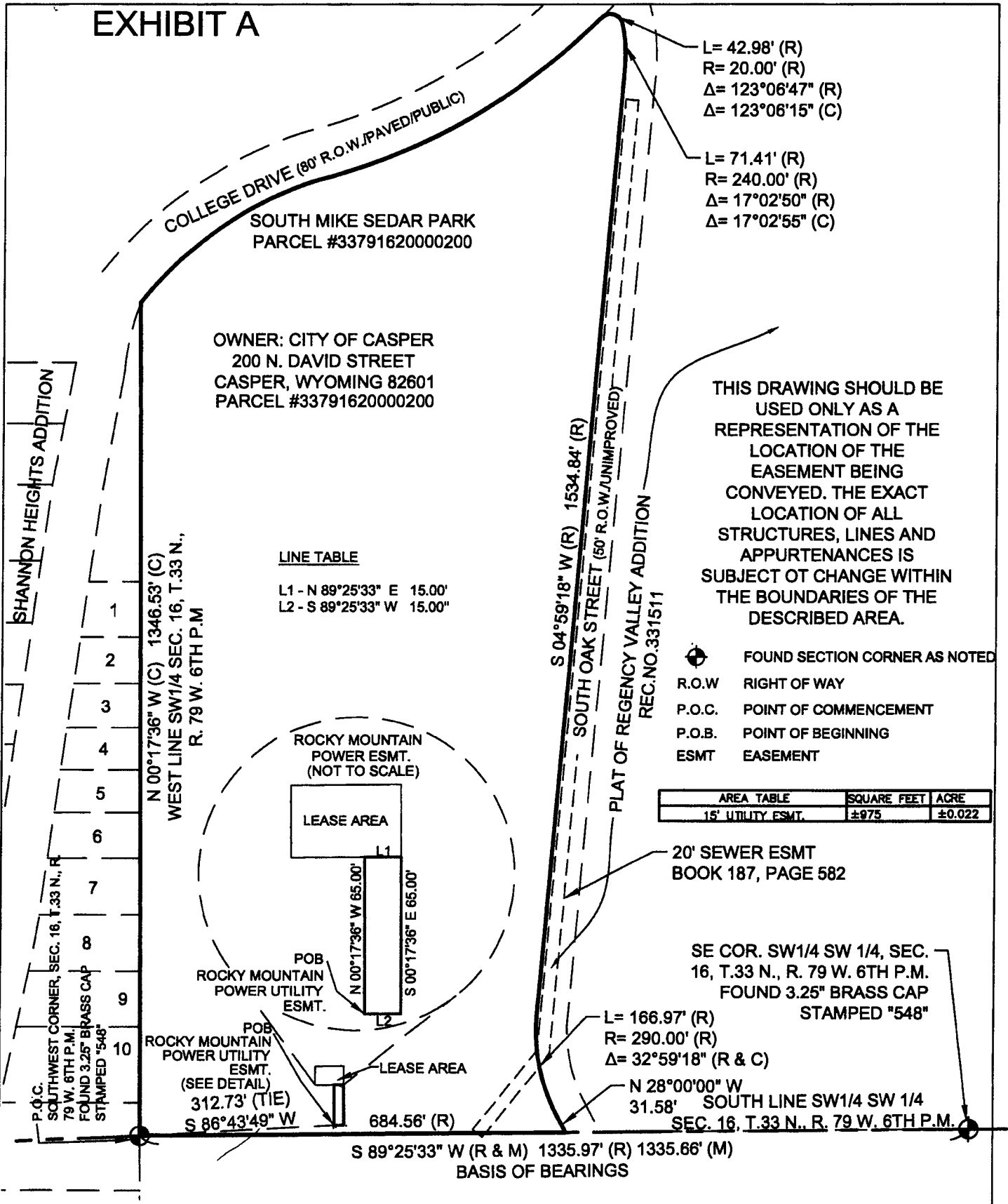
Grantor hereby reserves, and shall have the right to use the right of way granted herein for any use which does not otherwise unreasonably interfere with the Grantee’s use thereof, including the right to install walkways, trails, or sidewalks, or other public or private utilities on or in the easement property.

The rights and obligations of the parties hereto shall be binding upon and shall benefit their respective heirs, successors and assigns.

This easement shall terminate, and be of no further force or effect upon the Grantee ceasing to use the easement granted herein for its use for the electrical system as described herein.

Grantee shall restore all the areas disturbed for the purpose of the electrical system on the easement property to pre-existing conditions or better.

EXHIBIT A

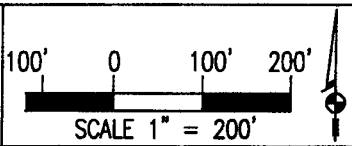


OWNER:
CITY OF CASPER,
WYOMING

APN: 33791620000200
CALC: JG DATE: 01/23/2017
DRAWN: JG JOB NO. 901-14-127
SHEET 1 OF 2

15' WIDE UTILITY EASEMENT

200 NORTH DAVID STREET
CASPER, WY 82601



THIS DOES NOT REPRESENT
A MONUMENT SURVEY.

EXHIBIT B

LEGAL DESCRIPTION

15' WIDE ROCKY MOUNTAIN POWER UTILITY EASEMENT

A 15 FOOT WIDE PARCEL OF LAND OVER AND ACROSS THAT PARCEL OF LAND OWNED BY THE CITY OF CASPER, PARCEL NO. 33791620000200 AND ALSO BEING LOCATED IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 33 NORTH, RANGE 79 WEST OF THE SIXTH PRINCIPAL MERIDIAN.

FOR THE PURPOSE OF THIS DESCRIPTION THE BEARINGS ARE BASED ON THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 16, TOWNSHIP 33 NORTH, RANGE 79 WEST OF THE SIXTH PRINCIPAL MERIDIAN, ASSUMED TO BEAR SOUTH 89°25'33" WEST.

BEGINNING AT A POINT, WHENCE THE SOUTHWEST CORNER OF SAID SECTION 16, BEARS SOUTH 86°43'49" WEST, A DISTANCE OF 312.73 FEET;

THENCE NORTH 00°17'36" WEST, A DISTANCE OF 65.00 FEET;
THENCE NORTH 89°25'33" EAST, A DISTANCE OF 15.00 FEET;
THENCE SOUTH 00°17'36" EAST, A DISTANCE OF 65.00 FEET;
THENCE SOUTH 89°25'33" WEST, A DISTANCE OF 15.00 FEET TO THE POINT OF BEGINNING.

CONTAINING ± 975 SQ.FT. OR ± 0.022 ACRES, MORE OR LESS.

OWNER: CITY OF CASPER, WYOMING	15' WIDE UTILITY EASEMENT		THIS DOES NOT REPRESENT A MONUMENT SURVEY.
APN: 33791620000200	200 NORTH DAVID STREET		
CALC: JG DATE: 01/23/2017	CASPER, WY 82601		
DRWN: JG JOB NO. 501-14-127			
SHEET 2 OF 2			

RESOLUTION NO. 18-194

A RESOLUTION AUTHORIZING AN UNDERGROUND RIGHT-OF-WAY EASEMENT WITH ROCKY MOUNTAIN POWER TO INSTALL ELECTRICAL SERVICE UNDERGROUND TO THE VERIZON CELL TOWER AT 795 COLLEGE DRIVE.

WHEREAS, the City of Casper has granted Verizon Wireless a lease to install a cell tower at 795 College Drive; and,

WHEREAS, the cell tower requires electrical service; and,

WHEREAS, Rocky Mountain Power requires an underground right-of-way easement to install their electrical equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an underground right-of-way easement with Rocky Mountain Power for the purpose of using City-owned property in the southwest quarter of the southwest quarter of Section 16, Township 33 North, Range 79 West of the Sixth Principal Meridian, for the installation of electrical equipment, more particularly described in said underground right-of-way easement, and specifically subject to the conditions set forth therein.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2018.

APPROVED AS TO FORM:




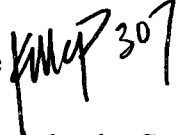
ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Ray Pacheco
Mayor

August 9, 2018

MEMO TO: Carter Napier, City Manager 
FROM: Keith McPheeters, Chief of Police 
SUBJECT: Acceptance of Victim Services Grant by the Casper Police Department

Recommendation:

That Council, by resolution, authorize acceptance of a grant award from the Wyoming Office of the Attorney General, Division of Victim Services, in the amount of One Hundred Thirty-Two Thousand Seven Hundred Sixty-Four Dollars and 00/100 (\$132,764.00), to be used for existing salaries, training, operating expenses, emergency assistance, advertising, and other services covered by the grant.

Summary:

The State of Wyoming funds this grant from several sources including, but not limited to, the State general fund, State Child Advocacy Centers Funds, State court surcharges on criminal offenders, and some Federal Violence Against Women Act funds.

The Casper Police Department has been notified that the Wyoming Office of the Attorney General, Division of Victim Services, desires to award the City of Casper a grant, in the amount of One Hundred Thirty-Two Thousand Seven Hundred Sixty-Four Dollars and 00/100 (\$132,764.00) to be used for existing salaries, training, operating expenses, emergency assistance, advertising, and other services covered by the grant.

This grant is for the time period beginning July 1, 2018 through June 30, 2019. Funding will come from the Wyoming Office of the Attorney General, Division of Victim Services via federally supported funds as outlined in the Fiscal Year 2018 Contract. This grant was anticipated and has been included in the city budget.

The Fiscal Year 2018 Contract is provided.

A resolution has been prepared for Council's consideration.

FISCAL YEAR 2019 CONTRACT

**For Services to Victims of Crime Between
The State of Wyoming, Office of the Attorney General, Division of Victim Services
And
Casper Police Department**

1. **Parties.** The parties to this Contract are The State of Wyoming, Office of the Attorney General, Division of Victim Services (Division), whose address is 320 West 25th Street 2nd Floor, Cheyenne, WY 82002 and Casper Police Department (Contractor), whose address is 201 N. David, Casper, WY 82601. The Contractor's DUNS is 152720140.
2. **Purpose of Contract.** The purpose of this Contract is to provide funds to Wyoming Victim Service Contractors.

Provision of Services: The Contractor shall provide services to victims of all crime as defined by and in accordance with applicable federal law, state law, the applicable Rules and Regulations of the Division of Victim Services and the approved strategic plan, grant proposals, and budgets on file at the Division. The Contractor agrees to adhere to all federal grant requirements and the assurances, Attachment B, which is attached and incorporated into this Contract and is being signed simultaneously with this Contract. This contract does not include funding for Research and Development (R&D) projects.

3. **Term of Contract.** This Contract is effective when all parties have executed it and all required approvals have been granted (Effective Date). The term of this Contract is from July 1, 2018 to June 30, 2019. All services shall be completed during this term.
4. **Reimbursement.**

A. **Reimbursement.** The Division agrees to reimburse Contractor for services described in this Contract. The total reimbursement under this Contract shall not exceed One Hundred Thirty-Two Thousand Seven Hundred Sixty-Four Dollars and No Cents (\$132,764.00). No reimbursement shall be made prior to the Effective Date of this Contract. The **MAXIMUM** amount payable under this Contract is One Hundred Thirty-Two Thousand Seven Hundred Sixty-Four Dollars and No Cents (\$132,764.00) and is allocated as follows:

1. The following federal funds must support the project as outlined in the SFY2018/2019 approved grant proposal:
 - a. VAWA: \$24,111.00 (LE). Funds will be paid from the 2017-WF-AX-0011 VAWA-STOP grant, Department of Justice, Office on Violence Against Women, CFDA #16.588 for a VAWA Law Enforcement project.

b. VOCA: \$51,152.00. Funds will be paid from the 2017-VA-GX-0075 VOCA-Assistance grant, Department of Justice, Office for Victims of Crime, CFDA # 16.575.

2. The following FY2019 state funds must support the project as outlined in the SFY2018/2019 approved grant proposal:

a. State Victim Witness funds: \$45,345.00.

b. State Surcharge funds: \$12,156.00.

B. Suspension of Reimbursement.

1. If the Contractor is not in compliance with the Division's Rules and Regulations (see section 5 (B) and 6 (B) below) the Division may withhold reimbursement for the month following the noncompliance and suspend future reimbursements until the Contractor is in compliance.

5. Responsibilities of Contractor.

A. Performance Accountability. The Contractor's governing body shall be accountable for the performance of this Contract.

B. Compliance with Rules. The Contractor shall comply with all applicable Rules and Regulations of the Division of Victim Services. In the event the Contractor's monthly statistics, fiscal, progress, or project summary reports are thirty (30) days late, the Division may withhold further reimbursements until all reports are made current.

C. Management Information System. The Contractor shall submit to the Division by electronic submission, accurate information on each client in the manner required by Division.

D. Financial Records and Reports. The Contractor shall maintain accounting records and documents in accordance with generally accepted accounting procedures and provide financial reports as may be requested by the Division.

E. Monitoring and Evaluation. The Contractor agrees to monitoring and evaluation of programs, services, and Contract compliance, to be conducted by staff of the Division in accordance with the applicable Rules and Regulations of the Division of Victim Services.

F. Corrective Action. The Contractor shall take corrective action in a timely manner

to remedy any deficiencies affecting compliance with this Contract and/or to remedy any deficiencies affecting substantial compliance with the applicable Rules and Regulations of the Division of Victim Services.

- G. Minutes. Copies of minutes of board of directors' meetings will be on file at the Contractor's office and made available for review upon request of the Division.
- H. Required Meetings. The Contractor will ensure representation at grantee meetings, and management and program trainings convened by or on behalf of the Division.

6. **Responsibilities of the Division.**

- A. Consultation. The Division shall consult with and advise the Contractor, as necessary, to enable the Contractor to complete its duties under this Contract.
- B. Withholding Payments. The Division shall reimburse the Contractor, upon receipt of monthly invoices, unless the Contractor has failed to meet the requirements of this Contract, at which time the Division shall notify the applicable president or chairman of the board or administering agency designee of such noncompliance. Failure to take prompt corrective action may result in the Division withholding reimbursements until appropriate corrective action has been taken. If such action is not taken, the Contract may be terminated in accordance with the applicable Rules and Regulations of the Division of Victim Services or Section 8, paragraph U of this Contract.
- C. Monitoring and Evaluation. The Division shall monitor and evaluate the Contractor's compliance with the conditions and provisions set forth in this Contract.

7. **Special Provisions.**

- A. Source of Funds. Funds for this Contract are a combination of federal funds made available by the U.S. Congress and state general funds made available by the Wyoming Legislature. There is no obligation on the part of the State of Wyoming to continue these services with state general funds or with federal funds.
- B. Interest on Funds. The Contractor may not draw interest payments on funds made available through this Contract.
- C. Prohibited Uses of Funds. Funds made available to the Contractor through this Contract shall be used for purposes specified in the Contract and not for any other purpose. Prohibited uses of funds include, but are not limited to:
 - 1. Capital construction projects or the purchase of buildings or other long-term capital investments unless otherwise specifically provided herein;

2. Payment of expenses for lobbying for state and federal funds, including travel, per diem, telephone, printing, or services of a lobbyist.
- D. Services for Full Term of Contract. The Contractor shall comply with all requirements of this Contract and shall provide all contracted services.
 - E. Full-time County Offices. The Contractor agrees to maintain a full-time office in Natrona County in accordance with the Contractor's application for funding.
 - F. Prohibition of Subcontracting. The Contractor shall not subcontract any services purchased under this Contract without prior written approval of the Division. If the Division approves a subcontract arrangement by the Contractor, the Contractor shall retain full program and fiscal responsibility for subcontracted services.
 - G. No Finder's Fees. No finder's fee, employment agency fee, or other such fee related to the procurement of this Contract shall be paid by either party.
 - H. Nondiscrimination. The Contractor shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 et seq.), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, et seq., and the Age Discrimination Act of 1975 and/or any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this agreement.
 - I. Limitations on Lobbying Activities. By signing this agreement, Contractor certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Contractor or its subcontractors in connection with lobbying Congressmen, or any other federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan.
 - J. Publicity. Any publicity given to the program or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for Contractor and related to the services and work to be performed under this agreement, shall identify the Office of the Attorney General, Division of Victim Services as the sponsoring agency and shall not be released without prior written approval of Division.
 - K. Human Trafficking. As required by 22 U.S.C. 7104(g) and 2 C.F.R. Part 175, this agreement may be terminated without penalty if a private entity that receives funds under this agreement:
 1. Engages in severe forms of trafficking in persons during the period of time the award is in effect;

2. Procures a commercial sex act during the period of time the award is in effect; or
 3. Uses forced labor in the performance of the award or subawards under the award.
- L. Federal Audit Requirements. Contractor agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Contractor agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R Part 200, Subpart F, (Attachment A) which is attached and incorporated into this Contract. If findings are made which cover any part of this Grant, Contractor shall provide one (1) copy of the audit report to Division and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to Division's records.
- M. Indirect Cost. Certain Wyoming Office of the Attorney General, Division of Victim Services recipients have the option of electing to use the "de minimis" indirect cost rate. An applicant that is eligible to use the "de minimis" rate and that wishes to use the "de minimis" rate should attach written documentation to the application that advises the Division of both (1) the applicant's eligibility to use the "de minimis" rate, and (2) its election to do so. If an eligible applicant elects the "de minimis" rate, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. The "de minimis" rate may no longer be used once an approved federally negotiated indirect cost rate is in place. (No entity that ever has had a federally approved negotiated indirect cost rate is eligible to use the "de minimis" rate.) For the "de minimis" rate requirements (including on eligibility to elect to use the rate), see 2 C.F.R. 200.414(f). If the Contractor does not have a federally approved indirect cost rate, then it is not eligible to use the "de minimis" indirect cost rate.

8. **General Provisions.**

- A. Amendments. Any changes, modifications, revisions or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument, executed by all parties to this Contract.
- B. Applicable Law, Rules of Construction, and Venue. The construction, interpretation, and enforcement of this Contract shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Contract as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

- C. Assignment Prohibited and Contract Shall Not be Used as Collateral. Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Contract without the prior written consent of the other party. The Contractor shall not use this Contract, or any portion hereof, for collateral for any financial obligation without the prior written permission of the Division.
- D. Assumption of Risk. The Contractor shall be responsible for any loss of state or federal funding either administrative or program dollars, due to the Contractor's failure to comply with state or federal requirements. The Division shall notify the Contractor of any state or federal determination of noncompliance.
- E. Audit and Access to Records. The Division and any of its representatives shall have access to any books, documents, papers, electronic data, and records of the Contractor, which are pertinent to this Contract. The Division may request a standard audit of a Contractor's financial records to be completed at the Contractor's expense. The Contractor shall maintain such records for seven (7) years after termination of the Contract, or for one (1) year after the final resolution of any dispute arising from the Contract, whichever is later.
- F. Availability of Funds. Each payment obligation of the Division is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for the continued performance of the Contract, the Contract may be terminated by the Division at the end of the period for which the funds are available. The Division shall notify the Contractor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Division in the event this provision is exercised, and the Division shall not be obligated or liable for any future payments due or for any damaged as a result of the termination under this section.
- G. Award of Related Contracts. The Division, under the applicable Rules and Regulations of the Division of Victim Services, may undertake or award to another contractor successor contracts for work related to this Contract. The Contractor shall cooperate fully with other contractors and the Division in all such cases.
- H. Certificate of Good Standing. Contractor shall provide to the Division a Certificate of Good Standing from the Wyoming Secretary of State, or other proof that Contractor is authorized to conduct business in the State of Wyoming, if required, before performing work under this Contract. Contractor shall ensure that annual filings and corporate taxes due and owing to the Secretary of State's office are up-to-date before signing this Contract.
- I. Compliance with Law. The Contractor shall keep informed of and comply with all applicable federal and state laws and federal and state rules and regulations in the

performance of this Contract, specifically including: Wyo. Stat. § 1-40-118(b), the applicable Rules and Regulations of the Division of Victim Services, and all subsequent amendments which relate to this Contract and the services to be provided.

- J. Entirety of Contract. This Contract, consisting of eleven (11) pages, Attachment A, OMB A-133, consisting of one (1) page, Attachment B, Certified Assurances & Special Conditions, consisting of six (6) pages, and the Contractor's approved strategic plan and the grant proposals, which are on file with the Division, represent the entire and integrated Contract between the parties and supersede all prior negotiations, representations and agreements, whether written or oral. In the event of conflict between the language of this contract and any Attachments, this Contract shall control.
- K. Ethics. Contractor shall keep informed of and comply with all applicable federal, state, and local laws and regulations in the performance of this Contract, including Executive Branch Code of Ethics (Executive Order 1997-4), the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*), and any and all ethical standards governing Contractor's profession.
- L. Force Majeure. Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- M. Indemnification. Each party to this Contract shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend or indemnify the other.
- N. Independent Contractor. The Contractor shall function as an independent contractor for the purposes of this Contract, and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Contract, Contractor shall be free from control or direction over the details of performance of services under this Contract. The Contractor shall assume sole responsibility for any debts or liabilities that may be incurred by the Contractor in fulfilling the terms of this Contract, and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Contract. Nothing in this Contract shall be interpreted as authorizing the Contractor or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Division, or to incur any obligation of any kind on

behalf of the State of Wyoming or the Division. The Contractor agrees that no health or hospitalization benefits, worker's compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Contractor or the Contractor's agents or employees as a result of this Contract.

- O. Kickbacks. The Contractor certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. If the Contractor breaches or violates this warranty, the Division may, at its discretion, terminate this Contract without liability to the Division, or deduct from the Contract price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- P. Notices. All notices arising out of, or from, the provisions of this Contract shall be in writing and given to the parties at the address provided under this Contract, either by regular mail or delivery in person.
- Q. Prior Approval. This Contract shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Contract has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-1016(b)(iv).
- R. Severability. Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of the Contract shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- S. Sovereign or Governmental Immunity. The State of Wyoming and the Division expressly reserve their sovereign immunity and the Contractor expressly reserves its governmental immunity by entering into the Contract, and each specifically retain immunity and all defenses available to them as sovereigns or as a governmental entity pursuant to Wyo. Stat. § 1-39-104(a) and all other applicable law. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Contract shall not be strictly construed, either against or for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.
- T. Suspension and Debarment. By signing this agreement Contractor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction nor from federal financial or non-financial assistance, nor are any of the participants involved in the execution of this agreement suspended, debarred, or

voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension) and 44 C.F.R. Part 17 or 2 C.F.R. Part 180, or are on the debarred or otherwise ineligible vendors list maintained by the federal government. Further, Contractor agrees to notify the Division by certified mail should it or of any of its agents become debarred, suspended, or voluntarily excluded during the term of this agreement.

- U. Termination of Contract. This Contract may be terminated, without cause, by either party upon thirty (30) days written notice of termination to the other party or parties to this Contract. This Contract may be terminated by the Division immediately for cause if the Contractor fails to perform in accordance with the terms and conditions set forth in this Contract.

The Contractor agrees to termination of the Contract in accordance with the applicable Rules and Regulations of the Division of Victim Services after the occurrence of any of the following events unless the deficiency is corrected to the satisfaction of the Division:

1. The Contractor is not using contract funds for contract purposes;
2. The Contract program is not providing services to victims of crime consistent with § 1-40-118(b);
3. The program is not of an acceptable standard or quality under the applicable Rules and Regulations of the Division of Victim Services;
4. The Contractor is not complying with the terms of the Contract; or,
5. The Contractor commits an act or omission in violation of federal, state, or local laws or rules of the Division which would affect services to clients served under this Contract.

- V. Third-Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties, and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties in determining and performing their obligations under this Contract.

- W. Waiver. No term or condition of this Contract shall be held to be waived, modified, or deleted except by an instrument, in writing, signed by the parties. The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute

a waiver.

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9. **Signatures.** In witness thereof, the parties to this Contract through their duly authorized representatives have executed this Contract on the day and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of the Contract as set forth herein.

The Contract Effective Date is the date of the signature last affixed to this page.

DIVISION:

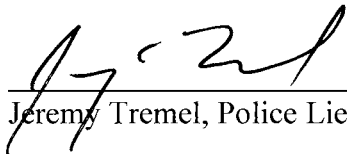
The State of Wyoming, Office of the Attorney General, Division of Victim Services

Cara Boyle Chambers, Director

Date

CONTRACTOR:

Casper Police Department



Jeremy Tremel, Police Lieutenant

07.28.2018
Date

ATTORNEY GENERAL'S OFFICE APPROVAL AS TO FORM

for:  # 185158

Kristin M. Nuss, Senior Assistant Attorney General

July 13, 2018
Date

ATTACHMENT A
Wyoming Office of the Attorney General
Division of Victim Services

Subgrantee Audit Requirements per
OMB Circular A-133/2 CFR Part 200, Appendix XI

Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments and Nonprofit Organizations requires the Wyoming Attorney General's Office Division of Victim Services to monitor our subgrantees of federal awards to determine whether they have met the audit requirements of the circular and whether they are in compliance with federal laws and regulations.

Accordingly, we request that you check one of the following and fill in required information.

1. ___ We have completed our Circular A-133 audit for the fiscal year ended _____.
A copy of the audit report is enclosed.

(If audit findings were noted, enclose a copy of the responses, identify if the response was within 6 months of the findings, explain what management decisions were made to correct the findings.)

2. ___ We expect our Circular A-133 audit for the fiscal year ended _____ to be completed by _____. A copy of our audit report will be forwarded to the Wyoming Office of the Attorney General Division of Victim Services within 30 days of receipt of the report.

3. ___ We are not subject to a Circular A-133 audit because:

___ We received less than \$750,000 in federal awards annually.
Total federal awards received for the fiscal year ended _____ was in the amount of \$_____ (Include total of all federal grants)

___ Other (please explain) _____

Casper Police Department

Subgrantee Name

JEREMY

Print Name

Title

Signature

Date

Please provide all appropriate documentation regarding your organization's compliance with audit requirements, sign and date this letter and return it to your Regional Program Manager at the Wyoming Office of the Attorney General Division of Victim Services, 320 West 25th Street 2nd Floor, Cheyenne, WY 82002.

Attachment A

To the Contract for Services between
The State of Wyoming, Office of the Attorney General, Division of Victim Services

1/1/11

Casper Police Department

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ATTACHMENT B
CERTIFIED ASSURANCES & SPECIAL CONDITIONS

VOCA-A:

- **Compliance with DOJ Grants Financial Guide**

The Contractor agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the “2015 DOJ Grants Financial Guide”), including any updated version that may be posted during the period of performance.

- **Compliance with Federal Funding Accountability and Transparency Act of 2006 (FFATA).**

The Contractor agrees to comply with applicable requirements to report first-tier sub-awards of \$25,000.00 or more, and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the Contractor. Contractor agrees to comply with the Federal Funding Accountability and Transparency Act of 2006 (FFATA) which can be found at the OJP website at <https://ojp.gov/funding/Explore/FFATA.htm>.

- **Requirements related to System for Award Management and Unique Entity Identifiers**

The Contractor must comply with the applicable requirements regarding the System for Award Management (SAM), currently accessible at <http://www.sam.gov>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The Contractor also must comply with applicable restrictions on subawards (“subgrants”) to first-tier sub-contractors (first-tier “subcontractors”), including restrictions on subawards to entities that do not acquire and provide (to the Division) the unique entity identifier required by SAM registration.

The details of the Contractor’s obligations related to SAM and to unique entity identifiers are posted on the OJP website at <http://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

- **Requirement for data on performance and effectiveness under the award**

The Contractor must collect and maintain data that measure the performance and effectiveness of activities under this award. The data must be provided to OJP in the manner (including within timeframes) specified by OJP in the program solicitation or other applicable written

guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and GPRA Modernization Act, and other applicable laws.

- **Restrictions on “lobbying”**

Federal funds may not be used by the Contractor either directly or indirectly, to support or oppose enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.

Should any question arise as to whether a particular use of Federal funds by a Contractor would or might fall within the scope of this prohibition, the Contractor is to contact the Division for guidance, and may not proceed without express prior written approval of the Division.

- **Compliance with general appropriations-law restrictions on the use of federal funds (FY2016)**

The Contractor, must comply with all applicable restrictions on the use of federal funds set out in federal appropriation statutes. Pertinent restrictions, including from various “general provisions” in the Consolidated Appropriations Act, 2016, are set out at <http://ojp.gov/funding/Explore/FY2016-AppropriationsLawRestrictions.htm>, and are incorporated by reference here.

Should a question arise to whether a particular use of federal funds by a Contractor would or might fall within the scope of an appropriations-law restriction, the Contractor is to contact the Division or OJP for guidance, and may not proceed without the express prior written approval of the Division or OJP.

- **Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct**

The Contractor must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, sub-contractor, contractor, subcontractor, or other person has, in connection with funds under this award—(1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by—(1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W. Room 4706, Washington, DC 20530; (2) email to oig.hotline@usdoj.gov; and/or (3) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <http://www.usdoj.gov/oig>

- **Restrictions and certifications regarding non-disclosure agreements and related matters**

No Contractor under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with the law) of waste, fraud, or abuse to an

Attachment B

To the Contract for Services between
The Office of the Attorney General, Division of Victim Services

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Casper Police Department

investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- 1) In accepting this award, the Contractor—
 - a. represents that it neither is nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of awards funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
- 2) If the Contractor does or is authorized under this award to make subawards (“subgrants”), procurement contracts, or both—
 - a. it represents that—
 - i) it has determined that no other entity that the Contractor’s application proposes may or will receive award funds (whether through a subaward (“subgrant”), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - ii) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation, and
 - b. it certifies that, if it learns or is notified that any sub-contractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

Attachment B

To the Contract for Services between
The Office of the Attorney General, Division of Victim Services

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Casper Police Department

- **Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)**

The Contractor must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The Contractor also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to applicability of the provisions of 41 U.S.C. 4712 to this award, the Contractor is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

- **Encouragement of policies to ban text messaging while driving**

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Red. Reg. 51225 (October 1, 2009), DOJ encourages Contractors and sub-Contractors ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

The Contractor authorizes Office for Victims of Crime (OVC) and/or the Office of the Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, papers or documents related to the VOCA grant. The State will further ensure that all VOCA subcontractors will authorize representatives of OVC and OCFO access to and the right to examine all records, books, paper or documents related to the VOCA grant.

The Contractor agrees to submit a Subgrant Award Report (SAR) to OVC within ninety (90) days of awarding funds. States and territories are required to submit this information through the automated system.

- **Whistleblower Policy**

The Contractor, as a recipients of OJP grants (and any subrecipients at any tier) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee of an OJP recipient by the OJP recipient as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The Contractor must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712. Potential fraud, waste, abuse, or misconduct involving or relating to funds under the OJP award should

Attachment B

To the Contract for Services between
The Office of the Attorney General, Division of Victim Services

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Casper Police Department

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be reported to the Office of the Inspector General by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W. Room 4706, Washington, DC 20530; (2) e-mail to: oig.hotline@usdoj.gov; and/or (3) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://www.usdoj.gov/oig>

- **VOCA Requirements**

The Contractor assures that it will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required. Specifically, the Division certifies that funds under this award will:

- a) be awarded only to eligible victim assistance organizations, 34 U.S.C. 20103 (a)(2);
- b) not to be used to supplant State and local public funds that would otherwise be available for crime victim assistance, 34 U.S.C. 20103 (a)(2); and
- c) be allocated in accordance with program guidelines or regulations implementing 34 U.S.C. 20103 (a)(2)(A) and 34 U.S.C. 20103 (a)(2)(B) to, at a minimum, assist victims in the following categories: sexual assault, child abuse, domestic violence, and underserved victims of violent crimes as identified by the State.

The Victims of Crime Act, as amended, 34 U.S.C. § 20110(e), and the Department of Justice implementing regulation at 81 Fed. Reg. 44,515, 44,532 (July 8, 2016) (to be codified at 28 C.F.R. § 94.114), prohibits OVC grantees from discriminating against any person on the basis of race, color, national origin, sex, religion, and disability in the delivery of services and employment practices. The grantee and sub-grantee acknowledges that it will comply with this provision.

The Contractor will comply with any applicable nondiscrimination provisions, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. §§10228 (c) and 10221 (a)); the Victims of Crime Act (34 U.S.C. § 20110(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); the Violence Against Women Act (34 U.S.C. § 12291(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131- 34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07). It will also comply with Ex. Order 13279, Equal Protection of the Laws for Faith Based and Community Organizations; Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships With Faith-Based and Other Neighborhood Organizations; and the DOJ implementing regulations at 28 C.F.R. Part 38.

- **Demographic Data**

Attachment B

To the Contract for Services between
The Office of the Attorney General, Division of Victim Services

1st
Casper Police Department

The Contractor assures that it will collect and maintain information on race, sex, national origin, age, and disability of victims receiving assistance, where such information is voluntarily furnished by the victim.

The Contractor agrees to submit quarterly performance reports on the performance metrics identified by OVC, and in the manner required by the Division and OVC. This information on the activities supported by the award funding will assist in assessing the effects that VOCA Victim Assistance funds have had on services to crime victims within the jurisdiction.

- **Reporting Requirement**

The Contractor understand that they are required to complete a Subgrantee Award Report (SAR) in the OVC PMT system. The SAR consists of two parts: SAR Part 1 is completed by DVS staff using information submitted to the Division by the program using the form titled *VOCA Subgrantee Award Report* found on the DVS website here: <http://bit.ly/DVSfunding>. SAR Part 2 is completed by the program after Part 1 is entered. Your program will be notified when SAR Part 2 is available for completion.

Certification:

The undersigned affirms that the information contained in this document is true and accurate to the best of their knowledge.

Signature Chair/Board of Directors Agency Administrator/County Commissioner

Date

Ray Pacheco

Typed or Legibly Printed Name

Address

Phone

Attachment B

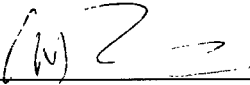
To the Contract for Services between
The Office of the Attorney General, Division of Victim Services

and
Casper Police Department

APPROVAL AS TO FORM

I have reviewed the *Fiscal Year 2019 Contract For Services to Victims of Crime Between the State of Wyoming, Office of the Attorney General, Division of Victim Services and Casper Police Department*, and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: August 13, 2018.



William R. Chambers
Deputy City Attorney

RESOLUTION NO. 18-195

A RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM THE STATE OF WYOMING OFFICE OF THE ATTORNEY GENERAL, DIVISION OF VICTIM SERVICES.

WHEREAS, the City of Casper has been approved for a grant of One Hundred Thirty-Two Thousand Seven Hundred Sixty-Four Dollars and 00/100 (\$132,764.00) from the State of Wyoming Office of the Attorney General, Division of Victim Services; and,

WHEREAS, the City of Casper desires to accept the grant funds from the State of Wyoming Office of the Attorney General, Division of Victim Services; and,

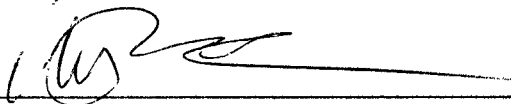
WHEREAS, the City of Casper desires to utilize these grant funds for the Casper Police Department's Victim Witness Program for salaries, training, operating expenses, emergency assistance, advertising, and other services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the funds from the Wyoming Office of the Attorney General, Division of Victim Services, in the amount of One Hundred Thirty-Two Thousand Seven Hundred Sixty-Four Dollars and 00/100 (\$132,764.00) are hereby accepted.

BE IT FURTHER RESOLVED: That the City Manager and/or his/her designee is hereby authorized to execute all documents pertaining to said grant.

PASSED, APPROVED, AND ADOPTED on this _____ day of _____, 2018.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Ray Pacheco
Mayor

August 28, 2018

TO: J. Carter Napier, City Manager *JCN*
FROM: Keith McPheeters, Chief of Police *McPheeters 307*
SUBJECT: Resolution for Support of Restorative Justice

Meeting Type & Date

Regular Council Meeting, September 4, 2018

Recommendation

That Council, by resolution, support the Restorative Justice Program.

Summary

The comprehensive nature of Community Policing encompasses broad topics centered on the principles of effective policing in conjunction with the community. The end result of most police enforcement actions routinely come to a resolution in the sterile, controlled, and impersonal environment of the judicial legal system. This legal system, in the spirit of Justice, is designed to ensure fairness in the process on behalf of the defendant. Over time, the voice of the victim has become overshadowed, and even worse, sometimes completely ignored.

Restorative Justice (RJ) is another tool in the justice system which provides a greater involvement on the part of victims and the overall harm done to community when acts of crime and violence are committed.

The Casper Police Department supports and believes in the principles and applications of Restorative Justice. The statistical data available to us confirms the legitimacy of the RJ concept with graduates of program being far less likely to recidivate than through other, traditional justice systems such as probation and incarceration. Locally, we have seen valuable results in our pilot efforts.

The Casper Police Department encourages the City Council to embrace Restorative Justice as an integral tool in the community's system of justice; one that embodies the values and culture of our community. It is our belief that an active Restorative Justice Program has the potential to change lives, destinies, families, individuals, and our community... for the better.

As such, we recommend that the City Council demonstrate, by resolution, their support for the Restorative Justice program envisioned by the staff and employees of the Casper Police Department.

Oversight/Project Responsibility

Casper Police Department Command Staff

Attachments

Resolution
Regional Restorative Justice Programs Statistics

SUMMARY OF RJ DATA

Natrona County DA's Youth Diversion Program

They currently do not track recidivism rates.

A sampling taken from 2014 showed the following completion rate:

- 88% successful completion, 12% non-completion

(Non-completion rate does not distinguish between technical violations and new criminal offense).

Albany County DA's / Big Brothers Big Sisters- Youth Diversion (Jan. '15-present)

- 92% completion rate
- 9% recidivism (of those who completed)
- 2% recidivism (current 1 year snapshot)

Colorado House Bill 13-1254 RJ Diversion Pilot Program (2016)

- 2 yrs – 474 youth participated in an RJ process, 4 pilot sites
- 91% completion rate
- RJ processes offered: Conference, RESTORE, Dialogue, Circle, Rethinking Drugs/Alcohol
- 8% recidivism (1 year measure from time of contract)

Longmont Community Justice Partnership 2017 Annual Report

- 100% of Community Members satisfied w/ the way police handled the case
- 100% of Harmed Parties Satisfied
- 100% of Police saw Contract as Fair

City of Fort Collins, Colorado

RJ program offers three services, all are diversionary: 1) Conferencing (for ages 10 to 22); 2) RESTORE (for ages 10 to 22); and 3) Victim Offender Dialogue (high risk felony cases, victim requested only).

- 92.8% completion rate for all programs combined
- 8.6% recidivism for any new offense
- 2% recidivism for same or similar

Weld Co. DA's / Youth & Family Connections, Greeley, Colorado

Nonprofit receives referrals from DA's / courts, juvenile only. They offer three RJ services: 1) RESTORE; 2) REFLECT; and 3) Conferencing

- 7% recidivism rate for all RJ programs combined
- 10% recidivism statewide average for RJ programs
- 40-50% recidivism statewide for traditional probation (non-RJ) programs
- 18% recidivism for traditional diversion (non-RJ)

Prior incarceration is a greater predictor of recidivism than any other criminological risk.

Natrona County Restorative Justice

"The change in the attitude of the offender was visible and evident from the beginning of the meeting until the end."
Community Member

"Was not expecting such a learning experience for both myself and son." Offender's Parent

"I really think restorative justice gives our children the opportunity to change & have a positive way of thinking about the justice system." Parent

"What a great gift this process is to our community." Victim

"I'm here to make things right." Offender

"The program's clear process and progression – from the initial one-on-one meeting, to the round-table meeting with all parties attending, to the performance of the agreements – fit my situation very well. I believe in justice, but also feel that in some cases a conviction, sentence and punishment meet only some of the victim's and societal goals. In some cases, those goals, including victim and community restitution, are better met through a non-traditional process that doesn't focus on courtrooms, prosecuting and defense criminal attorneys, and sentences."

Victim / Property Owner

Sherman, J. et al (2014). Are Restorative Justice Conferences Effective in Reducing Repeat Offending? Journal of Quantitative Criminology, 10.1007/s10940-014-9222-9

- Method: Measured recidivism by 2 years of convictions after random assignment of 1,880 accused or convicted offenders who had consented to meet their consenting victim(s) prior to random assignment, based on intention-to-treat analysis.
- Results: Meta-analysis found that, on average, RJC's cause a modest but highly cost-effective reduction in the frequency of repeat offending by the consenting offenders randomly assigned to participate in such a conference.
- Conclusion: RJC's are a cost-effective means of reducing frequency of recidivism.

Bonta, J, et al (2002). An outcome evaluation of a restorative justice alternative to incarceration. Contemporary Justice Review.

- Review of published and unpublished studies of both adults and juveniles and formal evaluation of a Canadian program that measured recidivism after 3 years.
- RJ programs, on average, were associated with a decrease of 3% in recidivism. Contrary to expectations, the programs were more effective with adults (8% reduction) than with youth (2% reduction).
- 3 yr follow up (Canada program), offenders who participated in the RJ program had lower recidivism rates than the matched group of probationers. With each year during the follow up the differences in recidivism rates for the two groups widened. At the first year, RJ offenders had a 15% recidivism rate compared to 38% for the probation group. At 2 yrs it was 28% and 54%. And at 3 yrs it was 35% and 66%.
- Evidence from the general literature indicates that RJ programs can have an impact on offender recidivism that ranges from a 2 to 8% reduction recidivism.

Wachtel, J. (2007). Restorative Justice: The Evidence – Report Draws Attention to RJ in the UK. International Institute for Restorative Practices, eForum Archive

- A study of studies, analyzed the results of every research project concerning RJ published in English between 1986 and 2005. Included studies from Australia, New Zealand, the US, Canada, and the UK. Measured the effectiveness of RJ processes, focusing mainly on conferences – face-to-face meetings among all parties connected to a crime.
- Study concluded that:
 - RJ reduced recidivism for offenders of both violent and property crimes
 - RJ reduced post traumatic stress symptoms and the desire for revenge for victims.
 - RJ processes were preferred over CJ by both victims and offenders.
 - RJ reduced costs when used as a diversion from CJ.
 - When RJ was an option, two or more times as many cases were brought to justice (including cases of robbery and assault).

In 1989, New Zealand adopted a nation-wide family-focused restorative approach. Today, juvenile incarceration is virtually obsolete for crimes other than homicides. 70% of youth have no further contact with the justice system.

RESOLUTION NO.18-196

A RESOLUTION IN SUPPORT OF RESTORATIVE JUSTICE

WHEREAS, the Natrona County's Restorative Justice Program is a hybrid municipal/nonprofit organization of the Casper Police Department; and,

WHEREAS, the Casper City Council supports restorative justice and the Natrona County Restorative Justice Program; and,

WHEREAS, the Casper City Council supports the principle and concept, of Casper and the surrounding governments of Natrona County partnering together and with citizens to address crime and conflict for the betterment of all; and,

WHEREAS, the City of Casper envisions a government and a community that partner together to address crime and conflict for the betterment of all; and,

WHEREAS, in the face of crime and conflict, restorative justice offers a principled structure and approach that views these matters as harm done to people, to peoples' trust and to the community; and,

WHEREAS, restorative justice practices strive to provide support and opportunities for the voluntary participation and communication among those affected by crime and conflict (victims, offenders, community) to encourage accountability, reparation, and a progression toward understanding, feelings of satisfaction, healing and closure; and,

WHEREAS, the City of Casper recognizes the value that restorative justice provides our city in building safer communities; and,

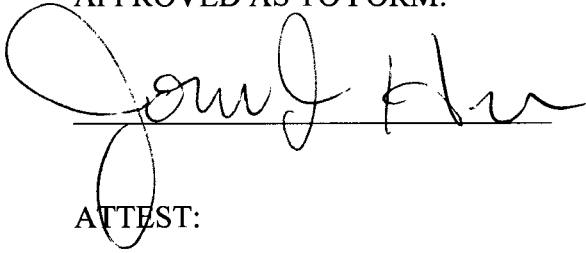
WHEREAS, the City of Casper endorses the restorative justice philosophy and its practices.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the City of Casper supports and endorses the Natrona County Restorative Justice Program; and,

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the City of Casper encourages the training and education of police officers, other City personnel, and community members in restorative practices and supports the development and utilization of the Natrona County Restorative Justice Program and its services.

PASSED, APPROVED, AND ADOPTED on this ___ day of _____, 2018.

APPROVED AS TO FORM:



A handwritten signature in black ink, appearing to read "Fleur D. Tremel", is written over a horizontal line.


ATTEST:




CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Ray Pacheco
Mayor

August 9, 2018

MEMO TO: J. Carter Napier, City Manager 

FROM: Tom Pitlick, Financial Services Director 
Pete Meyers, Assistant Financial Services Director 
Connie Arnold, Finance Supervisor 

SUBJECT: Authorize the Discharge of \$34,573.19 of Uncollectible Accounts Receivable Balances, Aged Between the Date of April 1, 2013 and June 30, 2013, Including More Recent Estate Liquidations and Bankruptcies

Meeting Type & Date
Regular Council Meeting
September 4, 2018

Action type
Minute Action

Recommendation

That Council, by Minute Action, authorize the discharge of \$34,573.19 of uncollectible accounts receivable balances, aged between the dates of April 1, 2013 and June 30, 2013, including more recent estate liquidations, and bankruptcies.

Summary

Wyoming State Statute 16-4-502 specifies that amounts owed to the City can be discharged by the City Council upon certification of those accounts to the City Council by the City Manager. The accompanying list meets the certification requirement, which requires that an account be uncollectible by means of collection efforts being exhausted, death, or bankruptcy. Staff has cross referenced the current utility accounts, payroll, and accounts receivable database for names and addresses as a final review.

Staff is always reticent to release any debt as uncollectible. After sixty days of pursuit by City Staff, unpaid debts are referred to a private collection agency. But after five years of collection effort, these debts have not been collected. It has become exceedingly unlikely that additional effort expended on collection will result in any additional payments.

The attached accounts receivable list shows all amounts owed up to June 30, 2013. This proposed discharge maintains five (5) years of accounts receivable on the aged trial balance, supporting staff's current workflow to continually clear up bad debt. The total balance of \$34,573.19 is certified for discharge.

Financial Considerations

The accounts requested to be discharged will have no financial impact to the City's reported financial results. The City adjusts bad debt expense at the end of each fiscal year, and because the proposed accounts for write-off are five (5) years old, they have been previously recognized.

Oversight/Project Responsibility

Connie Arnold, Finance Supervisor

Attachments

Summary Table – Fund breakdown of the Uncollectible Accounts Receivable Discharge List.
City of Casper Uncollectible Accounts Receivable Discharge Listing – Up through 6/30/13.

CITY OF CASPER

**UNCOLLECTIBLE ACCOUNTS RECEIVABLE DISCHARGE
As of June 30, 2013**

Summary Table

Discharge Reason	Non-Utility	Water Distribution	Wastewater Collection	Refuse Collection	Total Amount
Collection Efforts Exhausted	\$17,348.78	\$6,801.91	\$3,036.57	\$2,307.79	\$29,495.05
Bankruptcy	\$69.00	\$762.96	\$326.98	\$272.49	\$1,431.43
Estate Liquidation	\$587.98	\$1,712.89	\$764.68	\$581.16	\$3,646.71
Total	\$18,005.76	\$9,277.76	\$4,128.23	\$3,161.44	\$34,573.19

The non-utility accounts receivable in the 'Collection Efforts Exhausted' section consist largely of the following services: Risk Management claims - \$15,154.40 and NSF checks - \$885.00, with Code Enforcement and Casper Recreation Center services making up the remaining \$1,309.38.

CITY OF CASPER

UNCOLLECTIBLE ACCOUNTS RECEIVABLE DISCHARGE

As of June 30, 2013,

Includes more recent estate liquidations and bankruptcies

Listing by Account Holder

American Demolition	8/8/2012	\$1,325.43	Collection Efforts Exhausted
Abbott, Randy	03/22/18	\$208.85	Estate Liquidation
Allgier, Matt	06/28/13	\$110.72	Collection Efforts Exhausted
Aragon, Carol	10/30/17	\$147.21	Estate Liquidation
Arellano, Andrew	04/22/13	\$232.36	Collection Efforts Exhausted
Bachert, Kristine M	11/28/17	\$75.53	Bankruptcy
Ballard, Lenora	04/30/13	\$365.26	Collection Efforts Exhausted
Barella, Joseph&Lavern	05/15/13	\$33.44	Collection Efforts Exhausted
Barelle, Adam	04/08/13	\$123.59	Collection Efforts Exhausted
Barrett, Nick	05/06/13	\$23.29	Collection Efforts Exhausted
Beattie, Keri	06/27/13	\$386.26	Collection Efforts Exhausted
Benson, Kimberly	06/12/13	\$15.82	Collection Efforts Exhausted
Berry, Victoria	05/16/13	\$307.95	Collection Efforts Exhausted
Bowen. Raeanne	04/03/13	\$126.43	Collection Efforts Exhausted
Brannam, Ryan	05/01/13	\$21.06	Collection Efforts Exhausted
Brigance, Toni	01/23/13	\$38.50	Collection Efforts Exhausted
Brown, Terrance	06/17/13	\$29.06	Collection Efforts Exhausted
Brundeen R/Weinmeister	06/19/13	\$77.19	Collection Efforts Exhausted
Burroughs, Kelly	04/04/13	\$128.52	Collection Efforts Exhausted
Calliham, Brandon	04/02/13	\$92.26	Collection Efforts Exhausted
Carley, Seth	05/13/13	\$27.90	Collection Efforts Exhausted
Carrico, Davie/Tanya	06/12/13	\$33.93	Collection Efforts Exhausted
Cedar Creek Transport LLC	03/14/13	\$128.00	Collection Efforts Exhausted
Clark, Donna S	02/15/18	\$36.88	Estate Liquidation
Clayton, Richard A	05/10/13	\$69.82	Collection Efforts Exhausted
Coffel, Jennifer	04/08/13	\$20.93	Collection Efforts Exhausted
Cogar, Angel	05/28/13	\$32.08	Collection Efforts Exhausted
Condellario, Troy	05/07/13	\$149.17	Collection Efforts Exhausted
Corder, Sam/Opal	06/03/13	\$11.54	Collection Efforts Exhausted
Cordes, William	06/28/13	\$177.32	Collection Efforts Exhausted
Cordova, Christopher	05/31/13	\$48.34	Collection Efforts Exhausted
Cottrell, Quenton/Joey	05/24/13	\$69.12	Collection Efforts Exhausted
Curley, Virgie	06/10/13	\$119.12	Collection Efforts Exhausted
Daniels, Carrie	10/09/12	\$80.45	Collection Efforts Exhausted
Demoulin, Monique	06/03/13	\$49.23	Collection Efforts Exhausted
Dickerson, Daniel	05/29/13	\$107.66	Collection Efforts Exhausted

Dreiling, Courtney	06/11/13	\$56.26	Collection Efforts Exhausted
Dull, Pauline	05/11/18	\$119.21	Bankruptcy
Duncan, Tony	05/31/13	\$127.80	Collection Efforts Exhausted
Florita, Michelle	06/26/13	\$142.01	Collection Efforts Exhausted
Forrester, Crimson	04/18/13	\$99.45	Collection Efforts Exhausted
Foss, Patrick C	01/25/13	\$100.00	Collection Efforts Exhausted
Gates, Kimberley	06/18/13	\$85.13	Collection Efforts Exhausted
Gore, Christopher G	02/11/13	\$5,000.00	Collection Efforts Exhausted
Graham, Holly	06/17/13	\$84.42	Collection Efforts Exhausted
Griffith, Dawn	05/21/13	\$222.74	Collection Efforts Exhausted
Gulledge, Roy/Nicole	04/29/13	\$81.15	Collection Efforts Exhausted
Hanawalt, Lisa/Cody	06/03/13	\$98.47	Collection Efforts Exhausted
Hansen, Matthew	06/18/13	\$47.90	Collection Efforts Exhausted
Hardinger, Jennifer	05/21/13	\$81.05	Collection Efforts Exhausted
Harvey, David M	03/14/13	\$142.00	Collection Efforts Exhausted
Heid, Corinne K	12/18/17	\$271.47	Estate Liquidation
Henrikson, Geraldine	06/14/13	\$320.00	Collection Efforts Exhausted
Herzberg, Jerod R	05/03/13	\$1,168.00	Collection Efforts Exhausted
Hesse, Robert	04/17/13	\$194.81	Collection Efforts Exhausted
Hiester, Joel	04/03/13	\$96.53	Collection Efforts Exhausted
Hinkel, Brionna	06/20/13	\$195.20	Collection Efforts Exhausted
Jelskey, Mark	05/11/18	\$30.47	Estate Liquidation
Kennell, Dan	05/22/13	\$127.74	Collection Efforts Exhausted
Knoll, Andrew	05/30/13	\$54.67	Collection Efforts Exhausted
Kvarmstrom, Shane	05/08/13	\$41.50	Collection Efforts Exhausted
Lane, Myra	05/31/13	\$98.60	Collection Efforts Exhausted
Leblanc, Renee/Joseph	05/28/13	\$226.83	Collection Efforts Exhausted
Loucks, Karissa	05/22/13	\$122.17	Collection Efforts Exhausted
Mahaffey, Deborah	06/21/17	\$332.94	Estate Liquidation
Martinez, Bernice	05/11/18	\$13.61	Bankruptcy
Martinez, Jeremy	05/10/13	\$208.11	Collection Efforts Exhausted
Mason, John	04/05/13	\$92.32	Collection Efforts Exhausted
Matney, Everett	04/01/13	\$13.35	Collection Efforts Exhausted
Mayfield, Tina	05/03/13	\$45.00	Collection Efforts Exhausted
Mccully, Leroy	11/28/17	\$89.70	Estate Liquidation
Middleton, Scott	06/21/13	\$75.00	Collection Efforts Exhausted
Miller, Natalie L	05/01/13	\$97.32	Collection Efforts Exhausted
Moens, Bruce	03/15/13	\$3,278.00	Collection Efforts Exhausted
Moore, Carolyn	05/31/13	\$20.17	Collection Efforts Exhausted
Moore, Ian	06/11/13	\$32.13	Collection Efforts Exhausted
Moore, Shondale	06/26/13	\$71.63	Collection Efforts Exhausted
Moxley, Michelle	05/31/13	\$13.36	Collection Efforts Exhausted
Murchison, Joshua	11/30/12	\$25.00	Collection Efforts Exhausted
Murray, Laura/Cody	06/21/13	\$20.17	Collection Efforts Exhausted

Myron, Chad J	06/06/14	\$160.24	Bankruptcy
Naylor, Allison	06/05/13	\$30.81	Collection Efforts Exhausted
Obrien, Jessica	06/04/13	\$126.41	Collection Efforts Exhausted
Olafson, Dylan	06/19/13	\$179.73	Collection Efforts Exhausted
Parker, Doug	06/17/13	\$104.03	Collection Efforts Exhausted
Patten, Dustin	06/03/13	\$263.20	Collection Efforts Exhausted
Perea, Jake	05/09/13	\$133.36	Collection Efforts Exhausted
Peterson, Dustin T.	05/31/13	\$23.55	Collection Efforts Exhausted
Peterson, Krisstoffer	04/03/13	\$63.58	Collection Efforts Exhausted
Peterson, Larry	06/27/13	\$206.91	Collection Efforts Exhausted
Peterson, Tyson	05/07/13	\$116.00	Collection Efforts Exhausted
Phillips, Dena	05/03/13	\$74.88	Collection Efforts Exhausted
Pickett, Bob	02/25/14	\$405.32	Estate Liquidation
Potter, Leandra	08/05/16	\$69.73	Bankruptcy
Pulliam, Abraham	05/22/13	\$140.55	Estate Liquidation
Quiroz, Julio	06/26/13	\$172.75	Estate Liquidation
Reynolds, Trenton	05/15/13	\$7.98	Collection Efforts Exhausted
Richards, Kyla	05/06/13	\$96.85	Collection Efforts Exhausted
Riddle,Justin/Nolasco M	05/06/13	\$293.90	Collection Efforts Exhausted
Roberts, Judy E	10/30/17	\$1,241.02	Estate Liquidation
Robertson,Katie	05/16/13	\$12.15	Collection Efforts Exhausted
Rocky Mountain Erectors LLC	04/24/13	\$15.00	Collection Efforts Exhausted
Rosenfield, Brent	03/10/15	\$354.33	Bankruptcy
Sandoval, Vickie	08/04/17	\$19.00	Bankruptcy
Scoffield, Stephanie	03/22/18	\$122.64	Estate Liquidation
Stokes, Justin	02/15/18	\$142.45	Estate Liquidation
Swartz, Carol	06/19/13	\$42.90	Collection Efforts Exhausted
Tasler, Robert D	04/16/18	\$58.28	Bankruptcy
Thompson, Kyle	05/11/18	\$229.46	Estate Liquidation
Thompson, Patrick/Tina	04/10/13	\$50.41	Collection Efforts Exhausted
Van Matre, Cathy	10/30/17	\$134.71	Bankruptcy
Vanoordt, Jason	04/10/13	\$16.93	Collection Efforts Exhausted
Vanshur, Jana	06/24/13	\$83.70	Collection Efforts Exhausted
Verley (Clements), Lindsey Da	08/05/15	\$178.15	Bankruptcy
Volmer, T'Rena	05/28/13	\$122.95	Collection Efforts Exhausted
Walker, Marty/Carleen	04/15/13	\$2,168.33	Collection Efforts Exhausted
Waltz, Bryon	04/27/16	\$376.79	Bankruptcy
Washechek, Jennifer	05/13/13	\$14.56	Collection Efforts Exhausted
Wegerle, Erik	04/29/13	\$160.22	Collection Efforts Exhausted
Weiler, Timothy	06/06/13	\$29.83	Collection Efforts Exhausted
Welch, Darian/Angel	06/14/13	\$16.78	Collection Efforts Exhausted
White, Jared/Angela	05/13/13	\$155.13	Collection Efforts Exhausted
White, Karen A	11/07/12	\$115.00	Collection Efforts Exhausted
Wisnbaker, Preston	06/21/13	\$228.74	Collection Efforts Exhausted

Wisser, Lorri	03/14/13	\$35.00	Collection Efforts Exhausted
Woodcock, Betty J	04/15/13	\$1,072.20	Collection Efforts Exhausted
Yohannes-Mason, Efreem	04/23/13	\$4,800.00	Collection Efforts Exhausted
Young, Gregory	03/06/13	\$833.40	Collection Efforts Exhausted
Zieman, Kimie	06/21/13	\$179.74	Collection Efforts Exhausted